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To: All Members of the Council

Town House,
ABERDEEN, 31 August 2018

COUNCIL

The Members of the **COUNCIL** are requested to meet in **Council Chamber - Town House on MONDAY, 10 SEPTEMBER 2018 at 10.30am.**

FRASER BELL
CHIEF OFFICER - GOVERNANCE

BUSINESS

ADMISSION OF BURGESSES

1(a) Admission of Burgesses

DETERMINATION OF URGENT BUSINESS

2(a) No urgent business at this stage

DETERMINATION OF EXEMPT BUSINESS

3(a) No exempt business at this stage

DECLARATIONS OF INTEREST

4(a) Declarations of Interest (Pages 5 - 6)

REQUESTS FOR DEPUTATION

5(a) No requests at this stage

MINUTES OF PREVIOUS MEETING(S) OF COUNCIL

- 6(a) Minute of Special Meeting of Aberdeen City Council of 2 July 2018 - for approval (Pages 7 - 8)
- 6(b) Minute of Meeting of Aberdeen City Council of 2 July 2018 - for approval (Pages 9 - 18)
- 6(c) Minute of Meeting of Urgent Business Committee of 6 July 2018 - for approval (Pages 19 - 22)

REFERRALS FROM COMMITTEES

- 7(a) None at this stage

BUSINESS PLANNER AND OTHER MINUTES

- 8(a) Business Planner (Pages 23 - 24)
- 8(b) Minute of Meeting of Communities, Housing and Infrastructure Committee of 16 January 2018 - for approval (Pages 25 - 44)
- 8(c) Minute of Meeting of Education and Children's Services Committee of 25 January 2018 - for approval (Pages 45 - 52)

GENERAL BUSINESS

- 9(a) Governance Review - Trusts Update - CG/17/082 (Pages 53 - 72)
- 9(b) Proposed Aberdeen City & Shire Strategic Development Plan - PLA/18/125 (Pages 73 - 134)
- 9(c) Aberdeen City Health & Social Care Partnership Annual Report 2017-18 - HSCP/18/063 (Pages 135 - 176)
- 9(d) The 'Final Straw' - Campaign to Ban Plastic Drinking Straws in Scotland - OPE/18/129 (Pages 177 - 190)
- 9(e) Refreshed Community Covenant and Covenant with Armed Forces - COM/18/114 (Pages 191 - 198)

NOTICES OF MOTION

10(a) Councillor Flynn

“Council welcomes the investment that Aberdeen City Council, in partnership with the Scottish Government, OLEV and FCHJU, have made in hydrogen buses and facilities in Aberdeen.

Believes that this investment has signified the intent of Aberdeen to promote low-carbon vehicle use and welcomes the additional commitment of the Council to introduce a low-emission zone.

Further believes that more can, and should, be done to improve air-quality in our city and evidence our commitment to tackling climate change.

Therefore, instructs officers to report to the next meeting of Full Council with a strategic appraisal outlining how the Council intends to increase the number of electric vehicle charging points across the city through the development of existing infrastructure (i.e. car parks, lampposts etc.) or creation of new facilities. And, that this report include potential cost implications and funding sources available.”

10(b) Lord Provost Barney Crockett

“That Council:-

- (1) Notes that in 1319 King Robert the Bruce granted Aberdeen the ‘Stocket’ Charter.
- (2) Notes that under the terms of the charter, King Robert the Bruce granted Aberdeen the Forest of Stocket and as a result of the finances generated from the forest, the Common Good Fund was created to benefit the people of Aberdeen.
- (3) Notes the Common Good Fund helped to fund, amongst other things, Marischal College, Aberdeen Art Gallery, Central Library, Aberdeen Royal Infirmary and Hazlehead Park.
- (4) Agrees that the Lord Provost should mark the 700th anniversary of the Stocket Charter by holding a dinner in 2019. Invitees would include citizens from all 13 wards in Aberdeen.
- (5) Agrees that holding the dinner be subject to suitable funding being identified and approved through the 2019/20 budget process.”

10(c) Lord Provost Barney Crockett

“That this Council, at the request of former members of the Aberdeen Amnesty International Group, agrees to remove the plaque honouring Aung San Suu Kyi erected in Hazlehead Park, in view of her continuing failure as leader of Myanmar to act in the face of international pressure following the ongoing violence against the Rohingya Muslims and the resultant humanitarian crisis.”

EXEMPT / CONFIDENTIAL BUSINESS

11(a) No exempt/confidential business at this stage

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Website Address: www.aberdeency.gov.uk

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Agenda Item 4(a)

You must consider at the earliest stage possible whether you have an interest to declare in relation to any matter which is to be considered. You should consider whether reports for meetings raise any issue of declaration of interest. Your declaration of interest must be made under the standing item on the agenda, however if you do identify the need for a declaration of interest only when a particular matter is being discussed then you must declare the interest as soon as you realise it is necessary. The following wording may be helpful for you in making your declaration.

I declare an interest in item (x) for the following reasons

For example, I know the applicant / I am a member of the Board of X / I am employed by...
and I will therefore withdraw from the meeting room during any discussion and voting on that item.

OR

I have considered whether I require to declare an interest in item (x) for the following reasons however, having applied the objective test, I consider that my interest is so remote / insignificant that it does not require me to remove myself from consideration of the item.

OR

I declare an interest in item (x) for the following reasons however I consider that a specific exclusion applies as my interest is as a member of xxxx, which is

- (a) a devolved public body as defined in Schedule 3 to the Act;
- (b) a public body established by enactment or in pursuance of statutory powers or by the authority of statute or a statutory scheme;
- (c) a body with whom there is in force an agreement which has been made in pursuance of Section 19 of the Enterprise and New Towns (Scotland) Act 1990 by Scottish Enterprise or Highlands and Islands Enterprise for the discharge by that body of any of the functions of Scottish Enterprise or, as the case may be, Highlands and Islands Enterprise; or
- (d) a body being a company:-
 - i. established wholly or mainly for the purpose of providing services to the Councillor's local authority; and
 - ii. which has entered into a contractual arrangement with that local authority for the supply of goods and/or services to that local authority.

OR

I declare an interest in item (x) for the following reasons.....and although the body is covered by a specific exclusion, the matter before the Committee is one that is quasi-judicial / regulatory in nature where the body I am a member of:

- is applying for a licence, a consent or an approval
- is making an objection or representation
- has a material interest concerning a licence consent or approval
- is the subject of a statutory order of a regulatory nature made or proposed to be made by the local authority.... and I will therefore withdraw from the meeting room during any discussion and voting on that item.

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ABERDEEN CITY COUNCIL

Town House,
ABERDEEN, 2 July 2018

MINUTE OF SPECIAL MEETING OF ABERDEEN CITY COUNCIL

Sederunt:

Lord Provost Barney Crockett, Chairperson;
Depute Provost Alan Donnelly; and

COUNCILLORS

YVONNE ALLAN	FREDDIE JOHN
CHRISTIAN ALLARD	JENNIFER LAING
ALISON ALPHONSE	DOUGLAS LUMSDEN
PHILIP BELL	SANDRA MACDONALD
MARIE BOULTON	NEIL MacGREGOR
DAVID CAMERON	AVRIL MacKENZIE
JOHN COOKE	CATRIONA MacKENZIE
NEIL COPLAND	ALEXANDER McLELLAN
WILLIAM CORMIE	CIARÁN McRAE
STEVEN DELANEY	M. TAUQEER MALIK
JACQUELINE DUNBAR	THOMAS MASON MSP
LESLEY DUNBAR	ALEXANDER NICOLL
SARAH DUNCAN	JAMES NOBLE
STEPHEN FLYNN	JOHN REYNOLDS
GORDON GRAHAM	GILLIAN SAMARAI
ROSS GRANT	PHILIP SELLAR
MARTIN GREIG	JENNIFER STEWART
DELL HENRICKSON	SANDY STUART
RYAN HOUGHTON	GORDON TOWNSON
BRETT HUNT	JOHN WHEELER
MICHAEL HUTCHISON	and
CLAIRE IMRIE	IAN YUILL

Lord Provost Barney Crockett, in the Chair

The agenda and reports associated with this minute can be found [here](#).

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

Special Council Meeting, Monday, 2 July 2018

DECLARATIONS OF INTEREST

1. Councillor Mason MSP declared an interest as a Member of the Scottish Parliament for North East Scotland.

REVIEW OF COMMUNITY COUNCIL GOVERNANCE - GOV/18/022

2. With reference to Article 2 of the minute of its special meeting of 5 March 2018, the Council had before it a report by the Chief Officer - Governance which presented the responses received during the second phase of public consultation and the final version of the Scheme for the Establishment of Community Councils including boundary changes for various Community Councils for formal adoption.

The report recommended:-

that the Council -

- (a) adopt the Scheme and associated documents as set out in Appendices 1 to 6 to the report;
- (b) adopt the change to Community Council boundaries which had received agreement with neighbouring Community Councils as outlined in Appendix 7 to the report;
- (c) adopt proposal 1 for the boundary change between Bucksburn and Newhills and Dyce and Stoneywood Community Councils as outlined in section 3.6 of the report;
- (d) adopt proposal 1 for the boundary change between City Centre and Ferryhill and Ruthrieston Community Councils as outlined in section 3.7 of the report;
- (e) note the content of the consultation responses and resulting actions as outlined in Appendix 8 to the report;
- (f) approve the issue of a public notice notifying members of the public that the Scheme and associated documents had been adopted; and
- (g) note that the Scheme would come into effect just prior to the Community Council Triennial Elections due to be held in October 2018.

The Council resolved:-

- (i) to approve the recommendations; and
- (ii) to commend the report author, Mrs Finch, for her work in this area.

- BARNEY CROCKETT, Lord Provost.

ABERDEEN CITY COUNCIL

Town House,
ABERDEEN, 2 July 2018

MINUTE OF MEETING OF ABERDEEN CITY COUNCIL

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COUNCILLORS

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WILLIAM CORMIE	CIARÁN McRAE
STEVEN DELANEY	M. TAUQEER MALIK
JACQUELINE DUNBAR	THOMAS MASON MSP
LESLEY DUNBAR	ALEXANDER NICOLL
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MICHAEL HUTCHISON	and
CLAIRE IMRIE	IAN YUILL

Lord Provost Barney Crockett, in the Chair

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Council Meeting, Monday, 2 July 2018

ADMISSION OF BURGESSES

1. (A) The persons undermentioned were admitted into the presence of the Council and passed as Burgesses of Guild in respect of their respective Acts of Admission in the Guild Burgess Book:-

Jonathan Alexander Anderson, Accountant, Aberdeen
 Harry Diack, Retired Quantity Surveyor, Aberdeen
 Michael Dreelan, Retired Engineering Director, Aberdeen
 Ian W Haw, Retired Banker, Aberdeen
 Allan Walker Henderson, Managing Director, Aberdeen
 Neil McLennan, Senior Lecturer in Education, Aberdeen
 Alistair Colin Prockter, Charity Chief Executive, Aberdeen
 Ray Christopher John Riddoch, Managing Director, Aberdeen
 Dennis William Scott, Retired Firefighter, Aberdeen
 Helena Anderson Wright, Registered Nurse, Aberdeen

(B) The person undermentioned was admitted into the presence of the Council and passed as a Burgess of Guild by right of their father's status as a Free Burgess:-

Jill Meldrum, Accountant, Aberdeen

DETERMINATION OF EXEMPT BUSINESS

2. The Council was requested to determine that the following item of business, which contained exempt information as described in Schedule 7(A) of the Local Government (Scotland) Act 1973, be taken in private:-

11(a) Developer Obligations - Triple Kirks Student Accommodation Scheme

The Council resolved:-

in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of item 11(a) so as to avoid disclosure of exempt information of the class described in paragraph 6 of Schedule 7(A) of the Act.

DECLARATIONS OF INTEREST

3. Councillor Mason MSP declared a general interest as a Member of the Scottish Parliament for North East Scotland.

Councillor Nicoll declared an interest in relation to item 9(c) (Bon Accord Care - Annual Performance Report) by virtue of holding power of attorney for a family member who was resident in sheltered housing under the control of Bon Accord Care. Councillor Nicoll did not consider that the nature of his interest required him to leave the meeting.

Councillor Cormie also declared an interest in relation to item 9(c) as a client of Bon Accord Care. Councillor Cormie did not consider that the nature of his interest required him to leave the meeting.

Council Meeting, Monday, 2 July 2018

MINUTE OF SPECIAL MEETING OF ABERDEEN CITY COUNCIL OF 5 MARCH 2018

4. The Council had before it the minute of the special meeting of Aberdeen City Council of 5 March 2018.

The Council resolved:-
to approve the minute.

MINUTE OF MEETING OF ABERDEEN CITY COUNCIL OF 5 MARCH 2018

5. The Council had before it the minute of meeting of Aberdeen City Council of 5 March 2018.

The Council resolved:-
to approve the minute.

MINUTE OF MEETING OF ABERDEEN CITY COUNCIL OF 6 MARCH 2018

6. The Council had before it the minute of meeting of Aberdeen City Council of 6 March 2018.

The Council resolved:-

- (i) to amend Article 3 of the minute to reflect that the SNP Group had agreed to incorporate £40,000 within their general revenue budget for period poverty which left a revised surplus of £4,000 as opposed to £44,000; and
- (ii) to otherwise approve the minute.

MINUTE OF MEETING OF URGENT BUSINESS COMMITTEE OF 6 JUNE 2018

7. The Council had before it the minute of meeting of the Urgent Business Committee of 6 June 2018.

The Council resolved:-
to approve the minute.

BUSINESS PLANNER

8. The Council had before it the business planner as prepared by the Chief Officer - Governance.

Councillor Samarai moved as a procedural motion, seconded by Councillor Greig:-
That, in relation to item 7 (Integration Joint Board (IJB) for Health and Social Care), the Council agree to continue to receive reports as opposed to service updates.

Council Meeting, Monday, 2 July 2018

On a division, there voted:-

For the procedural motion (22) - Councillors Allard, Alphonse, Cameron, Cooke, Copland, Cormie, Delaney, Jackie Dunbar, Flynn, Greig, Henrickson, Hutchison, MacGregor, Catriona MacKenzie, McLellan, McRae, Nicoll, Noble, Samarai, Sandy Stuart, Townson and Yuill.

Against the procedural motion (23) - Lord Provost; Depute Provost; and Councillors Allan, Bell, Boulton, Lesley Dunbar, Duncan, Graham, Grant, Houghton, Hunt, Imrie, John, Laing, Lumsden, Macdonald, Avril MacKenzie, Malik, Mason MSP, Reynolds, Sellar, Jennifer Stewart and Wheeler.

The Council resolved:-

to reject the procedural motion.

In terms of Standing Order 31.7, Councillor Samarai intimated her dissent against the foregoing decision.

Councillor Flynn moved as a procedural motion, seconded by Councillor Yuill:-

That, in relation to item 17 (City Centre Masterplan Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and Procurement Strategy), that the report be submitted to Full Council rather than the Capital Programme Committee and the City Growth and Resources Committee.

On a division, there voted:-

For the procedural motion (22) - Councillors Allard, Alphonse, Cameron, Cooke, Copland, Cormie, Delaney, Jackie Dunbar, Flynn, Greig, Henrickson, Hutchison, MacGregor, Catriona MacKenzie, McLellan, McRae, Nicoll, Noble, Samarai, Sandy Stuart, Townson and Yuill.

Against the procedural motion (23) - Lord Provost; Depute Provost; and Councillors Allan, Bell, Boulton, Lesley Dunbar, Duncan, Graham, Grant, Houghton, Hunt, Imrie, John, Laing, Lumsden, Macdonald, Avril MacKenzie, Malik, Mason MSP, Reynolds, Sellar, Jennifer Stewart and Wheeler.

The Council further resolved:-

to reject the procedural motion.

The Council further resolved:-

- (i) to agree to remove item 4 (Investment and Trade Development Plan);
- (ii) to agree to remove item 14 (Integration Joint Board for Health and Social Care) and note that the matter would be reported by means of service update in future;
- (iii) to agree to remove item 16 (Corporate Parenting) and note that the matter would be reported to the Public Protection Committee;
- (iv) to agree to remove item 17 (City Centre Masterplan Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and Procurement Strategy) and note that the matter would be reported to the Capital Programme Committee and the City Growth and Resources Committee;

Council Meeting, Monday, 2 July 2018

- (v) to agree to remove item 21 (Fairer Aberdeen Annual Report) and note that the matter would be reported by means of service update in future; and
- (vi) to otherwise note the content of the business planner.

MINUTES OF MEETINGS OF APPOINTMENT PANEL OF 1 AND 19 MARCH, 25 AND 27 APRIL, 1 MAY AND 1 JUNE 2018

9. The Council had before it minutes of meetings of the Appointment Panel of 1 and 19 March, 25 and 27 April, 1 May and 1 June 2018.

The Council resolved:-
to approve the minutes.

NOMINATION TO NORTH EAST SCOTLAND PENSION FUND BOARD - GOV/18/003

10. The Council had before it a report by the Chief Officer - Governance which sought nominations to the North East Scotland Pension Fund Pension Board for a substantive and substitute Aberdeen City Council member.

The report recommended:-
that the Council nominate one member and one substitute member to be appointed to the North East Scotland Pension Fund Pension Board as the Aberdeen City Council representative.

The Council resolved:-
to nominate Councillor Allan to be appointed to the North East Scotland Pension Fund Pension Board as the Aberdeen City Council representative and Councillor John as the substitute representative.

ABERDEEN CITY INTEGRATION JOINT BOARD - GOV/18/029

11. The Council had before it a report by the Chief Officer - Governance which provided an update on the activity and governance arrangements of the Aberdeen City Integration Joint Board (IJB).

The report recommended:-
that the Council -

- (a) note the content of the report; and
- (b) agree that where no decisions are required, future IJB updates shall be uploaded to the Council's external website on a quarterly basis as service updates, rather than being reported to Council.

Councillor Duncan moved, seconded by Councillor Laing:-
That the Council approve the recommendations.

Council Meeting, Monday, 2 July 2018

Councillor Flynn moved as an amendment, seconded by Councillor Jackie Dunbar:-

That the Council note the content of the report and agree that all IJB updates continue to be reported to Council as opposed to service updates.

On a division, there voted:-

For the motion (23) - Lord Provost; Depute Provost; and Councillors Allan, Bell, Boulton, Lesley Dunbar, Duncan, Graham, Grant, Houghton, Hunt, Imrie, John, Laing, Lumsden, Macdonald, Avril MacKenzie, Malik, Mason MSP, Reynolds, Sellar, Jennifer Stewart and Wheeler.

For the amendment (22) - Councillors Allard, Alphonse, Cameron, Cooke, Copland, Cormie, Delaney, Jackie Dunbar, Flynn, Greig, Henrickson, Hutchison, MacGregor, Catriona MacKenzie, McLellan, McRae, Nicoll, Noble, Samarai, Sandy Stuart, Townson and Yuill.

The Council resolved:-

- (i) to adopt the motion; and
- (ii) to note that the refreshed Strategic Plan (2019-22) would be reported to Council at a later date.

BON ACCORD CARE - ANNUAL PERFORMANCE REPORT - HSCP/17/094

12. With reference to Article 23 of the minute of its meeting of 5 March 2018, the Council had before it a report by the Interim Chief Officer of the Aberdeen City Health and Social Care Partnership which presented Bon Accord Care's annual performance report for 2016/17.

The report recommended:-

that the Council note Bon Accord Care's annual performance report as at Appendix A to the report.

The Council resolved:-

- (i) to note that the Managing Director of Bon Accord Care would share the latest monthly staff turnover figures with members;
- (ii) to note that the Managing Director of Bon Accord Care would review performance information in relation to response rates for community alarms and would respond to Councillor Nicoll directly; and
- (iii) to otherwise note Bon Accord Care's annual performance report for 2016/17.

TREASURY MANAGEMENT POLICY AND STRATEGY - RES/18/024

13. The Council had before it a report by the Director of Resources which provided an update on Treasury Management activities undertaken during the financial year 2017/18.

Council Meeting, Monday, 2 July 2018

The report recommended:-

that the Council consider and note the Treasury Management activities undertaken in the 2017/18 financial year as detailed in the report.

The Council resolved:-

to note the Treasury Management activities undertaken during the financial year 2017/18.

REGISTRARS - EUROPEAN PASSPORT RETURN SERVICE - CUS/18/014

14. The Council had before it a report by the Director of Customer which considered a request from the Home Office that the Registrars offer the European Passport Return Service and to set fees accordingly.

The report recommended:-

that the Council -

- (a) approve the introduction of the European Passport Return Service from 9 July 2018; and
- (b) approve a fee of £20 per session, excluding VAT and postage.

At this juncture, following an adjournment, the Lord Provost advised that former Lord Provost James Wyness had sadly passed away. The Lord Provost paid tribute to former Lord Provost Wyness, emphasising how dedicated he and his late wife had been to the city of Aberdeen, particularly during his term as Lord Provost from 1992 to 1996, and that he had served as a Councillor for many years beforehand and after his term as Lord Provost had come to an end.

The Council observed a minute's silence in memory of former Lord Provost Wyness, following which the Depute Provost and Councillors Yuill, Flynn, Laing and Reynolds paid their own tributes.

The Council resolved:-

- (i) to approve the recommendations contained within the report; and
- (ii) to request that the Chief Officer - Customer Experience report back to Council seeking agreement in relation to any change to the regulations associated with the European Passport Return Service.

WATER SAMPLING CHARGES - OPE/18/032

15. The Council had before it a report by the Chief Operating Officer which sought approval for the proposed charges related to private water supply sampling.

The report recommended:-

that the Council -

- (a) approve the proposed water sampling charges set out in section 3.6 (Table 1) of the report with immediate effect; and

Council Meeting, Monday, 2 July 2018

- (b) delegate authority to the Chief Officer - Operations and Protective Services, to amend charges to a lower rate should sharing of water sampling duties with neighbouring local authorities occur as detailed in section 3.13 of the report.

The Council resolved:-

to approve the recommendations.

NOTICE OF MOTION BY COUNCILLOR REYNOLDS

16. The Council had before it the following notice of motion by Councillor Reynolds:-

“Following decades of campaigning for electrification of the rail line to the North East and the understandable financial difficulties, Aberdeen City Council calls upon the Scottish Government, Abellio, Transport Scotland and any other interested party to investigate, as a matter of urgency whilst EU funding is still available, to replace existing rolling stock with environmentally friendly hydrogen trains.

Subject to Council agreement with the above, that the Chief Executive write to local authorities on the route to gain their support.”

The Council resolved:-

to refer the notice of motion to the City Growth and Resources Committee.

NOTICE OF MOTION BY COUNCILLOR YUILL

17. The Council had before it the following notice of motion by Councillor Yuill:-

“That this Council:

1. Notes with concern that speeding remains a problem on some roads in communities across Aberdeen.
2. Welcomes the ongoing action taken by the police to tackle this problem but recognises that limited police resources restrict the amount of police time that can be devoted to this.
3. Notes that “Community Speedwatch” initiatives, where members of the public are trained by the police to use speed guns, elsewhere in Scotland and across the UK have played a part in reducing speeds and changing driver behaviour.
4. Instructs the Chief Officer - Operations and Protective Services to discuss with Police Scotland how “Community Speedwatch” could be introduced in Aberdeen.”

The Council resolved:-

to refer the notice of motion to the Operational Delivery Committee.

Council Meeting, Monday, 2 July 2018

NOTICE OF MOTION BY COUNCILLOR DELANEY

18. The Council had before it the following notice of motion by Councillor Delaney:-

"That Council:

1. Acknowledges the challenges faced in maintaining its infrastructure to an acceptable standard as a result of year on year underfunding by successive Scottish Governments.
2. Acknowledges the need to explore new technologies in order to discharge its functions in a more cost effective and environmentally friendly manner.
3. Commits to investigating ways to reduce plastic waste and looking for innovative ways to reuse residual plastic waste.
4. Acknowledges the reduced cost and apparent increased longevity of so called "plastic roads" whereby recycled plastic pellets are incorporated into an asphalt mixture to fill potholes and to resurface roads.
5. Welcomes the successful resurfacing of the A7 in Carlisle and notes the trials of this product in Dumfries & Galloway and Enfield.
6. Instructs the Chief Operating Officer to investigate the feasibility of trialling "plastic roads" in Aberdeen and to report back to the appropriate committee(s)."

The Council resolved:-

to refer the notice of motion to the Operational Delivery Committee.

In accordance with the decision recorded under Article 2 of this minute, the following item was considered with the press and public excluded.

DEVELOPER OBLIGATIONS - TRIPLE KIRKS STUDENT ACCOMMODATION SCHEME

19. With reference to Article 15 of the minute of meeting of the Planning Development Management Committee of 26 April 2018, the Council had before it a report by the Chief Officer - Strategic Place Planning, which had been referred to it simpliciter, which provided an update with regard to the Developer Obligations payment for the Triple Kirks site and outlined a number of options in relation to the matter.

The report recommended:-

that the Council -

- (a) note and discuss the content of the report; and
- (b) instruct the Chief Officer - Strategic Place Planning, following consultation with the Chief Officer - Governance to progress option 1 from the options detailed at paragraphs 3.16 to 3.23 of the report.

Councillor Yuill moved, seconded by Councillor Duncan:-

That the Council approve the recommendations contained within the report.

Councillor Boulton moved as an amendment, seconded by the Depute Provost:-

That the Council -

- (1) note the content of the report;

Council Meeting, Monday, 2 July 2018

- (2) express disappointment that the instruction of the Planning Development Management Committee was not carried out:-
 “The Committee resolved to accept the recommendation of the then Interim Head of Planning and Sustainable Development to grant conditional planning permission subject to entering into a legal agreement in respect of a developer obligation payment (Planning Application Reference 151239)”;
- (3) note that the site had stood derelict for a substantial period of time and as such the Council welcomes this development as part of the Aberdeen City Masterplan as it can contribute to the wider regeneration of the city centre; and
- (4) note the DVS’s advice at 4.8 of the appendix and request that the applicant provide an open book development appraisal to thoroughly assess the developer’s obligation and instruct the Chief Officer - Strategic Place Planning to report back to the Planning Development Management Committee with the outcome in September 2018.

On a division, there voted:-

For the motion (32) - Councillors Allard, Alphonse, Bell, Cameron, Cooke, Copland, Cormie, Delaney, Jackie Dunbar, Lesley Dunbar, Duncan, Flynn, Graham, Grant, Greig, Henrickson, Hunt, Hutchison, John, Lumsden, Macdonald, MacGregor, Avril MacKenzie, Catriona MacKenzie, McLellan, McRae, Nicoll, Noble, Sellar, Sandy Stuart, Townson and Yuill.

For the amendment (13) - Lord Provost; Depute Provost; and Councillors Allan, Boulton, Houghton, Imrie, Laing, Malik, Mason MSP, Reynolds, Samarai, Jennifer Stewart and Wheeler.

The Council resolved:-

to adopt the motion.

- BARNEY CROCKETT, Lord Provost.

URGENT BUSINESS COMMITTEE

ABERDEEN, 6 July 2018. Minute of Meeting of the URGENT BUSINESS COMMITTEE. Present:- Councillor Lumsden, Vice-Convenor in the Chair; and Councillors Bell (substituting for Councillor Boulton), Cameron (substituting for Councillor Flynn), Jackie Dunbar, Graham (substituting for Councillor Laing), Grant, Nicoll, Sellar (substituting for Councillor Houghton), Townson (substituting for Councillor Cameron for parts of Article 3) and Yuill.

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DETERMINATION OF URGENT BUSINESS

1. In terms of Section 1.3 of the Committee Remit and in accordance with Section 50(B) (4)(b) of the Local Government (Scotland) Act 1973, the Committee was informed that it had to determine (1) that the items on the agenda were of an urgent nature; and (2) that the Committee required to consider the items and take decisions thereon.

The Committee resolved:-

to agree that the report, and the confidential appendix, was of an urgent nature and required to be considered this day to enable the Committee to consider the matter at the earliest available opportunity and take decisions thereon.

DECLARATIONS OF INTEREST

2. Councillor Cameron declared an interest in relation to the report and the confidential appendix by virtue of his position as a Director of Aberdeen Sports Village Ltd, and intimated that he would leave the meeting prior to any discussion on or decisions taken in relation to Aberdeen Sports Village Ltd.

PROSPECTIVE APPOINTMENTS (I) ALEOS; AND (II) CHIEF OFFICER - ORGANISATIONAL DEVELOPMENT

3. The Committee had before it a report by the Director of Resources which sought approval (1) of the processes in respect of board appointments to Bon Accord Care Ltd and Bon Accord Support Services Ltd; (2) of board appointments to Aberdeen Sports Village Ltd; and (3) to amend the role of Chief Officer - People and Organisation prior to recruiting.

The report recommended:-

that the Committee -

URGENT BUSINESS COMMITTEE
6 July 2018

Bon Accord Care (BAC)/Bon Accord Support Services (BASS)

- (a) direct BAC and BASS to follow the recruitment processes and establish an appointments panel (all as detailed in section 3 of the report) to identify a preferred candidate for the posts of Managing Director of BAC and BASS (the same individual to be appointed as Managing Director of both BAC and BASS);
- (b) delegate authority to the Chief Officer - Governance, following consultation with the Director of Resources, to undertake any necessary actions or procedures, and to sign any documentation, on behalf of the Council as sole member of BAC and BASS in order to finalise the appointments to these Managing Director posts;
- (c) authorise BAC and BASS to follow a recruitment process including establishing an appointments panel for preferred candidates (which panel will include a Council director and the Leader of the Council) and to take such other action as necessary so as to identify preferred candidates for other future vacant Director posts relating to BAC and BASS, whether Managing Director or otherwise;
- (d) delegate authority to the Chief Officer - Governance, following consultation with the Director of Resources, to undertake any necessary actions or procedures, and to sign any documentation, on behalf of the Council as sole member of BAC and BASS in order to finalise any future Director appointments, whether Managing Director or otherwise;

Aberdeen Sports Village

- (e) appoint the preferred candidate identified in Appendix B as a Council nominated Director to the Board of Aberdeen Sports Village Ltd;
- (f) approve the proposal by the University of Aberdeen to appoint its preferred candidate identified in Appendix B as a Director to the Board of Aberdeen Sports Village Ltd;

Chief Officer - People and Organisation

- (g) approve a change in job title for the Chief Officer - People and Organisation to Chief Officer - Organisational Development to reflect the requirements of the role;
- (h) approve the revised job profile for the role of Chief Officer - Organisational Development as attached at Appendix A to the report; and
- (i) agree that the Interim Chief Officer - People and Organisation carry out a recruitment campaign, led and managed by the Council, to the aforementioned post and then to follow the previously agreed selection process for Chief Officer appointments.

At this juncture the Committee asked a number of questions of officers in relation to the report and the three sets of recommendations.

URGENT BUSINESS COMMITTEE
6 July 2018

In accordance with Article 2 of this minute, Councillor Cameron left the meeting prior to questions in relation to the proposed appointments for Aberdeen Sports Village Ltd, and Councillor Townson joined the meeting as his substitute.

In relation to Appendix B, the Senior Democratic Services Manager provided the Committee with additional anonymised information relating to the candidates.

Councillor Cameron re-joined the meeting at this juncture.

The Committee then proceeded to determine the recommendations contained within the report, firstly in relation to Aberdeen Sports Village Ltd.

In accordance with Article 2 of this minute, Councillor Cameron left the meeting and Councillor Townson re-joined the meeting as his substitute.

The Committee resolved:-

- (i) to approve recommendations (e) and (f); and
- (ii) to request that future reports contain a small biography of preferred candidates, rather than just their names, along with an outline of the process by which they were selected.

Councillor Cameron re-joined the meeting at this juncture.

The Vice Convener moved, seconded by Councillor Sellar:-

That the Committee -

- (1) approve recommendation (a);
- (2) agree to appoint Councillor Laing whom failing Councillor Lumsden as the Council's nominee, as the political representative on the appointments panel as detailed in section 3 of the report;
- (3) approve recommendation (b) with the addition of "and for the appointments to be notified to the Council by means of a service update"; and
- (4) approve recommendations (c) and (d).

Councillor Jackie Dunbar moved as an amendment, seconded by Councillor Yuill:-

That the Committee -

- (1) approve recommendation (a);
- (2) agree to appoint Councillor Laing, whom failing Councillor Lumsden, and one opposition Group Leader as the Council's nominees, as the political representatives on the appointments panel as detailed in section 3 of the report;
- (3) approve recommendation (b) with the addition of "and for the appointments to be notified to the Council by means of a service update"; and
- (4) approve recommendations (c) and (d).

URGENT BUSINESS COMMITTEE
6 July 2018

On a division, there voted:- for the motion (5) - Vice Convener; and Councillors Bell, Graham, Grant and Sellar; for the amendment (4) - Councillors Cameron, Jackie Dunbar, Nicoll and Yuill.

The Committee further resolved:-
to adopt the motion.

The Committee further resolved:-
to approve recommendations (g), (h) and (i).

The press and public were excluded from the meeting during consideration of the following item which dealt with confidential information in terms of Section 50A 3(b) of the Local Government (Scotland) Act 1973.

ALEOS - BOARD APPOINTMENTS - APPENDIX B

4. With reference to Article 3 of this minute, the Committee had before it Appendix B to the report regarding appointments to Aberdeen Sports Village Ltd.

The Committee resolved:-
to note the appendix and refer to the decisions taken under Article 3 of this minute.
- **COUNCILLOR DOUGLAS LUMSDEN, Acting Convener.**

	A	B	C	D	E	F	G	H	I
1	COUNCIL COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	10 September 2018								
4	Governance Review - Trusts	Council on 23/8/17 instructed the Head of Legal and Democratic Services, following consultation with the Head of Finance, to review the remaining Trusts on the trust register and bring the Phase 2 proposals on winding up or amalgamating these to Council.		Kundai Sinclair	Governance	Governance	Council decision		
5	The 'Final Straw' - Campaign to Ban Plastic Drinking Straws in Scotland	Council on 5/3/18 instructed a report back on progress in two committee cycles and to recommend to the Council whether or not the Council can at that stage commit to backing the Final Straw campaign.		Andy Campbell	Operations and Protective Services/Commercial and Procurement	Operations/Commissioning	Introduction 6 - Council decision		
6	Proposed Aberdeen City & Shire Strategic Development Plan	To ratify the Strategic Development Plan following approval by the Strategic Development Planning Authority (SDPA).		Claire McArthur	Strategic Place Planning	Place	8		
7	Aberdeen City Health & Social Care Partnership Annual Report 2017-18	To present the Aberdeen City Health & Social Care Partnership's Annual Report 2017-18.		Kevin Toshney	Health and Social Care Partnership	Health and Social Care Partnership	9		
8	Refreshed Community Covenant and Covenant with Armed Forces	To provide an update on progress in line with the Council decision of 11 October 2017.		Elisabeth Manners	Early Intervention and Community Empowerment	Customer	Introduction 6 - Council decision		
9	17 December 2018								
10	Foster Care Fees and Allowances	To seek approval of the Foster Care fees and allowances.		Isabel McDonnell	Integrated Children's and Family Services	Operations	2		
11	Treasury Management Policy & Strategy - Mid Year Review 2018/19	To present the treasury management policy and strategy mid-year review		Neil Stewart	Finance	Resources	4		

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
12	Civic Leadership and Urban Governance - Terms of Reference	Council on 5/3/18 agreed to instruct the Chief Officer – City Growth to co-design a 'terms of reference' for each group set out in recommendation xxvii taking into consideration how Civic Leadership and Urban Governance can help our City to build a future – prosperous and successful, which makes a real difference to the everyday lives of all its citizens, with a report back to Full Council in December, 2018 with proposed 'terms of reference' and proposed members of each group.		Richard Sweetnam	City Growth	Place	Council decision	D	This report will now be incorporated in the report on the Scheme of Governance Review to Council on 4 March 2019, this is as a result of both matters being interrelated and the fact that they were the subject of the same report in March 2018.
13	Council Diary 2019/20	To seek approval for the Council diary for 2019/20.		Lynsey McBain	Governance	Governance	11		
14			04 March 2019						
15	Scheme of Governance Review	Council on 5/3/18 agreed to instruct the Chief Officer – Governance to report back to Council within 12 months on the operation of the Scheme of Governance documents.		Fraser Bell	Governance	Governance	11		
16			Budget Meeting 5 March 2019						
17	Annual Council Budget Setting Meeting				Finance	Resources	2		
18			April 2019 onwards						
19	Proposed Aberdeen Local Development Plan	To present the proposed Aberdeen Local Development Plan	To be reported in November 2019	Gale Beattie	Strategic Place Planning	Place	8		
20	Annual Committee Effectiveness Reports	To present all of the annual effectiveness reports for each Committee.	To be reported in May 2019	Fraser Bell	Governance	Governance	9		
21	Guildry Trust Constitution	Report presenting proposed changes to the Guildry Constitution.	To be reported in September 2019	Kundai Sinclair	Governance	Governance	Council decision		
22	Annual Investment Strategy	To present the annual investment strategy for approval.		Sandra Buthlay	Finance	Resources	4	R	Separate report not required. This will be covered in the annual report on Treasury Management Policy & Strategy

COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE

ABERDEEN, 16 January 2018. Minute of Meeting of the COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE. Present:- Councillor Allan, Convener; and Councillor Bell Vice-Convener; and Councillors Copland, Cormie, Delaney, Donnelly, Duncan (as substitute for Councillor Grant), Jackie Dunbar, Flynn, Graham, Hutchison, Imrie (as substitute for Councillor Avril MacKenzie), Laing (as substitute for Councillor Lumsden, for items 26-32), Lumsden (as substitute for Councillor John, for items 1-25), Macdonald, McRae, Nicoll and Jennifer Stewart.

The agenda and reports associated with this minute can be found at:-

<https://committees.aberdeencity.gov.uk/ieListDocuments.aspx?CId=503&MIId=4320&Ver=4>

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

OPENING REMARKS

1. The Convener opened the meeting and advised that members who were interested in visiting the Dundee Police ACR on 27 February should contact the Clerk to secure their place on the bus. The Convener also requested that item 11.1 (Regional Skills Strategy) be brought forward on today's agenda to follow item 6.3.

Thereafter the Convener invited the interim Director to provide an update on the Carillion announcement that the company had entered liquidation and the possible impact on the AWPR project. The interim Director also read out a statement released by Transport Scotland which outlined their response to the Carillion announcement.

The Committee resolved:-

- (i) to agree to consider item 11.1 (Regional Skills Strategy) following item 6.3 on today's agenda; and
- (ii) otherwise note the information provided.

DETERMINATION OF URGENT BUSINESS

2. The Committee was requested to determine if any items of business be considered as matters of urgency in terms of Section 50(B)(4)(b) of the Local Government (Scotland) Act 1973:-

The Committee resolved:-

To note there was no urgent business.

COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE

DETERMINATION OF EXEMPT BUSINESS

3. The Convener proposed that the Committee consider item 15.1 (Exempt Appendix – External Transportation to the Bag of Nigg) with the press and public excluded.

The Committee resolved:-

In terms of Section 50 (A) (4) of the Local Government (Scotland) Act 1973 to exclude the press and public from the meeting for consideration of the aforementioned item so as to avoid disclosure of exempt information of the classes described in paragraph 8 of schedule 7(A) of the Act.

DECLARATIONS OF INTEREST

4. Members were requested to intimate any declarations of interest for items on today's agenda.

Councillor Jackie Dunbar declared an interest in item 10.4 (Shaping Middlefield Triangle) by virtue of her residency in the Middlefield area and would remain in the meeting during consideration of this item; and

Councillors Bell, Macdonald, Nicoll and Jennifer Stewart declared an interest in item 13.2 (Strategic Transport Study Update) by virtue of their membership of the Nestrans Board and all would remain in the meeting during consideration of this item.

The Committee resolved:-

To note the declarations of interest intimated by Councillors Bell, Jackie Dunbar, Macdonald, Nicoll and Jennifer Stewart.

REQUESTS FOR DEPUTATION

5. The Convener advised that no deputation requests had been received.

The Committee resolved:-

To note that no deputation requests had been received.

MINUTE OF PREVIOUS MEETING OF 8 NOVEMBER 2017

6. The Committee had before it the minute of its previous meeting of 8 November 2017 for approval.

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The Committee resolved:-

- (i) to instruct the interim Director to review the frequency of CHI performance reporting, with a view to having a performance report presented to Committee during every meeting cycle for public scrutiny; and
- (ii) otherwise approve the minute as a correct record.

COMMITTEE BUSINESS STATEMENT AND ANNUAL REPORTS

7. The Committee had before it a statement of committee business and a list of annual reports prepared by the Senior Democratic Services Manager.

The Committee resolved:-

- (i) in reference to item 29 (Review of Free Bus Travel and Safe Routes to Lochside Academy), to request a review of the reporting date of August 2019 and thereafter circulate a response to members;
- (ii) to remove items 10 (Blue Badge Enforcement), 14 (Refuge Crossing at North Deeside Road) and 15 (Introducing a 20mph speed limit on Lower Gray Street) from the Business Statement; and
- (iii) otherwise note the Business Statement.

MOTIONS LIST

8. The Committee had before it a list of motions prepared by the Senior Democratic Services Manager.

The Committee resolved:-

- (i) to remove item 7 (Motion from Councillor Jackie Dunbar) from the Motions List; and
- (ii) otherwise note the Motions List.

COMMITTEE TRACKER

9. The Committee had before it a tracker for forthcoming Committee meetings, which detailed upcoming reports.

The Committee resolved:-

To note the Tracker.

REGIONAL SKILLS STRATEGY - CHI/17/306

10. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which introduced the draft Skills Development Scotland

COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE

(SDS) Regional Skills Strategy for the North East and proposed specific areas that Aberdeen City Council would support.

The report recommended:-

That the Committee -

- (a) Approve the draft Regional Skills Strategy for Aberdeen City and Aberdeenshire; and
- (b) Note the Council's participation in specific actions relating to Partnership Action for Continuing Employment, the Enhanced Employability Offer and Developing the Young Workforce (DYW).

The Committee resolved:-

To agree the recommendations.

NOTICE OF MOTION BY COUNCILLOR MCLELLAN

11. The Committee had before it the following notice of motion by Councillor McLellan.

That the Committee:-

1. Notes that the island garden and trees at the corner of Don Street and Cheyne Road, within the Old Aberdeen conservation area were removed in late July 2017; and
2. Instructs the Interim Director of Communities, Housing and Infrastructure to carry out an options appraisal for this site in consultation with Old Aberdeen Community Council, included in the options appraisal should be the costs and detail of restoring the island garden and trees to its original state and whether the options provided will have an impact on the Great Aberdeen Run, and thereafter report back their findings to the most appropriate committee.

The Convener proposed a revision to the notice of motion which was accepted by Councillor McLellan:-

That the Committee:-

1. Notes that the island garden and trees at the corner of Don Street and Cheyne Road, within the Old Aberdeen conservation area were removed in late July 2017; and
2. Instruct the interim Director of Communities, Housing and Infrastructure to carry out an options appraisal for this site in consultation with the Old Aberdeen

COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE

Community Council, included in the options appraisal should be the costs and detail of finding out the long term solution for the site taking into account the needs of the Great Aberdeen Run and the local community, and thereafter report their findings to the most appropriate committee.

The Committee resolved:-

To accept the terms of the revised notice of motion.

NOTICE OF MOTION BY COUNCILLOR DELANEY

12. The Committee had before it the following notice of motion by Councillor Delaney.

That the Committee:-

1. Notes the decision of Council of 29 June 2016 to permit buses, cyclists and pedestrians to use the “shared surface” proposed for Broad Street;
2. Notes the concerns raised by people with visual, hearing and mobility loss regarding the safe use of the planned “shared surface” on Broad Street;
3. Agrees that in the interests of public safety Broad Street should be fully pedestrianised between its junctions with Upperkirkgate and Queen Street and to instruct the Head of Public Infrastructure and Environment to commence the traffic regulation order for this measure with costs for this legal process to be met from contingencies and to report to the appropriate committee in this regard; and
4. Instructs the Interim Head of Planning and Sustainable Development to explore with Sustrans any funding implications which may arise from this change and to report this to the appropriate committee.

Councillor Hutchison proposed the following revision to the notice of motion which was accepted by Councillor Delaney and thereafter:-

Councillor Delaney moved, seconded by Councillor Hutchison:-

That the Committee:-

1. Notes the decision of Council of 29 June 2016 to permit buses, cyclists and pedestrians to use the “shared surface” proposed for Broad Street;
2. Notes the concerns raised by people with visual, hearing and mobility loss regarding the safe use of the planned “shared surface” on Broad Street;

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3. Agrees that in the interests of public safety Broad Street should be fully pedestrianised between its junctions with Upperkirkgate and Queen Street and to instruct the Head of Public Infrastructure and Environment to commence the traffic regulation order for this measure with costs for this legal process to be met from contingencies and to report to the appropriate committee in this regard; and that this report identifies a safe segregated cycling route as well as accessibility routes into Marischal College, following consultation with the Disability Equity Partnership;
4. Instructs the Interim Head of Planning and Sustainable Development to explore with Sustrans any funding implications which may arise from this change and to report this to the appropriate committee; and
5. Instructs the Interim Director of Communities Housing and Infrastructure to enter into discussions with bus operators regarding changes to bus routes and stops as a result of a road closure between Upperkirkgate and Queen Street to lessen the impact upon city centre residents seeking to access routes and report back to the relevant committee; and that officers are instructed to review the traffic light sequencing on routes including, but not exclusive to, Union Street, King Street and West North to reflect a permanent closure.

Councillor Lumsden moved as an amendment, seconded by Councillor Bell:-

That the Committee;-

1. Agrees that changing the Council's policy on Broad Street, before we have seen the impact of buses, cycles and pedestrians using the shared space, will have significant implications for our established transport strategy agreed at the Communities, Housing and Infrastructure 'Committee' on 20th January 2016. Notes that there may also be implications for the funding already secured from Sustrans in support of the delivery of the project;
2. Agrees that the existing Traffic Regulation Order would have to be amended and any such amendment would require to go through a lengthy legal process. This two stage process is likely to cause delays to the completion of the scheme and it would be May 2018 at the earliest before the legal process could be completed, noting this process would be open to objections, particularly from the public transport operators which may result in the requirement for a Public Hearing, extending the timescale for delivery by a further 6 to 9 months;
3. Agrees to proceed with the full implementation of the Broad Street partial pedestrianisation as previously agreed at Council on 29th June 2016;
4. Instructs the Interim Head of Planning and Sustainable Development to carry out a full review of the Broad Street partial pedestrianisation, (one year after opening)

COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE

on the effectiveness of the scheme, the implications on the City centre network, the CCMP and reporting back with recommendations taking into consideration (2) above to members at the earliest opportunity.

On a division, there voted:-

For the motion (8) – Councillors Copland, Cormie, Delaney, Jackie Dunbar, Flynn, Hutchison, McRae and Nicol.

For the amendment (9) – The Convener, Vice Convener Bell and Councillors Donnelly, Duncan, Graham, Imrie, Lumsden, Macdonald and Jennifer Stewart.

Following the vote, Councillor Delaney intimated that he wished to refer the Notice of Motion to Full Council in terms of standing order 31.1.

Councillor Delaney was supported by Councillors Copland, Cormie, Jackie Dunbar, Flynn, Hutchison, McRae and Nicol.

The Committee resolved:-

- (i) to approve the amendment; and
- (ii) to refer the notice of motion to Full Council in terms of standing order 31.1.

REFERRALS FROM COUNCIL, COMMITTEES AND SUB COMMITTEES

13. The Committee had before it items that had been referred from Council or other committees or sub committees.

The Committee resolved:-

To note there were no referrals.

CHI FINANCIAL PERFORMANCE – Q2 2017-18 - CHI/17/289

14. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which provided the full year forecast position of Communities, Housing and Infrastructure for the financial year 2017-18.

The report recommended:-

That the Committee -

- (a) Note the General Fund forecast revenue position;
- (b) Note the HRA forecast revenue position;
- (c) Note the Trading forecast revenue position;

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- (d) Note the General Fund and HRA capital position; and
- (e) Agree the list of Housing Capital Virements.

The Committee resolved:-

- (i) to agree the recommendations;
- (ii) to request presentation standardisation across appendices in future reports;
- (iii) to request that a written response be circulated to members on additional staffing costs within Directorate Support on page 75; and
- (iv) to request further detail on costs and identified risks associated with the redevelopment of Provost Skene House.

POLICE SCOTLAND PERFORMANCE REPORT – APRIL-SEPTEMBER 2017

15. The Committee had before it a report by Chief Superintendent Campbell Thomson (Police Scotland) which presented the North East Division performance report for quarters 1 and 2 between 1 April – 30 September 2017.

The Committee resolved:-

- (i) to note the report; and
- (ii) to thank Police Scotland officers for a well presented report.

SCOTTISH FIRE AND RESCUE SERVICE LOCAL PLAN

16. The Committee had before it a report by Bruce Farquharson (Area Manager, Scottish Fire and Rescue Service(SFRS)) which presented the new local plan for SFRS for the Aberdeen City area 2018-2021.

The report recommended:-

That the Committee –

- (a) Provide feedback to the local senior officer on the new plan; and
- (b) Approve the new local plan for introduction on 1 April 2018.

The Committee resolved:-

- (i) to welcome Bruce Farquharson as the new SFRS liaison officer to the Committee;
- (ii) to send the Committee's best wishes to Mike Dickson on his retirement; and
- (iii) to approve the new local plan for introduction on 1 April 2018.

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FACILITATING MIXED AND BALANCED COMMUNITIES- CHI/17/292

17. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which provided a report based on the decision of the Committee at its meeting on 29 August 2017 on the HMO Overprovision Policy.

The report recommended:-

That the Committee instruct the interim Head of Planning and Sustainable Development to include the topics of HMO Overprovision and Student Accommodation Overprovision within the Main Issues Report for the next Local Development Plan to facilitate mixed/balanced communities.

The Committee resolved:-

To agree the recommendation.

DECLARATION OF INTEREST

Councillor Jackie Dunbar declared an interest in the following item as outlined in item 4 of this minute and chose to remain in the meeting during consideration of this item.

SHAPING MIDDLEFIELD TRIANGLE- CHI/17/293

18. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which made recommendations on the future development of the Middlefield Triangle Site, including the outcomes of the recent market testing exercise.

The report recommended:-

That the Committee –

- (a) Note the outcome of the market testing exercise instructed by this Committee on 29 August 2017;
- (b) Instruct the Head of Land and Property Assets to openly market the site in accordance with Aberdeen City Council's aspirations and report back with the outcome to a future and appropriate Committee in due course;
- (c) Note the outcome of the further dialogue with the Council's Economic Development Service regards potential demand for business incubator units in the Triangle Site note and that this option will not progress any further at this stage; and
- (d) Note the outcome of the further dialogue with Education and Children's Services in relation to potential demand for land in the Middlefield area for Early Learning, Childcare provision and staff training facility and note that this option will not progress any further.

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Councillor Graham moved, seconded by the Convener:-

That the Committee:-

- (1) Agree the recommendations; and
- (2) Congratulates residents of Middlefield and partners for their work in improving Middlefield, work that has seen the area recognised in the top 3 of Scotland most improved place;
- (3) Welcomes the SNP Councillors support of the Labour, Conservative and Independent Alliance administration's policy for the relocation of tenants from the Middlefield triangle affected by the re-aligned road; and
- (4) Instructs the interim Director of Communities Housing and Infrastructure to write to Kevin Stewart MSP, Minister for Local Government and Housing requesting full compensation for the relocation of tenants in the Middlefield Triangle site and demolition of the Housing caused by Transport Scotland's re-routing of this road.

Councillor Jackie Dunbar moved as an amendment, seconded by Councillor McRae:-

That the Committee:-

1. Agree recommendations (a), (c) and (d);
2. Instruct the Head of Land and Property Assets to openly market the site in accordance with Middlefield Community's aspirations which is Retail and Greenspace and report back as soon as possible with the outcome; and
3. Regrets that despite this issue being live for a number of years, consecutive administrations have failed to establish a concrete plan for the area. Instructs the interim Director of Communities Housing and Infrastructure to write to Kevin Stewart MSP, Minister for Local Government and Housing requesting full discussions in relation to funds to relocate tenants, should point 2 above be agreed.

On a division, there voted:-

For the motion (9) – The Convener, Vice Convener Bell and Councillors Donnelly, Duncan, Graham, Imrie, Lumsden, Macdonald and Jennifer Stewart.

For the amendment (8) – Councillors Copland, Cormie, Delaney, Jackie Dunbar, Flynn, Hutchison, McRae and Nicol.

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The Committee resolved:-

To approve the motion.

ABERDEEN CITY LOCAL HOUSING STRATEGY 2018-2023 PROGRESS UPDATE AND HOMELESSNESS STRATEGY- CHI/17/290

19. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which provided a progress update on the Aberdeen City Local Housing Strategy 2018-2023 and to approve the chapter in relation to homelessness which forms part of that Strategy.

The report recommended:-

That the Committee –

- (a) Note the progress made in relation to the Aberdeen City Local Housing Strategy 2018 – 2023 as outlined in this report at 3.1 – 3.14;
- (b) Approve Chapter 4 ‘Homelessness’ of the Aberdeen City Local Housing Strategy 2018 – 2023 at Appendix 1;
- (c) Approve the Homelessness Joint Delivery Plan at Appendix 2;
- (d) Approve the Housing First test for change categories as outlined in this report at 3.26;
- (e) Approve changes to the Housing Allocations Policy and allow those applicants designated as ‘Housing First’ to be given high priority on the Urgent Housing List, from the date they were accepted under the Housing First Criteria as outlined in this report at 3.27;
- (f) Approve changes to the Housing Allocations policy so that the needs of Housing First applicants can be matched with choice of housing area, where possible as outlined in this report at 3.27; and
- (g) Approve a common outcomes framework for housing support.

The Committee resolved:-

- (i) to revise (d) to reflect that the Housing First test for change categories were outlined in para 3.27; and
- (ii) otherwise agree the recommendations.

PARTICIPATION REQUESTS - CHI/17/270

20. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which asked the Committee to approve the delegation of

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powers to Heads of Service across the Council to make decisions regarding participation requests.

The report recommended:-

That the Committee –

- (a) Approve the Participation Requests Procedure at Appendix 1;
- (b) Delegate authority to the Head of Communities and Housing to implement and manage the Participation Request procedure;
- (c) Delegate authority to all Chief Officers, following consultation with the relevant committee convenor(s) to determine Participation Requests and the outcome improvement processes to apply; and
- (d) Delegate authority to the Director of Communities, Housing and Infrastructure following consultation with the Head of Legal and Democratic Services to review and amend the Participations Requests Procedure as required and within the scope of legislation.

The Committee resolved:-

- (i) to agree recommendations (a), (b) and (d); and
- (ii) to revise (c) to read: *to delegate authority to all Chief Officers, following consultation with the relevant committee convenor(s) and where relevant local members to determine Participation Requests and the outcome improvement processes to apply and to report back to Committee where necessary.*

ABERDEEN CITY REGION HYDROGEN STRATEGY 2015-25 - CHI/17/303

21. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which provided an update to members on the delivery of the Aberdeen City Region Hydrogen strategy and recommended a series of actions to ensure that the Council's investment in hydrogen is capitalised on in order to secure economic benefits for the city.

The report recommended:-

That the Committee -

- (a) Note progress to date in delivering the Aberdeen City Region Hydrogen Strategy and Action Plan 2015-2025 and continue to support its delivery through the Council's current approved hydrogen projects;
- (b) Note the wider national policy context within which the Strategy is being delivered and approve the following key actions to allow Aberdeen to cement its position as one of the leaders in hydrogen within Scotland, the UK and Europe:
- (c) Continue to support the delivery of the Hydrogen Strategy and Action Plan programme and the actions as outlined in Table 3;
- (d) Note specific project proposals and their associated funding mechanisms will be progressed through established governance routes in due course;

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- (e) Instruct a review of all Council policies within fleet, transport, energy, economic and environment to support the adoption of hydrogen; and
- (f) Nominate an Elected Member as a Hydrogen Champion for the Hydrogen Transport Economy (HyTrEc2) project, of which Aberdeen City Council is the Lead Partner.

The Committee resolved:-

- (i) to agree recommendations (a) - (e);
- (ii) to nominate Councillor Bell as a Hydrogen Champion for the Hydrogen Transport Economy (HyTrEc2) project, of which Aberdeen City Council is the Lead Partner; and
- (iii) to request that a written response be circulated to members with further detail on bus availability for the Aberdeen Hydrogen Bus Project on page 249.

DEVELOPING AN ENERGY PLAN FOR ABERDEEN - CHI/17/299

22. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which set out proposals to develop an Energy Plan for Aberdeen City.

The report recommended:-

That the Committee -

- (a) Approve procurement of a consultant to develop an Energy Plan for Aberdeen city and instruct the Interim Head of Planning and Sustainable Development following consultation with the Head of Commercial and Procurement to undertake the necessary procurement procedures;
- (b) Approve the total estimated expenditure for the procurement as detailed in this report; and
- (c) Instruct the Interim Director of Communities, Housing and Infrastructure to report back to CH&I Committee when the plan is complete.

The Committee resolved:-

To agree the recommendations.

EUROPEAN FUNDING BIDS- CHI/17/304

23. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which sought approval to progress with a funding application for a Horizon 2020 Smart Cities bid and to participate in another 2020 project led by the Hutton Institute as a consortium partner.

The report recommended:-

That the Committee –

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- (a) Instruct the Director of Communities, Housing and Infrastructure to develop and submit an application in respect of Horizon 2020's Smart Cities Programme, due for submission in February 2019;
- (b) Approve the travel of two officers on two separate occasions to Sofia, Bulgaria to attend project development meeting;
- (c) Approve participation of Aberdeen City Council as a consortium partner in the SMARTEES project described below; and
- (d) Authorise the Director of Communities, Housing and Infrastructure to take (or arrange for the taking of) any actions which are necessary or expedient in connection with the Horizon 2020 Smart Cities Programme and the SMARTEES project and, following consultation with the Head of Legal and Democratic Services, the Head of Commercial and Procurement Services and the Head of Finance as appropriate, to approve the entering into of any associated legal or financial documentation.

The Committee resolved:-

- (i) to agree recommendations (a), (c) and (d); and
- (ii) to approve the travel of two officers on two separate occasions to Sofia, Bulgaria to attend project development meeting, subject to budget approval.

ABERDEEN LOCAL DEVELOPMENT PLAN - CHI/17/283

24. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which presented the first Development Plan Scheme for the third Aberdeen Local Development Plan.

The report recommended:-

That the Committee -

- (a) Approve the adoption of the Aberdeen Local Development Plan 2022 Development Plan Scheme, its publication (including electronically) and sending it to Scottish Ministers; and
- (b) Agree to send it to, or inform the key agencies and consultees listed in Appendix 1 of this report, as well as placing a copy in each public library in the Aberdeen City region.

The Committee resolved:-

- (i) to approve the adoption of the Development Plan Scheme for the Aberdeen Local Development Plan 2022, its publication (including electronically) and sending it to Scottish Ministers; and
- (ii) to agree to send it to, or inform the key agencies and consultees listed in Appendix 1 of this report, as well as placing a copy in each public library in the Aberdeen City region.

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EXTERNAL TRANSPORTATION LINKS TO BAY OF NIGG – STAG PRE-APPRAISAL AND STAG PART 1 APPRAISAL - CHI/17/316

25. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which sought approval of a submitted tender fee for the STAG Pre-Appraisal and STAG Part 1 Appraisal for external transportation links to the Bay of Nigg Harbour Development.

The report recommended:-

That the Committee –

- (a) Reiterate approval of the commissioning of a STAG Pre-Appraisal and STAG Part 1 Appraisal for External Transportation Links to the Bay of Nigg Harbour Development under the Scotland Excel framework;
- (b) Approve the increased estimated expenditure detailed in exempt Appendix 1 in relation to the above procurement exercise; and
- (c) Approve the revised £150,000 project cost and associated City Region Deal match funding and add this sum to the Council's Non-Housing Capital Programme.

The Committee resolved:-

To agree the recommendations.

BRIDGE OF DEE ADDITIONAL RIVER CROSSING CAPACITY- CHI/17/297

26. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which advised members of the outcomes of the additional work carried out on the STAG Part 2 assessment to consider a new four lane bridge at the Bridge of Dee.

The report recommended:-

That the Committee -

- (a) Note the findings and outcomes of the Bridge of Dee Scottish Transport Appraisal Guidance (STAG) Part 2 – Concept 7A/7B four lane bridge assessment and approve the publication of a final version of the Council website; and
- (b) Agree that the four lane bridge options 7A and 7B should not be progressed further given the negative traffic modelling outcomes and that these options should be removed from the future assessment process.

The Convener moved, seconded by Councillor Donnelly:-

That the Committee: -

1. Agree the recommendations; and

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2. Instruct the Head of Planning and Sustainable Development in collaboration with the Head of Economic Development and in liaison with Nestrans to take forward discussions to seek to secure the further necessary funding from Scottish and UK Governments for the development and delivery of the new Bridge of Dee, negotiated through a second City Region Deal.

Councillor Flynn moved as an amendment, seconded by Councillor Hutchison:-

That the Committee:-

1. Agree recommendation (a); and
2. Retain the option at this stage to progress a new four lane bridge at the Bridge of Dee.

On a division, there voted:-

For the motion (9) – The Convener, Vice Convener Bell and Councillors Donnelly, Duncan, Graham, Imrie, Laing, Macdonald and Jennifer Stewart.

For the amendment (8) – Councillors Copland, Cormie, Delaney, Jackie Dunbar, Flynn, Hutchison, McRae and Nicol.

The Committee resolved:-

To approve the motion.

DECLARATION OF INTEREST

Councillors Bell, Macdonald, Nicoll and Jennifer Stewart declared an interest in the following item as outlined in item 4 of this minute and chose to remain in the meeting during consideration of this item.

STRATEGIC TRANSPORT STUDY UPDATE- CHI/17/298

27. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which advised of the findings of the additional work to further develop the road and rail elements Fraserburgh and Peterhead and Ellon to Aberdeen Strategic Transport Study – Part 1 Appraisal.

The report recommended:-

That the Committee –

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- (a) Note the contents of this report;
- (b) Agree the findings of the additional work in support of the Fraserburgh & Peterhead and Ellon to Aberdeen Strategic Transport Study - Part 1 Appraisal Report;
- (c) Instruct the Head of Planning and Sustainable Development to respond to Nestrans advising that this Council agrees that the 'Road & Bus' option package is taken forward for a more detailed assessment in a STAG Part 2;
- (d) Instruct the Head of Planning and Sustainable Development to respond to Nestrans advising that this Council agree that the 'Rail and Bus' option is taken forward as part of the wider regional rail considerations through the City Region Deal Strategic Transport Appraisal; and
- (e) Instruct the Head of Planning and Sustainable Development to continue to update this Committee via the Service Update on this project as matters progress.

The Committee resolved:-

- (i) to agree the recommendations; and
- (ii) to instruct the Head of Planning and Sustainable Development in collaboration with the Head of Economic Development and in liaison with Nestrans and Aberdeenshire Council to take forward discussions to seek to secure the further necessary funding from Scottish and UK Governments for the development and delivery of the road aspect of the Fraserburgh, Peterhead and Ellon to Aberdeen Strategic Transport Corridor negotiated through a second City Region Deal.

AWPR NON-MOTORISED USERS OFF-SET MITIGATION- CHI/17/305

28. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which informed Members of changes to the AWPR Non-Motorised Users off-set mitigation relating to core paths and sought approval of the revised projects.

The report recommended:-

That the Committee -

- (a) Note the allocation of £237,575 from Transport Scotland, via the Aberdeen Western Peripheral Route (AWPR) Managing Agent, for AWPR off-set mitigation on the revised projects (see 3.3 below);
- (b) Approve the alternative route for the path for Bucksburn-Brimmond as detailed in 3.6 below;
- (c) Approve that money be re-allocated to an additional section of Bucksburn Valley (Core Path 42) Boardwalk given that the Standing Stones and Peterculter to Milltimber projects are no longer required through AWPR offset mitigation (see 3.8 below); and

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- (d) Authorise the Head of Commercial and Procurement Services following consultation with the Interim Head of Planning and Sustainable Development to procure and deliver the AWPR offset mitigation for core paths as listed in the main body of the report in accordance with grant conditions and the Council's own procurement procedures.

The Committee resolved:-

- (i) to agree recommendations (b), (c) and (d); and
- (ii) to note the allocation of £237,575 from Transport Scotland, via the Aberdeen Western Peripheral Route (AWPR) Managing Agent, for AWPR off-set mitigation on the revised projects (see 3.3 below) and if possible look at the needs of Lovers Walk, Culter.

CRAIGSHAW DRIVE – CYCLE LANES- CHI/17/284

29. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which advised of an options appraisal being undertaken to inform cycle improvements on Craigshaw Drive sought approval to continue to develop a detailed design for further consideration.

The report recommended:-

That the Committee -

- (a) Note the option development and appraisal process carried out to date;
- (b) Agree the outline design which has emerged from this process, indicated in Appendix 7; and
- (c) Instruct the Head of Planning and Sustainable Development to continue with the detailed design and report back to this, or replacement committee with the detailed design, cost, estimates and possible funding sources for future implementation in 2018-19.

The Committee resolved:-

To approve the recommendations.

VARIOUS SMALL SCALE TRAFFIC MANAGEMENT AND DEVELOPMENT ASSOCIATED PROPOSALS STAGE 1- CHI/17/300

30. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which advised of the need for various small scale traffic management measures identified as necessary on road safety and/or traffic management grounds and asked permission to progress the statutory procedure to establish Traffic Management Orders to bring these proposals into effect.

The report recommended:-

That the Committee –

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- (a) Approve the proposals in principle;
- (b) Instruct the Head of Public Infrastructure and Environment to commence the necessary legal procedure of initial consultation with Police Scotland, Scottish Ambulance Service, Scottish Fire and Rescue Service, Public Transport Operators, Freight Transport Association, Road Haulage Association and any other organisations representing persons likely to be affected by any provision in the order as the authority considers appropriate e.g. Community Councils, Aberdeen Cycle Forum, Disability Equity Partnership etc. If no objections are received, then progress to the public advertisement; and
- (c) Following the public advertisement, if there are no objections, the Traffic Regulations Orders may be made by way of delegated authority. In the event of objection(s) being lodged, instruct the Head of Public Infrastructure and Environment to report the results to a future meeting of this Committee.

The Committee resolved:-

- (i) to agree recommendation (b);
- (ii) to approve the proposals in principle, excepting the project listed under para 3.18: Chapel Street Multi Storey Car Park which would be progressed through the budget process; and
- (iii) following the public advertisement, if there are no objections, the Traffic Regulations Orders may be made by way of delegated authority in terms of the Council's Delegated Powers. In the event of objection(s) being lodged, instruct the Head of Public Infrastructure and Environment to report the results to a future meeting of this Committee.

BALNAGASK MOTTE REGENERATION - CHI/17/307

31. The Committee had before it a report by the Interim Director of Communities, Housing and Infrastructure which sought approval for improvements to the access arrangements and environment around this scheduled monument.

The report recommended:-

That the Committee -

- (a) Approve the undertaking of procurement actions, tender acceptance actions and repair works to the retaining wall (to the north side) of the Motte and the surfacing of Baxter Street (between Baxter Place and Victoria Road);
- (b) Approve the allocation of funds, for these repair works, within the Housing Revenue Account capital budget for 2018/19;
- (c) Agree to the further engagement with those community groups and activists who have expressed an interest in the heritage and amenity of this monument and its adjacent areas;

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- (d) Approve the undertaking of grant applications in support of the improvement of amenity of this monument and its adjacent areas, and the telling of the story of the monument; and
- (e) Approve confirmation of the delegated authority of the Head of Land and Property Assets (or equivalent) to accept offers of grant funds designed to improve the amenity of this monument and its adjacent areas, and the telling of the story of the monument.

Following questions, the Committee agreed to defer decision making on this item in order for officers to provide further clarification on the legal and financial implications of this project to the Council.

The Committee resolved:-

- (i) to withdraw the report from today's agenda; and
- (ii) to instruct the Head of Land and Property Assets to further review the legal and financial implications of the report prior to it being re-submitted to Committee for decision making.

IN ACCORDANCE WITH THE DECISION RECORDED UNDER ITEM 3 OF THIS MINUTE, THE FOLLOWING ITEM WAS CONSIDERED WITH THE PRESS AND PUBLIC EXCLUDED.

EXTERNAL TRANSPORTATION LINKS TO BAY OF NIGG – STAG PRE-APPRAISAL AND STAG PART 1 APPRAISAL – EXEMPT APPENDIX – CHI/17/316

32. The Committee had before it the exempt appendix to item 12.4 on today's agenda.

The Committee resolved:-

To note the exempt appendix.

- COUNCILLOR YVONNE ALLAN, Convener.

EDUCATION AND CHILDREN'S SERVICES COMMITTEE

ABERDEEN, 25 January 2018. Minute of Meeting of the EDUCATION AND CHILDREN'S SERVICES COMMITTEE. Present:- Councillor Wheeler, Convener; Councillor Lesley Dunbar, Vice-Convener; and Councillors Bell (as a substitute for Councillor Donnelly, The Depute Provost), Boulton, Cameron, Copland, Duncan, Flynn, Henrickson, Hutchison, Imrie, Laing, Lumsden, Catriona MacKenzie, Malik, Nicoll, Samarai, Jennifer Stewart and Yuill (as a substitute for Councillor Greig). External Members (to article 15 only):- Mrs Stephanie Brock (Third Religious Representative), Mrs Louise Bruce (Parent Representative (Primary Schools and ASN)), Mr John Murray (Roman Catholic Religious Representative), Mr Colm O'Riordan (Parent Representative (Secondary Schools)), Mr Mike Paul (Teacher Representative (Secondary Schools)), Miss Pamela Scott (Teacher Representative (Primary School and ASN)) and Reverend Hutton Steel (Church of Scotland Representative)

The agenda and reports associated with this minute can be located at the following link:-

<https://committees.aberdeencity.gov.uk/ieListDocuments.aspx?CId=504&MId=5849&Ver=4>

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

ANNOUNCEMENT

1. The Convener advised that this was the last meeting of the Education and Children's Services Committee subject to Council's approval of a new committee structure in March 2018.

He also advised that a pupil from St Joseph's RC School had sustained an injury from a section of rendering material which became detached from a boundary wall in the playground at the School and confirmed that the matter was under investigation. The Committee wished the pupil a speedy recovery.

URGENT BUSINESS

2. The Convener advised that he had accepted the following item onto the agenda as a matter of urgency in terms of Section 50(B)(4)(b) of the Local Government (Scotland) Act 1973:-

Notice of Motion by Councillor Cameron

The Committee resolved:-

to agree with the Convener that the matter be considered as a matter of urgency and as the next item of business.

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MOTION BY COUNCILLOR CAMERON - SNAPCHAT

3. The Committee had before it the following notice of motion by Councillor Cameron:-

“That the Committee

1. notes concern that a recent feature to the mobile phone app, snapchat, allows users to search for and view posts uploaded from schools;
2. further notes that a number of primary and secondary schools in the city are listed using this feature and that the posts available include pictures of young children, some appearing with what appears to be contact details;
3. believes that this poses a risk to children instruct the Chief Executive to write to the app developers, snap inc, outlining this Council's concerns and requesting all schools within the city to be removed from searchable locations within the app; and
4. backs the campaign to have all schools removed from searchable locations on snapchat and that snapchat introduce urgent safeguards to protect children from the recently added features to the snapchat app.”

The Committee resolved:

- (i) to adopt the terms of the motion;
- (ii) to instruct the Head of Education and Inclusion to report to the appropriate Committee on any future apps with features which they believe could pose a risk to children to ensure Committee awareness and that appropriate action was considered; and
- (iii) to instruct the Chief Executive to provide a copy of the Committee's decision to COSLA and invite COSLA to support the campaign.

DECLARATIONS OF INTEREST

4. No declarations of interest were intimated.

MINUTE OF THE MEETING OF 16 NOVEMBER 2017 - FOR APPROVAL

5. The Committee had before it the minute of its meeting of 16 November 2017, for approval.

The Committee resolved:

to approve the minute as a correct record, subject to adding Councillor Duncan to the sederunt and replacing Councillor Greig as voting for the motion with Councillor Duncan at article 11.

EDUCATION AND CHILDREN'S SERVICES COMMITTEE
25 January 2018

COMMITTEE BUSINESS STATEMENT

6. The Committee had before it a statement of pending and outstanding committee business which had been prepared by the Head of Legal and Democratic Services.

The Committee resolved:

- (i) to delete items 2 (Future Plans For Pupil Support Services and Cordyce School), 3 (Allocation of Work in Children's Social Work), and 7(ii) (Subsidised Transport and Safe Walking Routes to Lochside Academy) subject to the decisions taken later on the agenda;
- (ii) in relation to item 1 (Children and Young People (Scotland) Act 2014), to request the Head of Children's Services to send a reminder letter to the Deputy First Minister and Cabinet Secretary for Education and Skills regarding the provision of funding for the implementation of delivery of the new statutory duties imposed by the Children and Young People (Scotland) Act 2014; and
- (iii) to otherwise note the updates provided.

COMMITTEE REPORT TRACKER

7. The Committee had before it a tracker of future committee business.

The Committee resolved:

to note the information contained in the committee report tracker.

EDUCATION AND CHILDREN'S SERVICES PERFORMANCE REPORT - ECS/18/004

8. With reference to article 8 of the minute of the meeting of the Education and Children's Services Committee of 16 November 2017, the Committee had before it a report by the acting Director of Education and Children's Services which provided a summary of the Education and Children's Services (E&CS) Directorate performance improvement measures and outcome data from 1 July up to and including 30 September 2017.

The report recommended –

that the Committee note the content of the report.

The Committee resolved:

to approve the recommendation.

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E&CS FINANCIAL PERFORMANCE - QUARTER 2, 2017/18 - ECS/18/009

9. With reference to article 7 of the minute of the meeting of the Education and Children's Services Committee of 14 September 2017, the Committee had before it a report by the Head of Finance which advised Members of the full year forecast position of the Education and Children's Services Directorate for the financial year 2017/18.

The report recommended –

that the Committee note the projected revenue and capital position for Education and Children's Services as detailed in Appendix 1.

The Committee resolved:

- (i) to approve the recommendation;
- (ii) to instruct the Head of Policy, Performance and Resources to advise the Committee, by way of email, of initial and current expenditure and forecast figures for Brimmond School; and
- (iii) to instruct the Head of Policy, Performance and Resources to advise the Committee, by way of email, of when the increase in the approved budget for Stoneywood School was approved.

PARENTAL INVOLVEMENT STRATEGY - ECS/18/001

10. The Committee had before it a report by the acting Director of Education and Children's Services which presented a copy of the new Parental Involvement Strategy for approval.

The report recommended –

that the Committee

- (a) note the content of the Strategy and instruct the Head of Education and Inclusion Services to reflect within the Strategy that it covered all pupils;
- (b) endorse the actions for improving parental engagement contained in the Strategy; and
- (c) instruct the Director of Education and Children's Services to develop an action plan to deliver the outcomes of the Strategy, and to report annually, by way of a service update, on progress with this plan.

The Committee resolved:

- (i) to approve the recommendations (b) and (c); and
- (ii) to approve the content of the Strategy and to instruct the Head of Education and Inclusion Services to reflect within the Strategy that it covered all pupils.

EDUCATION AND CHILDREN'S SERVICES COMMITTEE
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ABERDEEN CITY PLAY POLICY AND STRATEGY 2018 - ECS/18/003

11. The Committee had before it a report by the acting Director of Education and Children's Services which sought approval of a new Aberdeen City Play Policy and Strategy to be launched in 2018 as part of the Year of Young People celebrations in the city.

The report recommended –

that the Committee

- (a) note the contents of the report and the achievements since 2013;
- (b) approve the new Aberdeen City Play Policy and Strategy 2018; and
- (c) instruct officers to work with Aberdeen Play Forum and key stakeholders to launch the Aberdeen Play Policy and Strategy at an event in Spring 2018 as part of the Year of Young People celebrations in the city.

The Committee resolved:

to approve the recommendations.

NORTHERN ALLIANCE REGIONAL IMPROVEMENT PLAN

12. The Committee noted that this item had been withdrawn from the agenda.

CORDYCE SCHOOL CLOSURE CONSULTATION - ECS/18/002

13. With reference to article 12 of the minute of the meeting of the Education and Children's Services Committee of 14 September 2017, the Committee had before it a report by the acting Director of Education and Children's Services which reported on the outcome of a recent statutory consultation on the proposal to permanently close Cordyce School.

The report recommended –

that the Committee

- (a) agree to implement the proposal to permanently close Cordyce School in Aberdeen, with effect from 1 April 2018;
- (b) instruct the Head of Policy, Performance and Resources to notify Scottish Ministers of the Council's intention to implement the closure proposal, in accordance with the requirements of the Schools (Consultation) (Scotland) Act 2010 as amended; and
- (c) subject to any call-in by Scottish Ministers, agree that the Cordyce school site should be declared surplus to Education and Children's Services requirements, and to instruct the Head of Policy, Performance and Resources to make arrangements to transfer the site to the Head of Land and Property Assets.

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The Committee resolved:

to approve the recommendations.

**REMOVAL OF SITES FROM EDUCATION AND CHILDREN'S SERVICES
PROPERTY PORTFOLIO - ECS/18/013**

14. The Committee had before it a report by the acting Director of Education and Children's Services which provided details of a number of Education and Children's Services sites which were considered as surplus to requirements, and made recommendations for removing these from the service property portfolio.

The report recommended –

that the Committee declare the following sites as surplus to Education and Children's Services requirements, and instruct the Head of Policy, Performance and Resources to make the necessary arrangements for them to be removed from the Education and Children's Services property portfolio, and for responsibility for the sites to be transferred the Head of Land and Property Assets:

- the former Hazlewood School building;
- the former Bucksburn School and Nursery building;
- the existing Stoneywood School building (to take effect following the opening of the replacement Stoneywood School building scheduled to open in August 2018); and
- the existing Kincorth Academy building (to take effect following the opening of the new Lochside Academy building, scheduled to open in August 2018).

The Committee resolved:

to approve the recommendations.

MATTER OF URGENCY

The Convener intimated that he had directed in terms of Section 50(B)(4)(b) of the Local Government (Scotland) Act 1973, that the following item be considered as a matter of urgency to enable members to consider the matter and for the arrangements to be put in place prior to the school opening in August 2018.

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LOCHSIDE ACADEMY TRANSPORT ARRANGEMENTS: HOURS OF OPERATION OF FREE SCHOOL TRANSPORT

15. With reference to article 10 of the minute of the meeting of the Education and Children's Services Committee of 16 November 2017, the Committee had before it a report by the acting Director of Education and Children's Services which provided an update on discussions regarding the planned hours of operation for free bus travel to Lochside Academy, for pupils living in Torry and Kincorth.

The report recommended –

that the Committee note the outcome of discussions and that the Head of Policy, Performance and Resources would proceed with plans for the agreed free transport arrangements for the applicable pupils for Lochside Academy to operate between the hours of 07:00 and 18:00, Monday to Friday during school term time, subject to the appropriate budget provision being confirmed through the annual budget setting process.

The Committee resolved:

to approve the recommendation.

VALEDICTORY

16. The Committee noted that this was the last meeting of the Education and Children's Services Committee in its current format subject to Council's approval of the proposed new committee structure. The Committee paid tribute to all external members of the Committee, past and present and thanked them for the lively and robust debates, as well as the informed decision-making which had been undertaken.

At this juncture, the external members of the Committee departed.

CARERS STRATEGY CONSULTATION - ECS/18/006

17. The Committee had before it a report by the acting Director of Education and Children's Services which advised of the draft Carers Strategy ('A Life Alongside Caring' - attached as Appendix One), which covered both adult and young carers, in response to requirements within the Carers (Scotland) Act 2016.

The report recommended –

that the Committee

- (a) note the current version of the draft Carers Strategy; and
- (b) instruct the Head of Children's Services to submit the final version, following consultation, for approval at the appropriate subsequent Committee.

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The Committee resolved:

to approve the recommendations.

**UPDATE ON THE IMPLEMENTATION OF RECLAIMING SOCIAL WORK -
ECS/18/011**

18. With reference to article 21 of the minute of the meeting of the Education and Children's Services Committee of 1 June 2017, the Committee had before it a report by the acting Director of Education and Children's Services which provided an update on the implementation of Reclaiming Social Work.

The report recommended –

that the Committee

- (a) note the progress made in implementation of the Reclaiming Social Work model;
and
- (b) note the identified changes to the initial Reclaiming Social Work model as detailed at section 3.12 and 3.13 of the report to enable the Service to deliver full implementation of the model.

The Committee resolved:

to approve the recommendations.

- COUNCILLOR JOHN WHEELER, Convener

ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	10 September 2018
REPORT TITLE	Governance Review – Trusts Update
REPORT NUMBER	GOV/18/124
CHIEF OFFICER	Fraser Bell
REPORT AUTHOR	Kundai Sinclair
TERMS OF REFERENCE	This matter is to be determined by Council.

1. PURPOSE OF REPORT

The purpose of this report is to provide an update to elected members, on the ongoing work to review, wind up and/or amalgamate uneconomic or obsolete Trusts; and request approval to progress matters using the phased approach outlined in the report.

2. RECOMMENDATION(S)

It is recommended that Council:

- 2.1 note the progress made in relation to phase 1 as set out in Appendix A.
- 2.2 in respect of the Trusts outlined in Appendix B – Phase 2 and Appendix C – Phase 3:
 - i) instruct the Chief Officer – Governance, following consultation with Chief Officer – Integrated Children's and Family Services, to develop proposals for the future of these Trusts; and
 - ii) instruct the Chief Officer – Governance to report back to Council by September 2019.

3. BACKGROUND

- 3.1 Aberdeen City Council is affiliated with approximately 97 Trusts. 28 of these are registered with the Office of the Scottish Charity Regulator (OSCR) as charities. The amount of funds and assets held by the Trusts range from £1 to £3.8 million. For some, the cost of administration is greater than the assets held. Streamlining the administration of Trusts by either winding up and/or amalgamating those that are uneconomic or obsolete will ensure that their administration is carried out in a cost-effective manner. Modernising the constitutional documents will empower trustees to improve accessibility to the funds and ensure that the trust purposes are appropriate, and of a necessary standard, for their intended use. The spirit of these Trusts has always been to uphold the dignity of the city of Aberdeen and promote equal opportunity.

Therefore, the aspirations set out in the Local Outcome Improvement Plan will be at the forefront of this project.

- 3.2 The trustees of the Trusts are the Councillors of Aberdeen City Council and occasionally independent external trustees as well. Together these trustees are appointed to manage and have general control of each Trust and its assets.
- 3.3 On 23 August 2017, officers presented a report to Council titled '*Governance Review – Trust Update*' and the Council approved the reorganisation of Trusts, using a phased approach:
- Phase 1 aims to reorganise high value/high profile Trusts;
 - Phase 2 aims to review and prepare a plan to rationalise the Education Endowments Investment Fund with the view to bringing the proposals to Council; and
 - Phase 3 aims to review and prepare a plan to review the remaining Trusts with the view to bringing the proposals to Council.

GOVERNANCE REVIEW – TRUST UPDATE

PHASE 1 – Reorganisation of Higher Value/High Profile Trusts

The City of Aberdeen Council Guildry & Mortification Funds (SC011857)

- 3.4 The City of Aberdeen Council Guildry & Mortification Funds (SC011857) (Guildry) Trust purposes are for the relief of financial hardship among the Burgesses of Guild of Aberdeen and their families and for the assistance of persons resident in Aberdeen to pursue educational or vocational training courses.
- 3.5 The Trust's constitutional document sets out strict rules on eligibility for the award of educational or vocational training courses. When the constitutional document was updated in 1997, it was agreed that a total of approximately £10,000 *per annum* would be set aside for eligible candidates. In the period since the first award was made in 2001, over £150,000 has been available to award to candidates. However, it is estimated that the amount granted in the last 17 years has been less than £60,000. Additionally, the amounts being paid for the relief of financial hardship among the Burgesses are *de minimis* in relation to the Trust Funds available. The main reason for this is due to establishment of the National Health Service and Department for Work and Pensions. The availability of these services has reduced the number of requests by Burgesses and/or their families for financial assistance.
- 3.6 Officers are currently working with the Burgesses of Guild of the City and Royal Burgh of Aberdeen to update the Trust purposes. The aim being to ensure that a wider pool of people can benefit from the trust purposes. The finalised documents will be brought to Council (acting in their capacity as trustees) for approval by September 2019. Assuming they are approved, the last step in completing the process is to obtain approval from OSCR for the reorganisation. This normally takes approximately 6 months.

Bridge of Don Fund (SC018551) and Bridge of Dee Fund (SC021297)

- 3.7 The Bridge of Don Fund (SC018551) was set up in 1605 for the reparation and support of a bridge over the River Don (the Brig o'Balgownie). The Trust was later used to build the Bridge of Don in 1830 nearer the mouth of the river. The Bridge of Don Fund was reorganised with the approval of Council in August 2016 and OSCR in November 2016. The reorganisation was required because the reparation and support of bridges is no longer considered as a charitable purpose under the Charities and Trustee Investment (Scotland) Act 2005. The Bridge of Don Fund charitable purpose has now been changed to the advancement of heritage across the city of Aberdeen.
- 3.8 Similarly the Bridge of Dee Fund (SC021297) was set up for the support, maintenance, reparation and when necessary the re-building of the new stone bridge over the River Dee. Over time the cost of administrating the Trust became greater than the amount of funds being distributed. An assessment was made by officers that the most economical decision would be to wind up the Trust and amalgamate its remaining funds with another Trust that can continue to fulfil the spirit of the trust purposes of the Bridge of Dee Fund. Officers obtained approval from Council and OSCR in May 2017 to wind up the Trust and transfer the remaining assets to the Bridge of Don Fund.
- 3.9 As the Bridge of Don Fund now incorporates the Bridge of Dee Fund and the Trust's charitable purposes have changed; officers propose that the name of the Trust should be amended to reflect its new charitable purpose. Officers intended to bring a further report to Council in September 2019 with proposed Trust names for Council (acting in their capacity as trustees) to consider and approve.

Aberdeen City Archives – Bridges Fund Proposal

- 3.10 At the meeting of Council in August 2017, approval was given for a grant of £36,216 to the Archive Service from the Bridge of Don Fund to enable an extension to the 'Law in the Aberdeen Council Registers' (LACR) project (<https://aberdeenregisters.org>) and the transcription of Volume 8 of the City Council's UNESCO-recognised Burgh Registers covering 1398-1511.
- 3.11 Aberdeen City Archives has been engaged with the University of Aberdeen in this prestigious three-year project since 2016. Between January and June 2018, the Research Assistants working on the project have managed to complete the transcription of Volume 8. This comprises 329,453 words, representing approximately 20% of the total corpus. 71% of Volume 8 is written in Scots, 28% in Latin, and 1% in multiple languages. Checking and enrichment of the transcribed text is ongoing by other members of the project team and will be complete by the end of the project in February 2019. The volume is extremely rich in historical detail and is an invaluable addition to the project as a whole.
- 3.12 As part of the Council's original commitment to the LACR project, it has undertaken to ensure the perpetual electronic hosting of the new transcription of all eight volumes, alongside the digital images. As part of this process, a prototype search platform ('LACR Search') has been created by the University

and is now being installed and tested on a Council server. The launch of LACR Search to the public is planned for 2019. Digitalising the Burgh Registers is consistent with outcomes in the Local Outcome Improvement Plan. The project will transform the way that public services are delivered, provide access for a wider pool of people to review the Burgh Registers and contribute to the diversification of Aberdeen's economy.

Lands of Skene (SC018533) and Lands of Torry (SC021299)

- 3.13 The Lands of Skene (SC018533) was constituted in 1710. The trust is worth £3,858,959 with £1.7 million in land and buildings and £2.1 million invested in the ACC Loans Fund. The Lands of Torry (SC021299) was constituted in 1704. The Trust has a balance of £2,830,081 and £2.8 million invested in land and buildings. As these are ancient Trusts, officers have not been able to locate the constitutional documents for these Trusts. It is assumed that they are lost or have never been created.
- 3.14 Officers are currently preparing the constitutional documents for these Trusts. These documents will be brought to Council (acting in their capacity as trustees) for approval by September 2019. If approved, officers will apply to OSCR for approval of the reorganisation of these trusts.

Jack Wood Trust

- 3.15 The trustees of the Jack Wood Trust passed a resolution in January 2017 to wind it up and transfer the remaining assets to the Denis Law Legacy Trust (SC043169), a charitable trust with similar trust purposes. A notification of intent to wind up the Trust was sent to the Lord Advocate. In September 2017, officers received confirmation that their request had been approved and the remaining assets (minus any debts) have been transferred to the Denis Law Legacy Trust.

PHASE 2 – Education Endowments Investment Fund

- 3.16 The Aberdeen City Council Charitable Trusts (SC025063) is also known as the Education Endowment Investment Fund (EEIF). The EEIF originally comprised over 70 smaller Trusts, bequests and legacies split into two general areas:
- Education – Primarily concerned with school prizes or awards;
 - Social Work – Funds established to provide comforts at residential homes.
- 3.17 While reviewing the Trust's records, officers were advised by OSCR that only a small number of Trusts previously reported as part of the EEIF were actually registered charities. Phase 2 will only focus on the EEIF Trusts that are registered with OSCR; these are outlined in Appendix B – Phase 2. The Trusts highlighted in yellow (those below the Aberdeen City Council Charitable Trusts) are restricted funds – funds which a donor has designated or "restricted" the use of for a particular purpose or project – that form part of the EEIF.
- 3.18 Councillors are being asked to agree to instruct the Chief Officer – Governance, following consultation with the Chief Officer – Integrated Family and Children's Services, to review and develop proposals for the reorganisation of the Trust

and its restricted funds. The Chief Officers will develop proposals around which Trusts should be wound up and/or amalgamated. All proposals for the reorganisation of the Trust and its restricted funds will be bought back to Council, by the Chief Officer – Governance, for consideration by September 2019.

PHASE 3 – Review of Remaining Trusts

- 3.20 Appendix C – Phase 3 shows that there are still be a number of other Trusts remaining where members are appointed as trustees. Most of these Trusts also have independent external trustees in addition to the appointed Council trustees. Any proposals associated with these Trusts would need to be progressed with the cooperation of all the trustees.
- 3.21 It is proposed that the Chief Officer – Governance, following consultation with the Chief Officer – Integrated Family and Children’s Services, review and develop proposals for the reorganisation of these Trusts and that the Chief Officer – Governance reports back to Council with the proposed reorganisation plans by September 2019. Any proposals would need to be developed with external trustees where relevant.

4. FINANCIAL IMPLICATIONS

- 4.1 Officers within Finance and Governance will be progressing with the applications for reorganisation with OSCR, the Lord Advocate or the Scottish Courts, as required, to its conclusion. The cost of that time may be re-charged to the trusts. The charges will be in line with the normal charge out rate applied to public bodies.
- 4.2 The effective and efficient management of all these trusts will maximise the funds available for expenditure on purposes.

5. LEGAL IMPLICATIONS

- 5.1 Every charity has to be managed within existing charity/trust legislation. This report provides an overview of the current and planned position of creating an appropriate governance environment that will maximise funds available for charitable purposes.
- 5.2 Approval of the above recommendations is not considered to pose any risk to the Council and will ensure that the Council meets its statutory obligations under various trust/charity legislation.

6. MANAGEMENT OF RISK

	Risk	Low (L), Medium (M), High (H)	Mitigation
Financial	The administration of the Trusts is no longer cost effective, in some cases most of the trust funds are being used to administer the Trusts rather than to fulfil the trust purposes. Failure to approve the proposals in this report will result in failure to maximise the funds available for charitable purposes.	L	Council is strongly advised to approve proposals and officers are strongly advised to monitor the implementation of the proposals.
Legal	Failure to approve the proposals in this report will result in failure to streamline the administration of the Trusts.	L	Council is strongly advised to approve proposals and officers are strongly advised to monitor the implementation of the proposals.
Employee	None.	N/A	N/A
Customer	None	N/A	N/A
Environment	None.	N/A	N/A
Technology	None.	N/A	N/A
Reputational	None	N/A	N/A

7. OUTCOMES

Local Outcome Improvement Plan Themes	
	Impact of Report
Prosperous Economy	The Trusts are Public Trusts created for the benefit of the people of the city of Aberdeen. Combined these Trusts have various trust purposes ranging from the advancement of education, heritage, arts, culture, health, recreational activities and facilities, religion, and the prevention or relief of poverty. When administered properly and efficiently these

	Trusts can have a positive impact on the outcomes of the Local Outcome Improvement Plan.
Prosperous People	<i>As above.</i>
Prosperous Place	<i>As above.</i>
Enabling Technology	<i>As above.</i>

Design Principles of Target Operating Model	
	Impact of Report
Customer Service Design	Streamlining the administration of the Trust will redesign the way trustees engage with the public. The project aims to increasing the public's awareness of the Trusts and will potentially have the effect of increasing the pool of people who can benefit from the trust funds.
Partnerships and Alliances	These Trusts do not operate in a vacuum rather they are there to provide support to the public, private and third sectors. Key stakeholders will always be consulted before any changes are carried out.

8. IMPACT ASSESSMENTS

Assessment	Outcome
Equality & Human Rights Impact Assessment	Not required.
Privacy Impact Assessment	Not required.
Duty of Due Regard / Fairer Scotland Duty	Any impact at all will be positive as a wider pool of people would be able to benefit for the Trust purposes.

9. BACKGROUND PAPERS

Governance Review - Trusts Update - CG/17/082 (reported to Council on 23 August 2017).

10. APPENDICES

Appendix A – Phase 1

Appendix B – Phase 2
Appendix C – Phase 3

11. REPORT AUTHOR CONTACT DETAILS

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Appendix A - Phase 1

Governance Review - Trusts

Name	Category	Charity No.	Function / Purpose	Council representation on Board - Members	Council representation on Board - Officers	Governance docs (type)	Balance Sheet Value 31 March 2017	Assets	Action	Progress Due In Progress Complete
The City of Aberdeen Council Guildry & Mortification Funds (Guildry)	Registered charity	SC011857	Relief of financial hardship among the Burgesses of Guild of Aberdeen and their families and for the assistance of persons resident in Aberdeen to pursue educational or vocational training courses.	Full Council (all Elected Members).	Chief Officer - Finance is Treasurer & Chief Officer - Governance is the Secretary.	Court of Session Decision	2,685,696	£1.543m in land and buildings, £743k in Loans Fund., £400k cash.	Reorganisation	In Progress
Lands of Skene	Registered charity	SC018533	Provide income to be shared with participants- Guildry 40%, Bridge of Don Fund 30% and Common Good Fund 30%.	Full Council (all Elected Members).	Chief Officer - Finance is Treasurer & Chief Officer - Governance is the Secretary.	None	3,858,959	£1.7m in land and buildings and £2.1M in ACC Loans Fund.	New Constitution	
Lands of Torry	Registered charity	SC021299	Provide income to participants- 51% Common Good Fund and 49% to Aberdeen University.	Full Council (all Elected Members).	Chief Officer - Finance is Treasurer & Chief Officer - Governance is Secretary.	None	2,830,081	£2.8m in lands and buildings.	New Constitution	
Bridge of Don	Registered charity	SC018551	The advancement of the arts, heritage, culture or science.	Full Council (all Elected Members).	Chief Officer - Finance is Treasurer & Chief Officer - Governance is the Secretary.	Trust Deed	1,252,091	£1.1m investment in Lands of Skene and £94k in ACC Loans Fund.	Reorganisation	Complete
Bridge of Dee Jack Wood Trust	Registered charity Not-registered charity	SC021297	Advancement of Heritage To advance the education of amateur footballers who are resident in the area of Aberdeen Amateur Football Association	Whole Council 6 councillors on trust per deed.		None Trust Deed	34,000 10,000	£34k in ACC Loans Fund All Funds in ACC Loans Fund	Amalgamate Wind-up	

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Appendix B - Phase 2

Governance Review - Trusts

Name	Charity No.	Function / Purpose	Council representation on Board - Members	Council representation on Board - Officers	Governance docs (type)	Balance Sheet Value 31 March 2018	Assets	Proposed action	Progress Due In Progress Complete
Aberdeen City Council Charitable Trusts	SC025063	The advancement of education.			Education Endowment Fund...Murdoch Henderson Trust Deed adopted in 2015. No other trust deeds.			To be reviewed	
D.M. Andrew Bequest	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For prizes in Classics at Aberdeen Grammar School.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	15,532	Share of listed investments and cash in Loans Fund.	To be reviewed	
Elizabeth H. Bain Bequest	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For music tuition and instruments to pupils in City schools.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	15,051	Share of listed investments and cash in Loans Fund.	To be reviewed	
Athol Benzie Prize Fund	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For best all-round pupil in the fifth year at Aberdeen Academy.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	3,348	Share of listed investments and cash in Loans Fund.	To be reviewed	
Edith and David R. Bishop Prize Fund	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For prizes to pupil or pupils at Aberdeen Grammar School selected by the Rector.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	4,575	Share of listed investments and cash in Loans Fund.	To be reviewed	
Mina Brooks Memorial Prize	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For prizes for children's theatre.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	2,493	Share of listed investments and cash in Loans Fund.	To be reviewed	
Lucy Cruickshank Prize Fund	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For prize to best pupil or pupils in French or German at High School for Girls.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	24,199	Share of listed investments and cash in Loans Fund.	To be reviewed	
Jessie Durno Prize Fund	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For prize in Mathematics at Aberdeen Academy.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	8,719	Share of listed investments and cash in Loans Fund.	To be reviewed	
Mary Durno Prize Fund	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For prize in English at Aberdeen Academy.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	14,142	Share of listed investments and cash in Loans Fund.	To be reviewed	

Margaret Duthie Memorial Prize Fund	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For pupil showing the greatest endeavour at Dyce School.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	9,833	Share of listed investments and cash in Loans Fund.	To be reviewed
Margaret C. Harper Prize Fund	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For best pupil in German at Aberdeen Academy.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	947	Share of listed investments and cash in Loans Fund.	To be reviewed
Bessie Heriot Prize Fund	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For prize to best girl at Kaimhill Secondary School.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	6,122	Share of listed investments and cash in Loans Fund.	To be reviewed
George Mackenzie Prize Fund	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For prize to best pupil in German at Aberdeen Academy.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	2,445	Share of listed investments and cash in Loans Fund.	To be reviewed
Kenneth MacIntosh Bequest	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For paying or supplementing the expenses of pupils of Aberdeen Grammar School who might otherwise be unable to afford the cost of school trips.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	14,814	Share of listed investments and cash in Loans Fund.	To be reviewed
Charles McLeod Trust	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For purchase of books on Physical Science and Astronomy at Aberdeen Grammar School.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	2,514	Share of listed investments and cash in Loans Fund.	To be reviewed
William Meston Bursary Fund	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For bursary to pupil of merit at Culter School undertaking a secondary course.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	26,279	Share of listed investments and cash in Loans Fund.	To be reviewed
John M. Robertson Memorial Prize Fund	Registered under the Aberdeen City Council Charitable Trusts, charity number SC025063	For prize to best pupil in commercial subjects at Aberdeen Grammar School.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	1,751	Share of listed investments and cash in Loans Fund.	To be reviewed

Appendix C - Phase 3

Governance Review - Trusts

Name	Category	Charity No.	Function / Purpose	Council representation on Board - Members	Council representation on Board - Officers	Governance docs (type)	Balance Sheet Value 31 March 2017	Assets	Proposed action	Progress Due In Progress Complete
Alexander McDonald Bequest	Registered charity	SC018568	The advancement of the arts, heritage, culture or science (acquisitions of works of art).	Full Council (all Elected Members).	Chief Officer - Finance is Treasurer & Chief Officer - Governance is the Secretary.	Will	31,279	£31k in ACC Loans Fund.	To be reviewed	
McBey Trust	Not registered charity		Acquisitions of works of art for Aberdeen Art Gallery & Museum.		Finance & Legal support	None	71,152	All Funds in ACC Loans Fund.	To be reviewed	
Marguerite McBey Trust	Registered charity	SC031654	The advancement of education, the advancement of the arts, heritage, culture or science (advance art & fine art collection at Aberdeen Art Gallery).	Councillors Boulton and Catriona MacKenzie	Chief Officer - Finance is the Treasurer. Support is provided by Committee Services.	Trust Deed	497,553	All Funds in ACC Loans Fund	To be reviewed	
The Aberdeen Music Festival Trust (Aberdeen International Youth Festival)	Registered charity	SC014935	The advancement of the arts, heritage, culture or science (organise Arts Festival for young participants).	Councillors Bell, Lumsden and Boulton.	Chief Officer - Finance is Treasurer. Support is provided by Committee Services	Trust Deed	336,974	Restricted funds totalling £286,438	Wind up	
Bulawayo Trust	Registered charity	SC009373	To relieve poverty amongst the inhabitants of the City of Bulawayo, Zimbabwe.	Councillors Allan (Chair), Alphonse, Bell, Donnelly, Lesley Dunbar, Greig and MacGregor	Chief Officer - Finance is Treasurer. support is provided by Committee Services	Trust Deed	445	All Funds in ACC Loans Fund. Trust Income is solely a grant from the Common Good Fund.	To be reviewed	

Gomel Trust	Not registered charity		Assist the city of Gomel and Gomel Oblast in Byelorussia.	Councillors Allan (Chair), Cooke, Donnelly, Lesley Dunbar, Greig and Catriona MacKenzie	Chief Officer - Finance is the Treasurer. Support is provided by Committee Services.	Trust Deed	34,997	ACC revenue account. Majority invested in ACC Loans Fund.	To be reviewed
Aberdeen International Football Festival	Not registered charity		To promote and encourage the playing of the game of football in the context of an International Festival of Youth Football to be held in the City of Aberdeen once per annum.	To be reviewed	Finance & Legal	Trust Deed	NIL		Wind up
Aberdeen Recreational Facilities Trust	Not registered charity			To be reviewed	Finance & Legal		NIL		To be reviewed
M. Mowat & G. Davidson	Not registered charity		Upholding Ardo's Tomb 1662	To be reviewed	Finance & Legal	None	820	All Funds in ACC Loans Fund.	To be reviewed
Miss Hilda B S Duthie Bequest	Not registered charity		Benefit of Aberdeen Maritime Museum. No restrictions on retaining Capital.	To be reviewed	Finance & Legal	None	28,961	All Funds in ACC Loans Fund.	To be reviewed
Elsie M Byrne	Not registered charity		Aberdeen Art Gallery	To be reviewed	Finance & Legal	None	9,106	All Funds in ACC Loans Fund.	To be reviewed
Mrs Vera R E Taylor	Not registered charity		Maritime Museum Display	To be reviewed	Finance & Legal	None	15,786	All Funds in ACC Loans Fund.	To be reviewed
Gladys Pickman	Not registered charity		For the Use of Aberdon House	To be reviewed	Finance & Legal	None	11,577	All Funds in ACC Loans Fund.	To be reviewed
Cole Bequest	Not registered charity		For the Benefit of Aberdeen Art Gallery	To be reviewed	Finance & Legal	None	7,568	All Funds in ACC Loans Fund.	To be reviewed
Norman Moy Prize	Not registered charity		Prize for the best jazz musician in Aberdeen schools.	To be reviewed	Finance & Legal	Trust deed	8,517	All Funds in ACC Loans Fund.	To be reviewed

Proctors Trust	Not registered charity		For the benefit of children under the age of 16 who are living in residential care or fostering facilities.	Lord Provost and Councillors Delaney, Donnelly, Houghton and Samarai	Finance & Legal	Trust Deed	202,240	All Funds in ACC Loans Fund.	To be reviewed
John M. Henderson Bequest	Not registered charity		Unknown at present	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	Revised constitution adopted in 2015 enabling Libraries to expend funds on music download service. Expenditure ongoing and when funds expended trust will be wound up.	10,233	All Funds in ACC Loans Fund	To be reviewed
Aberdeen Institution for Deaf and Dumb Fund	Not registered charity		For the benefit of Aberdeen School for the Deaf.	Full Council (all Elected Members).	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	66,140	Share of listed investments and cash in Loans Fund.	To be reviewed
Corporation Prize Fund	Not registered charity		For school prizes.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	427,996	Share of listed investments and cash in Loans Fund.	To be reviewed
James Findlay Bursary Fund	Not registered charity		For student teacher at Aberdeen College.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	35,854	Share of listed investments and cash in Loans Fund.	To be reviewed
Duncan B. Heriot Prize Fund Aberdeen Academy	Not registered charity		For prizes in English and History at Aberdeen Academy.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	3,053	Share of listed investments and cash in Loans Fund.	To be reviewed
Duncan B. Heriot Prize Fund Kaimhill	Not registered charity		For prize to best boy at Kaimhill Secondary School.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	The Educational Endowments (Grampian Region) Transfer Scheme Order 1996	6,064	Share of listed investments and cash in Loans Fund.	To be reviewed
Alexander Kilgour Fund	Not registered charity		For Liddle prize medal.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	77,555	Share of listed investments and cash in Loans Fund.	To be reviewed
Logie Pirie Scholarship Fund	Not registered charity		For the benefit of schools in the Dyce, Bucksburn area.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	36,933	Share of listed investments and cash in Loans Fund.	To be reviewed
Lizzie L. Milne Prize Fund	Not registered charity		For prize in all-round excellence to pupil in senior classes at Ashley Road School.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	6,664	Share of listed investments and cash in Loans Fund.	To be reviewed

Murray Pictures Prize Fund	Not registered charity		For essays on Art.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	40,614	Share of listed investments and cash in Loans Fund.	To be reviewed
Primary and Intermediate Schools Sports Fund	Not registered charity		General use in relation to sport.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	27,673	Share of listed investments and cash in Loans Fund.	To be reviewed
H. Shepherd Bequest	Not registered charity		For annual award to the head boy and head girl at Torry Academy.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	5,471	Share of listed investments and cash in Loans Fund.	To be reviewed
M. S. Smith Prize Fund	Not registered charity		For prize or prizes for proficiency in art or handicrafts at Ashley Road School.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	5,237	Share of listed investments and cash in Loans Fund.	To be reviewed
St Fittick (Aberdeen) Rotary Club Prize	Not registered charity		For prizes to pupils at Torry Secondary School	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	1,616	Share of listed investments and cash in Loans Fund.	To be reviewed
Mary Thomson Scottish Poetry Prize	Not registered charity		For the three best reciters of a Scottish poem at Cults Primary School, Cults Academy, Harlaw Academy and Rubislaw Academy	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	8,098	Share of listed investments and cash in Loans Fund.	To be reviewed
William C. B. Thomson Memorial Fund	Not registered charity		For prizes in art at Northfield Secondary School	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	3,514	Share of listed investments and cash in Loans Fund.	To be reviewed
Jayne Cable Smart Bequest	Not registered charity		Prize(s) to most promising pupil(s) in Music at Skene Square School.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	10,236	Share of listed investments and cash in Loans Fund.	To be reviewed
Elizabeth M. M. Laing Prize	Not registered charity		Prize for best pupil in French at Aberdeen Academy.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	511	Share of listed investments and cash in Loans Fund.	To be reviewed
Robert Skene Mathew Bequest	Not registered charity		Unknown at present	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	16,493	Share of listed investments and cash in Loans Fund.	To be reviewed
Molly Craig Fund	Not registered charity		Unknown at present	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	1,577	Share of listed investments and cash in Loans Fund.	To be reviewed
Stewart Reid Memorial Fund	Not registered charity		Unknown at present	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	2,531	Share of listed investments and cash in Loans Fund.	To be reviewed

Rose Hip Fund	Not registered charity		To be used at the discretion of Chief Officer - Integrated Children's Services.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	1,152	Share of listed investments and cash in Loans Fund.	To be reviewed
Aberdon-Comforts Fund	Not registered charity		To provide comforts for residents at the named home	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	2,427	Share of listed investments and cash in Loans Fund.	To be reviewed
Albyn-Comforts fund	Not registered charity		To provide comforts for residents at the named home.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	31,746	Share of listed investments and cash in Loans Fund.	To be reviewed
Balnagask Home-Comforts Fund	Not registered charity		To provide comforts for residents at the named home.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	6,451	Share of listed investments and cash in Loans Fund.	To be reviewed
Croft House-Comforts Fund	Not registered charity		To provide comforts for residents at the named home.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	9,012	Share of listed investments and cash in Loans Fund.	To be reviewed
Fergus House-Comforts Fund	Not registered charity		To provide comforts for residents at the named home.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	16,180	Share of listed investments and cash in Loans Fund.	To be reviewed
Ferryhill House-Comforts Fund	Not registered charity		To provide comforts for residents at the named home.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	7,155	Share of listed investments and cash in Loans Fund.	To be reviewed
Northfield-Comforts Fund	Not registered charity		To provide comforts for residents at the named home.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	14,823	Share of listed investments and cash in Loans Fund.	To be reviewed
Polmuir-Comforts Fund	Not registered charity		To provide comforts for residents at the named home.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	77,596	Share of listed investments and cash in Loans Fund.	To be reviewed
Rosewell-Comforts Fund	Not registered charity		To provide comforts for residents at the named home.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	15,296	Share of listed investments and cash in Loans Fund.	To be reviewed
Thorngrove-Comforts Fund	Not registered charity		To provide comforts for residents at the named home.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	3,840	Share of listed investments and cash in Loans Fund.	To be reviewed
Westbank-Comforts Fund	Not registered charity		To provide comforts for residents at the named home.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	294	Share of listed investments and cash in Loans Fund.	To be reviewed
Westburn Comforts Fund	Not registered charity		To provide comforts for residents at the named home.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	1,850	Share of listed investments and cash in Loans Fund.	To be reviewed

Friends of Neo Natal Unit	Not registered charity		To provide comforts for users of the named service.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	727	Share of listed investments and cash in Loans Fund.	To be reviewed
Friends of Balnagask Court	Not registered charity		To provide comforts for residents at the named home.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	573	Share of listed investments and cash in Loans Fund.	To be reviewed
Victoria House- Comforts Fund	Not registered charity		To provide comforts for residents at the named home.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	41,026	Share of listed investments and cash in Loans Fund.	To be reviewed
Befriending Fund	Not registered charity		To be used at discretion of Chief Officer - Integrated Children's Services.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	3,433	Share of listed investments and cash in Loans Fund.	To be reviewed
Donations S.W.Director	Not registered charity		To be used at discretion of Chief Officer - Integrated Children's Services.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	4,455	Share of listed investments and cash in Loans Fund.	To be reviewed
Social Work Department Mental Health Training	Not registered charity		To be used at discretion of Chief Officer - Integrated Children's Services.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	8,702	Share of listed investments and cash in Loans Fund.	To be reviewed
Social Work Department Training Fund	Not registered charity		To be used at discretion of Chief Officer - Integrated Children's Services.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	1,823	Share of listed investments and cash in Loans Fund.	To be reviewed
Elizabeth M. M. Laing	Not registered charity		To provide comfort at homes for the elderly.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	1,062	Share of listed investments and cash in Loans Fund.	To be reviewed
Agnes Park Legacy	Not registered charity		To provide comfort at homes for the elderly.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	10,484	Share of listed investments and cash in Loans Fund.	To be reviewed
Dyce Handicapped Children Fund	Not registered charity		To be used at discretion of Chief Officer - Integrated Children's Services.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	2,409	Share of listed investments and cash in Loans Fund.	To be reviewed
Lewis J. Smith Bequest	Not registered charity		To be used at discretion of Chief Officer - Integrated Children's Services.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	930	Share of listed investments and cash in Loans Fund.	To be reviewed
Angus Taylor Donations	Not registered charity		To be used at discretion of Director of Social Work	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	488	Share of listed investments and cash in Loans Fund.	To be reviewed
A. McKay Fund	Not registered charity		To be used at discretion of Chief Officer - Integrated Children's Services.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	719	Share of listed investments and cash in Loans Fund.	To be reviewed

Disabled Living Centre	Not registered charity		To be used at discretion of Chief Officer - Integrated Children's Services.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	6,349	Share of listed investments and cash in Loans Fund.	To be reviewed	
The Richard Garden Trust	Not registered charity		To support the families of children with head or spinal injuries.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	19,163	Share of listed investments and cash in Loans Fund.	To be reviewed	
Horizon Amenity Fund	Not registered charity		For the benefit of users of the service.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	2,614	Share of listed investments and cash in Loans Fund.	To be reviewed	
Park House Amenity Fund	Not registered charity		For the benefit of users of the service.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	602	Share of listed investments and cash in Loans Fund.	To be reviewed	
M J Elliot Trust	Not registered charity		For the benefit of users of Rosehill House.	To be reviewed	Chief Officer - Finance is the Treasurer & Chief Officer - Governance is the Secretary.	None	33,853	Share of listed investments and cash in Loans Fund.	To be reviewed	

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ABERDEEN CITY COUNCIL

COMMITTEE	Full Council
DATE	10 September 2018
REPORT TITLE	Proposed Aberdeen City & Shire Strategic Development Plan
REPORT NUMBER	PLA/18/125
DIRECTOR	Angela Scott
CHIEF OFFICER	Gale Beattie
REPORT AUTHOR	Claire McArthur
TERMS OF REFERENCE	8

1. PURPOSE OF REPORT

On 24 August 2018 the Aberdeen City & Shire Strategic Development Planning Authority (SDPA) agreed the content of a Proposed Strategic Development Plan for the City Region. This report is to present the Proposed Strategic Development Plan for ratification by Aberdeen City Council.

2. RECOMMENDATION(S)

That Council: -

- a) Ratifies the Proposed Aberdeen City & Shire Strategic Development Plan and associated supporting documents as the settled view of Aberdeen City Council;
- b) Notes the arrangements set out for public consultation on the Proposed Aberdeen City & Shire Strategic Development Plan and associated supporting documents; and,
- c) Notes that the Strategic Development Planning Authority (SDPA) shall submit the Proposed Aberdeen City & Shire Strategic Development Plan to Scottish Ministers for Examination in Public if no significant modifications are proposed to the Proposed Plan following the period of public consultation.

3. BACKGROUND

- 3.1 The review of the Strategic Development Plan 2014 is a significant piece of work that has involved, and will impact upon, Council services, public bodies, the business and development industry, and communities throughout

Aberdeen City and Aberdeenshire. The Strategic Development Plan provides certainty for the public, the development industry and businesses as to where and when development will take place.

SDPA Meeting of 24 August 2018

- 3.2 At its meeting of 24 August 2018, the Aberdeen City & Shire SDPA agreed a Proposed Strategic Development Plan and associated supporting documents as their settled view of the recommended final content of the next Strategic Development Plan for the City Region. This report asks Aberdeen City Council to ratify this decision, and a similar report will be presented to Aberdeenshire Council at their Full Council meeting on 27 September 2018.
- 3.3 A copy of the report presented to the SDPA meeting on 24 August is attached at Appendix 1. This describes in detail the process of reviewing the Strategic Development Plan, and the consultation that has been undertaken with Councilors, Officers, local communities and other key stakeholders over the past few months.
- 3.4 A copy of the Proposed Aberdeen City & Shire Strategic Development Plan (the “Proposed Plan”) is attached at Appendix 2. Much of the content of the Proposed Plan remains the same as that in the extant Plan, however a number of important updates have been made to both content and presentation. These are described in detail in the SDPA Report at Appendix 1.
- 3.5 There are a number of supporting documents that have been prepared alongside the Proposed Plan:
- Housing Methodology Paper
 - Strategic Environmental Assessment
 - Habitats Regulation Assessment
 - Strategic Flood Risk Assessment
 - Cumulative Transport Appraisal
 - Equalities and Human Rights Impact Assessment
- 3.6 These documents are all available to view on the SDPA’s website:
<http://www.aberdeencityandshire-sdpa.gov.uk/CurrentWork/CurrentConsultations.aspx>
- 3.7 Officers have also prepared a Proposed Action Programme (also available via the above link) which sets out what actions are needed for the targets and objectives in the Plan to be delivered, who is responsible for delivering them, and the expected timescale for doing this. Following the final approval of the next SDP by Scottish Ministers, the Action Programme will be monitored, updated regularly and published every two years.

Next Steps

- 3.8 Should Members agree to ratify, the Proposed Plan will constitute the settled view of both Councils on the intended form and content of the final approved Strategic Development Plan for the area. The Proposed Plan, alongside the existing Plan, will also become a material consideration in the determination of planning applications.
- 3.9 Following ratification, the Proposed Plan and accompanying documents would be released together for a 10 week period of public consultation, during which time representations can be submitted. Further detail is provided in the SDPA report at Appendix 1. Before being released for public consultation, the Proposed Plan will be graphically designed and printed for formal publication.
- 3.10 Once the Proposed Plan has been published, the SDPA must consider all the representations it receives. If, following this period of consultation, no significant modifications are proposed, a summary of unresolved issues must be prepared before submission of the Proposed Plan to Scottish Ministers. The Scottish Ministers will then appoint a person (a Reporter) to hold an Examination in Public. Scottish Government Planning Circular 6/2013 refers to significant modifications as being modifications which are so significant as to change the underlying aims or strategy of the Plan.

4. FINANCIAL IMPLICATIONS

- 4.1 There are no direct staffing or financial implications arising from this report as the cost of preparing and consulting on the Strategic Development Plan, as well as the subsequent Examination costs, can all be met from existing SDPA budgets to which both Aberdeen City and Aberdeenshire Councils contribute annually.

5. LEGAL IMPLICATIONS

- 5.1 The SDPA, of which Aberdeen City Council is a constituent part, is statutorily obliged to prepare and implement the Strategic Development Plan. The Scottish Ministers have powers to compel or take over responsibility for the Plan's development if it is not completed to a reasonable timescale. The Scottish Ministers can recover the expense of doing so in the latter case.
- 5.2 Within a Strategic Development Plan area, Section 16(6) of the Town and Country Planning (Scotland) Act 1997 requires planning authorities to ensure that Local Development Plans are consistent with the SDP. The Proposed Plan is a critical stage in the review process for the Local Development Plans.
- 5.3 Aberdeen City Council is currently in the process of preparing the next LDP, and are reliant on the Proposed Strategic Development Plan being ratified in order to progress with the publication of a Main Issues Report (MIR) (para 18, Circular 6/2013). Failure to ratify the Proposed Plan would result in a significant

delay to timeline for the LDP, and could result in the LDP not being replaced within the statutory time period.

- 5.4 The Development Plan Scheme for the Aberdeen City Local Development Plan is available to view at: <https://www.aberdeencity.gov.uk/sites/default/files/2018-01/Development%20Plan%20Scheme%202018.pdf>. It is expected that the Aberdeen City Local Development Plan MIR and accompanying supporting documents will be presented to the relevant Council Committee in due course, and public consultation will commence in early 2019.

6. MANAGEMENT OF RISK

	Risk	Low (L), Medium (M), High (H)	Mitigation
Financial	N/A	N/A	N/A
Legal	Failure to deliver an up-to-date Local Development Plan	L	Ratifying the Proposed Plan will allow Aberdeen City Council to progress with a Main Issues Report in line with the statutory requirement to replace the Local Development Plan at least every 5 years.
Employee	N/A	N/A	N/A
Customer	N/A	N/A	N/A
Environment	N/A	N/A	N/A
Technology	N/A	N/A	N/A
Reputational	N/A	N/A	N/A

7. OUTCOMES

Local Outcome Improvement Plan Themes	
	Impact of Report
Prosperous Economy	Ratifying the Proposed Plan will provide certainty for the public, development industry and businesses as to where and when development is intended to be focused over the next 20 years.

Prosperous People	Ratifying the Proposed Plan will help to cement the continued intention to develop sustainable mixed communities for the benefit of the whole population.
Prosperous Place	Ratifying the Proposed Plan will commit the Council to the Vision for the City Region to be an even more attractive, prosperous, resilient and sustainable place.
Enabling Technology	The Proposed Plan commits to encouraging opportunities for greater digital connectivity across the City Region. Ratifying the Proposed Plan will show support for this commitment.

Design Principles of Target Operating Model	
	Impact of Report
Customer Service Design	Ratifying the Proposed Plan will allow it to be released for public consultation.
Organisational Design	N/A
Governance	Ratifying the Proposed Plan will support the governance arrangements already in place for the SDPA.
Workforce	N/A
Process Design	N/A
Technology	N/A
Partnerships and Alliances	Ratifying the Proposed Plan will show a commitment to work with Aberdeenshire Council to achieve successful outcomes for the whole City Region.

8. IMPACT ASSESSMENTS

Assessment	Outcome
Equality & Human Rights Impact Assessment	Required. Copy available on the SDPA website: http://www.aberdeencityandshire-sdpa.gov.uk/CurrentWork/CurrentConsultations.aspx

Privacy Impact Assessment	Not required.
Duty of Due Regard / Fairer Scotland Duty	Referred to within the Equality & Human Rights Impact Assessment.

9. BACKGROUND PAPERS

- Aberdeen City and Shire Strategic Development Plan 2014
- Circular 6/2013 Development Planning

10. APPENDICES

- Appendix 1 – Report to SDPA Committee, 24 August 2018
- Appendix 2 – Proposed Aberdeen City & Shire Strategic Development Plan

11. REPORT AUTHOR CONTACT DETAILS

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**ABERDEEN CITY & SHIRE
STRATEGIC DEVELOPMENT PLANNING AUTHORITY**

Date: 24 August 2018

**Report Title: Proposed Aberdeen City & Shire Strategic
Development Plan**

1. Purpose of Report

- 1.1 The purpose of this Report is to present a Proposed Strategic Development Plan (“Proposed Plan”) to the Strategic Development Planning Authority (SDPA) for agreement.

2. Background

- 2.1 The review of the Strategic Development Plan (SDP) 2014 is a significant piece of work that has involved, and will impact upon, Council services, public bodies, the business and development industry, and communities throughout Aberdeen City and Aberdeenshire. The Strategic Development Plan provides certainty for the public, development industry and businesses as to the where and when development will take place.

Why is the Strategic Development Plan Being Reviewed?

- 2.2 The extant Aberdeen City & Shire Strategic Development Plan was approved by Scottish Ministers on 28 March 2014, and in 2017 both Councils adopted Local Development Plans (LDPs) which are consistent with the SDP.
- 2.3 Strategic Development Planning Authorities are required by Section 4(1) of the Town and Country Planning (Scotland) Act 1997 to prepare and review Strategic Development Plans, and submit these to Scottish Ministers within four years of the approval of the existing Plan (Section 10(8)).
- 2.4 Due to the timing of the Supreme Court case for the Strategic Transport Fund, as well as work associated with the Scottish Government’s review of the planning system, this requirement to submit within four years of the previous approval date proved unachievable. In this context, Officers wrote to Scottish Ministers asking that they use their Default Powers (under Section 23B of the 1997 Act) to instruct the Strategic Development Planning Authority to continue to prepare the next Strategic Development Plan.
- 2.5 On 3 August 2018 a letter was received from Aileen Campbell MSP, the Cabinet Secretary for Communities and Local Government, responding to this request, and formally directing the SDPA to prepare a Proposed Strategic Development Plan, and submit this Plan to Scottish Ministers for approval. It is therefore particularly important that work on the SDP review continues at a prompt pace.

Progress To Date

- 2.6 Under Section 20B of the Town and Country Planning (Scotland) Act 1997, the Strategic Development Planning Authority is required to prepare a Development Plan Scheme at least annually. The Development Plan Scheme sets out the programme for preparing and reviewing the Strategic Development Plan and what is likely to be involved at each stage. The current Development Plan Scheme for the SDP was approved on 21 March 2018 and is available to view [here](#).
- 2.7 The first formal stage in the review of the Strategic Development Plan was the publication of a Main Issues Report. Consultation on this document took place from 12 March to 21 May 2018. A total of 78 representations were received in response to the Main Issues Report, and a Report summarising these representations was presented to the SDPA Meeting on 27 June 2018. This Report is available to view [here](#) as part of the Committee Papers for the June SDPA meeting.
- 2.8 A Senior Officer Workshop and Member Briefing Sessions were held on the Main Issues Report responses, and discussions with representatives of the house building industry and the key agencies / infrastructure providers have also been ongoing over the summer period to inform preparation of a Proposed Plan. An early draft of the Proposed Plan was shared with the key agencies for comment and their feedback has been useful in informing the final version attached.

3. Discussion

Proposed Strategic Development Plan

- 3.1 A copy of the Proposed Strategic Development Plan is attached at **Appendix 1**. The Proposed Plan represents a review of the SDP 2014 and continues to present an ambitious strategy for growth for the City Region. The Proposed Plan builds on the monitoring of the previous SDP, engagement with stakeholders and key agencies, responses to the Main Issues Report and the various studies and assessments prepared in support of the Proposed Plan.
- 3.2 Much of the content of the Proposed Plan remains the same as that in the extant Plan, however a number of important updates have been made to both content and presentation.
- 3.3 In terms of presentation, the structure and flow of the Proposed Plan has changed from the extant Plan in order to try and enhance readability and understanding. In particular, the Glossary has been reviewed to ensure that definitions of technical terms and references are up to date. All supporting diagrams have also been redesigned to ensure they are accessible and easy to understand.
- 3.4 The content of the Proposed Plan has been updated to take into account changes in national, regional and local legislation, policy and guidance since the preparation of the last SDP. It also includes reference to the City Region

Deal, Regional Economic Strategy and the Aberdeen City Centre Masterplan and Delivery Programme, all of which have been agreed since the preparation of the last SDP.

- 3.5 The topics which received most comment at Main Issues Report stage were Spatial Strategy and Land for Housing and Employment. The approach that the Proposed Plan takes to these topics is discussed in detail below.

Spatial Strategy

- 3.6 The Spatial Strategy has been in place since the Aberdeen City & Shire Structure Plan 2009, and is key to shaping where development happens. The Spatial Strategy was carried forward into the Strategic Development Plan 2014 and is continued into the Proposed Plan. This Strategy has been responsible for significant positive change across the City Region in the last decade, and the Proposed Plan will continue to support its ongoing delivery. Continuing with the existing Spatial Strategy will provide certainty for the public, development industry and businesses as to where and when development will take place.
- 3.7 The possibility of changes to the Spatial Strategy to take account of requests for “Western Expansion” was investigated by SDPA Officers following a number of responses to the MIR consultation. Suggestions for Western Expansion ranged from the inclusion of Westhill in the Aberdeen City Strategic Growth Area, to the designation of a completely new Strategic Growth Area to the west of the City.
- 3.8 SDPA Officers have spent considerable time evaluating this option, and have consulted with Senior Officers and Elected Members from both Councils on the possibility of amendments to the Spatial Strategy and the implications of Western Expansion. The conclusion of this exercise is that Western Expansion is still considered to be premature and is not supported at this time, however the Proposed Plan commits to undertaking a range of studies over the next five years in order to explore whether any amendments to the Spatial Strategy will be necessary within the next Strategic Development Plan. This will include a City Region Deal appraisal of the effect of the Aberdeen Western Peripheral Route.

Land For Housing and Employment

- 3.9 The other major issue for the next Strategic Development Plan (as identified through the MIR consultation) is the amount of land required for housing and employment. Although the specific location of housing and employment land is dealt with at the Local Development Plan level, the SDP sets the overall requirements for the City Region.
- 3.10 Turning first to land for employment, the City Region continues to have a generous supply of employment land. The 2015/2016 Employment Land Audit identifies over 860 hectares of employment land, almost 60% of which (510 hectares) will be available within the next five years, and 131 hectares is available immediately. This is on top of the 52 hectares which was under

construction at the start of the Audit. As well as this, the supply of existing vacant land and buildings is currently at a very high level.

- 3.11 Therefore, sufficient allocations for employment land from the Structure Plan 2009, and the Strategic Development Plan 2014, have been “rolled forward” into the Proposed Plan and, as a result, no additional employment allocations are proposed at this time. However, in order to plan for growth, the Proposed Plan instructs LDPs to ensure that all Strategic Reserve Land for Employment (which is proposed for the period 2033 to 2040) is allocated. In exceptional circumstances this land could be released for development in advance of 2033 if required. This will make sure that the supply of employment land can be flexible to future changing economic circumstances.
- 3.12 In terms of land for housing, Housing Land Audit data indicates that there is sufficient housing land already available to meet the Housing Land Requirement for both the Aberdeen and Rural Housing Market Areas for the period 2020 to 2032 at current rates of completion. This is a result of the considerable allocations made in both the Structure Plan 2009 and the Strategic Development Plan 2014.
- 3.13 It is possible that no further housing land allocations could be made for the next anticipated LDPs. However, in order to address current issues surrounding deliverability, and to ensure that the Proposed Plan can be as forward looking as possible, new allocations are proposed over the period 2020 to 2032, with an additional Strategic Reserve of housing land identified for the period 2033 to 2040.
- 3.14 The total number of new allocations proposed is 27,195 homes across the City Region, and this will be split between the two Housing Market Areas at a divide of 80% / 20% in favour of the Aberdeen Housing Market Area. This is a change to the extant Plan, which currently divides housing numbers on a 75% / 25% basis. The rationale behind altering this position is discussed in detail in **Appendix 2** of this Report.
- 3.15 Monitoring of population and household growth, as well as the rate of new house building, will be undertaken on an annual basis through the Housing Land Audit.

Supporting Documents

- 3.16 There are a number of supporting documents available alongside the Proposed Plan:
- Housing Methodology Paper
 - Strategic Environmental Assessment
 - Habitats Regulation Assessment
 - Strategic Flood Risk Assessment
 - Cumulative Transport Appraisal
 - Equalities and Human Rights Impact Assessment
- 3.17 These documents are all available to view on the SDPA’s website [here](#).

- 3.18 Officers have also prepared a Proposed Action Programme (also available via the above link) which sets out what actions are needed for the targets and objectives in the Plan to be delivered, who is responsible for delivering them, and the expected timescale for doing this. Following the final approval of the next SDP by Scottish Ministers, the Action Programme will be monitored, updated regularly and published every two years.
- 3.19 In addition to these documents, a Housing Need and Demand Assessment, the Westhill Public Transport and Access Study and a Monitoring Statement, were published alongside the Main Issues Report and are still of relevance. These documents remain available on the SDPA's website [here](#).

Next Steps

- 3.20 Should the SDPA agree to approve the Proposed Plan and supporting documents (as listed above), then it is recommended that Members of both Aberdeen City and Aberdeenshire Councils are asked to 'ratify' this decision at the Full Council meetings of 10 September and 27 September 2018, respectively.
- 3.21 Should Members agree to ratify, the Proposed Plan will constitute the "settled view" of both Councils on the intended form and content of the final approved Strategic Development Plan for the area. The Proposed Plan, alongside the existing Plan, will also become a material consideration in the determination of planning applications.
- 3.22 Within a Strategic Development Plan area, Section 16(6) of the Town and Country Planning (Scotland) Act 1997 requires Planning Authorities to ensure that Local Development Plans are consistent with the SDP. The Proposed Plan is an important stage in the review process for the Local Development Plans, as LDP Main Issues Reports are published on the basis of the Proposed Plan (para 18, Circular 6/2013). Publication of the Proposed Plan will allow both Councils to progress with their Main Issues Reports in line with their statutory requirement to replace the LDP at least every 5 years.

Consultation

- 3.23 The Proposed Plan is a critical stage in the SDP review process. Whereas the Main Issues Report contained Officers' views as to future direction of the next SDP, the Proposed Plan becomes the settled view of the SDPA, and both Councils, as to the form and content of the next Strategic Development Plan for the City Region. As such, the focus for consultation will be on informing people of the Proposed Plan's content, and advising of the process for making representations and the next steps in the process.
- 3.24 There are certain legal requirements for publicising the Proposed Plan and these are summarised in the table below, along with our proposed intentions:

What We Have To Do:	Our Proposed Intentions:
A period of at least six weeks should be given for representations to be made.	It is proposed that a 10 week period for public consultation be agreed given the level of information to review. This would also be consistent with the 10 week period for the submission of representations at Main Issues Report Stage.
Publication of a Notice in one or more local newspapers circulating in the area covered by the SDPA.	A Public Notice will be placed in the Aberdeen Press and Journal Newspaper. A Press Release will also be issued to help reach other interested parties.
Publication of a Notice and a copy of the Proposed Plan on the internet.	A Public Notice will be placed on the SDPA website, alongside a copy of the Proposed Plan and all supporting documents.
Copies of the Proposed Plan to be sent to the key agencies, adjoining Planning Authorities and SDPAs, Scottish Ministers and all Community Councils within the area covered by the SDPA.	Copies of the Proposed Plan and supporting documents (either hard copy or CD) will be sent to all those noted, as well as a number of other local interest groups and stakeholders.
Make a copy of the Proposed Plan available to inspect at an office of each of the constituent Planning Authorities and in all public libraries in the area covered by the SDPA.	A copy of the Proposed Plan and supporting documents (either hard copy or CD) will be made available in all Council planning offices across Aberdeen City and Aberdeenshire Council areas. The documents (either hard copy or CD) will also be available in all public libraries.
People who commented on the Main Issues Report are to be notified of where and when they can inspect the Proposed Plan.	SDPA Officers will contact all respondents to the Main Issues Report who provided contact details in order to advise of the publication of the Proposed Plan, and to provide details of where a copy of the Proposed Plan and supporting documents can be viewed.

- 3.25 In addition to the above, Officers will inform those on the SDPA mailing list of the publication of the Proposed Plan and supporting documents, and provide information on how to submit representations. An Advice Note will also be prepared to guide those who wish to submit representations through the process. The consultation period will also be advertised via social media, including through the two Local Development Plan accounts.
- 3.26 Although distribution of the Proposed Plan via the SDPA website will be the preferred means, hard copies of the Proposed Plan will also be printed and distributed. CDs containing all the supporting documents will also be produced. It is proposed that these hard copies and CDs are made available free of charge. Before being published for consultation, the Proposed Plan will be graphically designed. A foreword from the Chair of the SDPA will also be added.
- 3.27 Once the Proposed Plan has been published, the SDPA must consider all the representations it receives, and a summary of the responses will be reported to a future SDPA meeting.
- 3.28 Minor modifications arising from the representations can be made to the Proposed Plan if it is deemed appropriate. However, major modifications at this point would require the whole Proposed Plan to be amended and re-published for consultation, causing a significant delay. The Development Planning Circular 6/2013 states that such modifications should not be undertaken as a matter of course. Examples of a 'major' modification would be an amendment to the Spatial Strategy or a change to the Housing Supply Target. If no significant changes are proposed, a summary of unresolved issues must be prepared before submission of the Proposed Plan to Scottish Ministers. The Scottish Ministers will appoint a person (a Reporter) to hold an Examination in Public on the Proposed Plan if there are unresolved representations.
- 3.29 The Reporter will decide what form the Examination will take. Most issues are expected to be handled without the need for further information, but where additional evidence is requested, this will normally be in written form. Where a face-to-face meeting is required, this will normally take the form of a discussion with questions led by the Reporter (called a Hearing). Only in exceptional circumstances will a formal Inquiry be necessary to test information through cross-examination.
- 3.30 After completing the Examination, the Reporter will present their conclusions and recommendations to Scottish Ministers. Ministers can then choose to approve the Plan, with or without modifications.
- 3.31 It remains the intention to submit the Proposed Plan to Scottish Ministers for Examination in Public in March 2019. In order to ensure that the Proposed Plan can be submitted to the Scottish Ministers by the target date it is recommended that delegated authority is sought from the two Councils for SDPA Officers to submit on their behalf as long as no substantive changes are proposed to the Proposed Plan following the period of public consultation.

4. Recommendations

4.1 It is recommended that the Strategic Development Planning Authority:

- a) Agree the Proposed Aberdeen City & Shire Strategic Development Plan (**Appendix 1**) and the associated supporting documents (listed in paras 3.16 – 3.18) as the SDPA's settled view of the recommended final content of the next Strategic Development Plan for the City Region;
- b) Refer this Report to Aberdeen City Council and Aberdeenshire Council for ratification;
- c) Seek delegated authority from Aberdeen City Council and Aberdeenshire Council for the SDPA Team Leader to submit the Proposed Aberdeen City & Shire Strategic Development Plan to Scottish Ministers for Examination In Public and approval if no substantive changes are proposed to the Proposed Plan following the period of public consultation;
- d) Agree the arrangements set out in paragraphs 3.23 – 3.26 for public consultation on the Proposed Aberdeen City & Shire Strategic Development Plan and supporting documents; and,
- e) Delegate to the SDPA Team Leader the task of preparing the Proposed Aberdeen City & Shire Strategic Development Plan for public consultation (including graphic design and printing).

Report Prepared By:

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1. Our Plan

- 1.1 This Strategic Development Plan tells the story of where and how we want our City Region to grow, drawing on our historical roots and using our skills and expertise to continue sustainable economic growth well into the future.
- 1.2 This Plan has been prepared by the Aberdeen City and Shire Strategic Development Planning Authority on behalf of Aberdeen City Council and Aberdeenshire Council. The Plan covers the local authority areas of Aberdeen City and Aberdeenshire, except that part of Aberdeenshire which is within the Cairngorms National Park. The area covered by this Plan is referred to throughout as the 'City Region'.
- 1.3 A Strategic Development Plan is a statutory planning document which is prepared at a City Region level. This Plan is one of four Strategic Development Plans across Scotland and covers a twenty-year period to 2040.
- 1.4 The Plan aims to be concise and visionary, and targets what we want to change. It does this by focusing on issues which are nationally or regionally important, or which can be best dealt with by Aberdeen City and Aberdeenshire Councils working together.
- 1.5 The Plan has been written in the context of national strategies, policy and guidance from the Scottish Government, and should be read as a whole document rather than as individual sections.
- 1.6 The Strategic Development Plan will be used to inform Local Development Plans prepared by both Aberdeen City and Aberdeenshire Councils, and these Plans will cover a wider range of local planning issues in more detail.
- 1.7 The Plan is supported by an Action Programme which shows how we will realise our goals with the help of our partners.
- 1.8 This Plan is a refresh of the Strategic Development Plan 2014, which updated the Structure Plan of 2009. The Spatial Strategy formulated in the Structure Plan 2009 has been successfully pursued for almost ten years, and this Plan seeks to continue that Strategy for the next five years. At the time of writing, the Planning (Scotland) Bill 2017 is progressing through Scottish Parliament. Both Aberdeen City and Aberdeenshire Council are committed to the benefits of regional spatial planning in the City Region.

2. Our Vision

By 2040, Aberdeen City and Shire will have grown and evolved to become an even more attractive, prosperous, resilient and sustainable European City Region. It will be an excellent place to live, visit and do business.

We will be recognised for:

- our enterprise and inventiveness in the knowledge economy and high-value markets – with a particular focus on energy, biopharmaceuticals, tourism, food and drink, fishing and the primary industries; and,*
- the City Region's unique built, historic and natural environment, which will be protected and, where appropriate, enhanced as a key asset in underpinning a high quality of life and place.*

Decision makers will have acted confidently and taken the courageous decisions necessary to further develop a robust and diversified economy.

Both Councils will have taken a proactive approach towards development that: ensures the sustainable use of natural resources, the ability to live within the area's environmental capacity, can deal with climate change, and creates a more open, inclusive society.

- 2.1 Although the two Councils will lead the way, many organisations will be involved in delivering the Vision.
- 2.2 To make the Vision a reality, and to contribute towards the Scottish Government's central purpose of increasing sustainable economic growth, we have developed a series of aims. These are to:
- provide a strong framework for investment decisions which will help to grow and diversify the regional economy in a sustainable manner;
 - promote the need to use resources more efficiently and effectively whilst protecting our assets; and,
 - take on the urgent challenges of climate change.
- 2.3 To support these aims, this Plan will need to:
- make sure the area has enough homes and job opportunities to support the level of services and facilities needed to maintain and improve quality of life;
 - protect and, where appropriate, enhance our valued assets and resources, including biodiversity, the historic and natural environment and our cultural heritage;
 - help create sustainable mixed communities, and the provision of associated infrastructure, which will meet the highest standards of placemaking, urban and rural design, and cater for the needs of the whole population;
 - encourage opportunities for greater digital connectivity across the City Region; and,
 - make the most efficient use of the transport network, reducing the need for people to travel and making sure that walking, cycling and public transport are attractive choices.

Policy

In assessing proposals for development, we will balance the importance given to each Aim in coming to a decision, taking into account the Vision, Spatial Strategy, Objectives and Targets of this Plan.

3. Our Spatial Strategy

- 3.1 All parts of the City Region are important for the future of the area. However, different areas will play different roles as a result of both their current characteristics and their future potential.
- 3.2 All parts of the Strategic Development Plan area are either within a Strategic Growth Area or a Local Growth and Diversification Area. Identifying where development will take place is an essential part of delivering the Plan's Vision. Being clear about where we want new homes, businesses and other developments to be focused will provide long-term certainty and confidence for communities and businesses, as well as organisations that provide infrastructure and other key services.
- 3.3 The Aberdeen City and Shire Structure Plan 2009 developed a long-term Spatial Strategy to promote development in places that would meet the needs of business and, at the same time, would be sustainable and take on the challenges of climate change. It also recognised the need to maintain and improve the area's communities and the services they depend on. The Spatial Strategy was carried forward into the Strategic Development Plan 2014 and is continued by this Plan. This Strategy has been responsible for significant positive change across the City Region in the last decade, and this Plan will continue to support its ongoing delivery.
- 3.4 The Spatial Strategy plans for growth to be focused in a limited number of places. These are locations where public and private investment in schools, community facilities and transport infrastructure can take place in order to benefit wider quality of life and provide the flexibility to meet the needs of local communities.
- 3.5 Local Development Plans will use the Spatial Strategy from this Plan to set policies and identify land for development. Planning applications will be assessed against the Spatial Strategy and the Local Development Plans to decide whether the location, nature and scale of development is in line with this Plan.
- 3.6 The Aberdeen City Region Deal is the primary mechanism to support the delivery of the Spatial Strategy and the wider economic vision for the region. The City Region Deal is valued to be worth £826.2 million over a ten-year period. Both the United Kingdom and Scottish Governments have jointly committed to invest up to £250 million in the City Region. This will be supported by a further £44 million by Aberdeen City Council, Aberdeenshire Council and other regional partners. In addition, the Scottish Government have committed a further £254 million to the City Region to be focused on affordable housing delivery, digital/superfast broadband and transport connectivity.
- 3.7 To make changes on the scale proposed by this Plan, we must invest in existing and new infrastructure, and City Region Deal investment will help to deliver a number of key infrastructure projects. This will be essential to maintaining and enhancing the quality of life of our communities. Developers will also have to accept the need for contributions towards necessary infrastructure, services, and facilities, and should take account of this when negotiating the price paid for land.

Strategic Growth Areas

- 3.8 The Strategic Growth Areas will be the main focus for development in the area up to 2040. Over this period, we expect that at least 75% of all homes built and employment land developed will be in the Strategic Growth Areas.
- 3.9 The Strategic Growth Areas outwith Aberdeen City are relatively narrow, up to 5 kilometres wide, and the Local Development Plans will take the final view on which settlements and sites are within a Strategic Growth Area.
- 3.10 The Strategic Growth Areas will make housing, employment opportunities and services sustainable by ensuring that these uses are in close proximity to each other and connected by high quality active travel networks and public transport.
- 3.11 It will therefore be important for Local Development Plans to explore opportunities to expand and connect strategic walking and cycle networks, building on current and planned networks where these are available. This should provide opportunities to improve the natural environment by linking habitats and open spaces through green infrastructure and networks. Appropriate new planting will also play an important role. These networks should consider how best to link in with plans for a National Long Distance Cycling and Walking Network as they are developed in conjunction with the Regional and Local Transport Strategies.
- 3.12 All four Strategic Growth Areas will focus on creating sustainable mixed communities with the services, facilities and infrastructure necessary for the 21st century. This will include new and improved infrastructure, such as:
 - new or extended primary and secondary schools;
 - multifunctional green networks and green spaces, including areas for food growing;
 - improvements to roads and railways as well as active travel (walking / cycling) and bus networks;
 - upgrades to energy networks;
 - enhanced digital connections; and,
 - new water supply and waste-water systems.
- 3.13 In addition, the City Region Deal has identified the need for three key Innovation Hub projects, and it is expected that these will be located within the Strategic Growth Areas. The location of these Hubs should be identified by the Local Development Plans.
 - Oil & Gas Technology Centre
 - Agri-Food and Nutrition Hub for Innovation
 - Bio-Therapeutic Hub for Innovation
- 3.14 The Aberdeen Western Peripheral Route provides a new strategic route to improve travel in and around the City Region and connects the four Strategic Growth Areas. Local Development Plans must ensure that the transport benefits created by the road are “locked in” and that the capacity of the route, and its junctions, is not negatively affected by development. Local Development Plans, in line with the sequential test and Town Centre First Principle, should expressly avoid any new development that would result in a negative impact on the route or any junction. Any new development adjacent to the Aberdeen Western Peripheral Route, including the Fastlink to Stonehaven, will be resisted unless it has been properly considered through the Development Plan process, and any proposals which are not identified by a Local Development Plan will generally not be supported.

Spatial Strategy



Strategic Growth Area : Aberdeen City

- 3.15 Aberdeen is Scotland’s third-largest city and the regional centre for employment, retail, culture, health and higher education as well as being the City Region’s main transport hub – with road, rail, sea and air links.
- 3.16 Since the approval of the last Strategic Development Plan, large projects such as the new Aberdeen South Harbour at Bay of Nigg, the development of TECA –The Events Complex Aberdeen, and the commitment towards provision of a new Energy From Waste plant continue to demonstrate a drive towards future growth and diversification.
- 3.17 During the lifetime of this Plan a new regional mortuary will be required in order to address capacity and other technical constraints at the existing facility on Queen Street. The preferred location for the new facility is within the existing Aberdeen Royal Infirmary site at Foresterhill. Aberdeen City Council should work with NHS Grampian and other agencies to ensure a suitable location can be identified for this facility in the Aberdeen City Local Development Plan.

City Centre Transformation Zone

- 3.18 Aberdeen City Centre is an important asset for the City Region and must continue to be enhanced and promoted. We need to take determined action to create a City Centre to be proud of, and which reflects the global status and ambitions of the city and the wider region. The City Centre will be promoted through excellent public transport links and by minimising the impact of traffic.

- 3.19 A City Centre Transformation Zone is identified by this Plan to build on existing work undertaken by the City Centre Masterplan and Delivery Programme and the Business Improvement District.
- 3.20 Eight objectives are included within the City Centre Masterplan to provide a framework for addressing the challenges facing the area:
 - Changing perceptions and promoting the City as more than just an energy hub.
 - Growing the City Centre employment base by promoting the area as a centre for business, trade, leisure, innovation and enterprise.
 - A metropolitan outlook and recognition of the fact that proposals for the City Centre will have a wider metropolitan context across the City Region.
 - Creating a living city for everyone by increasing the amount of housing available in the city centre, and by creating more “liveable” environments to ensure that City Centre living is an attractive choice.
 - Promoting the “Made in Aberdeen” brand by ensuring the City Centre retains its distinctiveness and embraces local character.
 - Revealing waterfronts by reconnecting the City Centre with the harbour, beach and rivers.
 - Striving to become a technologically advanced and environmentally responsible City.
 - Promoting cultural identity and a culturally distinctive place.

3.21 It will be important for the public and private sector to work together to ensure these objectives can be realised. Prospects for a Low Emission Zone and individual projects set out in the City Centre Masterplan should be recognised within the Aberdeen City Local Development Plan. Development proposals outwith the City Centre that would undermine its regional role should be strongly resisted.

Connections

3.22 Aberdeen Harbour is a vital gateway for the regional economy and provides important passenger and freight links to the Northern Isles, Scandinavian, Europe and further afield. Work has commenced on the £350 million development of a new Aberdeen South Harbour at Bay of Nigg, which has been identified as a National Development. This work is expected to be completed in 2020 and will provide facilities which are in addition to the existing harbour. Work undertaken as part of the City Region Deal will identify what infrastructure will be required to ensure the benefits of the harbour developments are maximised.

3.23 The Aberdeen City Local Development Plan will need to consider how to maximise the opportunities presented by the two harbours by way of detailed masterplanning exercises, taking into account the wider transformation of Aberdeen City Centre and the potential to improve existing business and industrial land in the surrounding area. The Local Development Plan should also consider other opportunities for 'blue growth' within this area, and how best to promote sustainable tourism proposals in particular.

3.24 In terms of public transport, a wide range of measures will be required to either tackle existing problems or support the growth planned in this Strategic Growth Area over the Plan period. The Cross City Transport Connections Study will inform opportunities to provide a cross-city public transport service and enhance accessibility to more destinations by public transport.

3.25 The planned completion of the railway dualling works between Aberdeen and Inverurie also means there are opportunities for improved rail services into the City. In conjunction with a new Regional Transport Strategy, work should be undertaken to assess the feasibility of additional local rail stations around Aberdeen. When planning for future transport networks, opportunities to incorporate infrastructure improvements should be pursued.

3.26 Tackling road congestion will be another key consideration within the City, and reducing the effect of transport on the environment (including improving air quality) is particularly important. Providing safe active travel opportunities and promoting the connectivity of green networks will also be a key part of tackling road congestion.

Strategic Growth Area - Aberdeen City



Movement:

- ① Intervention - Persley Bridge / Parkway
- ② Intervention - Kingswells
- ③ Intervention - River Dee Link
- ④ Intervention - A96 Dualling
- ⑤ Intervention - A956
- ⑥ Intervention - A944
- ⑦ Aberdeen International Airport

Place:

- ⑧ Aberdeen Harbour
- ⑨ Aberdeen South Harbour / Cruise Terminal
- ⑩ City Centre Transformation Zone and Business Improvement District
- ⑪ TECA - The Event Complex Aberdeen
- ⑫ North & North East Mortuary Project

Infrastructure:

- ⑬ City Fibre Project
- ⚙ Aberdeen Bay, European Offshore Wind Deployment Centre

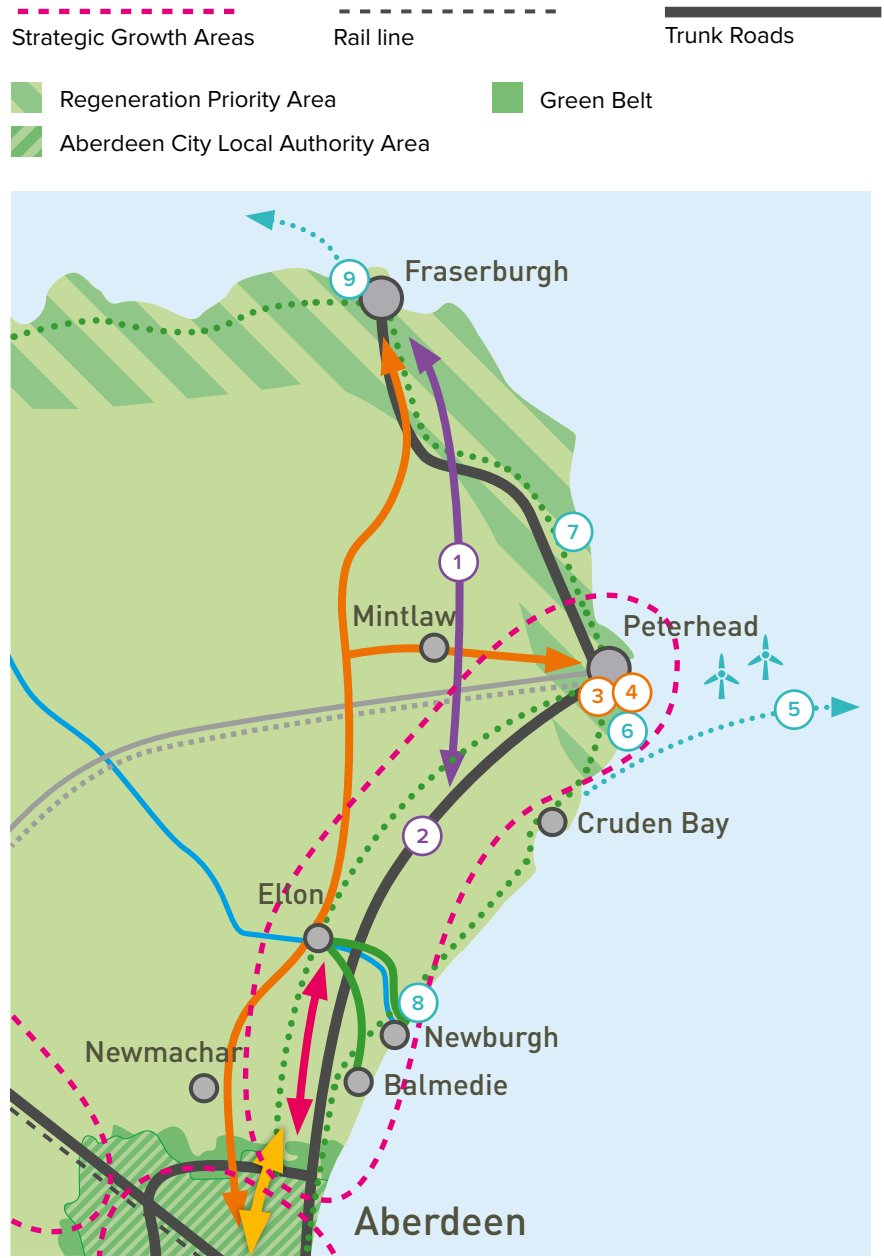
Connections:

- ↔ Improved Cross City Connections for Active Travel
- ↔ Improved Cross Boundary Connections for Active Travel / Green Networks
- ⋯ National / International Maritime Links
- Rivers – Blue / Green Corridors
- ⋯ Walking / Active Travel Opportunities / Coastal Trail
- ↔ Formartine & Buchan Way / Deeside Way

Strategic Growth Area: Aberdeen to Peterhead

- 3.27 This area includes the Energetica Corridor and has important strategic assets, high environmental quality and significant potential for development. The focus for this Strategic Growth Areas is on developing and diversifying the economy with a strong focus on the quality of development and placemaking. Upgrading the A90 to reduce safety concerns and improve journey times will be key to unlocking this area's potential.
- 3.28 There are a number of National Developments identified within this area which the Aberdeenshire Local Development Plan must make provision for. These include:
- the development of Carbon Capture and Storage (CCS) Technology at Peterhead Power Station (Boddam), with a potential pipeline extension to St Fergus;
 - a key role for Peterhead as a National Renewable Infrastructure Site and "Energy Hub"; and,
 - the expected landfall for offshore High Voltage Energy Transmission Networks to Norway and England.
- 3.29 At St Fergus, the gas terminal continues to play an important role. The Acorn Project at St Fergus creates the opportunity for low carbon hydrogen production, using natural gas and capturing the carbon dioxide (CO2) for storage offshore deep underground. Around 35% of all the United Kingdom's natural gas comes ashore at St Fergus, making it an ideal site for a major hydrogen production hub. It is hoped that hydrogen from St Fergus will be blended directly into the gas grid and enable phased decarbonisation of heat. Ensuring that the Terminal's integrity is safeguarded from development which could compromise operations or future growth will therefore be important.
- 3.30 The northern end of this Strategic Growth Area can play an important role in the economic future of the City Region by way of the following:
- Peterhead Port offers deepwater, decommissioning and off-shore renewable opportunities. We need to embrace these opportunities, and also build on the £51 million expansion of the Port to develop the facility into a fully-integrated fishing hub.
 - A Simplified Planning Zone at Peterhead South is in the process of development, and will have a focus on employment generation and economic development.
 - The Peterhead Town Centre Business Improvement District provides an opportunity for local businesses to work together, secure investment and improve the economic viability of the town and its Centre.
- 3.31 Within the central and southern parts of this Strategic Growth Area it will be important to realise economic potential by embracing opportunities for tourism. It will also be important to consider any further opportunities for development at Ellon following the opening of the Aberdeen Western Peripheral Route and the A90 Balmedie to Tippetty dual carriageway.
- 3.32 Aberdeenshire Council should also continue to work with Nestrans to investigate rail links to Buchan.

Strategic Growth Area – Aberdeen to Peterhead



Movement:

- ① A952 to Fraserburgh Improvements
- ② A90 (North) Corridor Improvements

Place:

- ③ Peterhead Town Centre Business Improvement District
- ④ Peterhead Port

Infrastructure:

- ⑤ North Connect
Long Haven Bay (south of Peterhead) towards Hardangerfjord in Western Norway
- ⑥ Boddam - Carbon Capture and Storage Network and Thermal Generation
- ⑦ St Fergus Gas Terminal
- Carbon Capture and Storage Infrastructure
- High Voltage Energy Transmission Network Lines
- ⚡ Hywind Scotland
- ⑧ Decommissioning Centre of Excellence
- ⑨ Moray Offshore Renewable Power / Operations and Maintenance Base

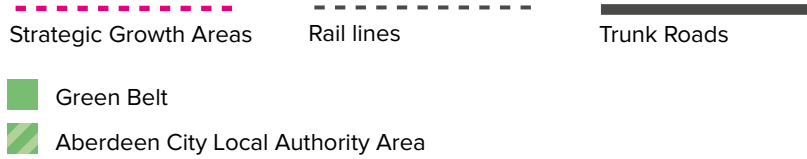
Connections:

- Green Network Opportunities
- ↔ Improved Cross Boundary Connections for Active Travel/Green Networks
- ↔ Formartine & Buchan Way
- ↔ Strategic Bike Project
- River - Blue / Green Corridor
- Walking / Active Travel Opportunities/ Coastal Trail

Strategic Growth Area: Aberdeen to Huntly

- 3.33 This area contains several thriving Aberdeenshire communities, and significant development will take place in the road and rail corridor stretching from Huntly to Blackburn over the Plan period.
- 3.34 The Inverurie Business Improvement District aims to capitalise on existing resources and build a stronger, more sustainable, town for the future. This Strategic Growth area will also be boosted by the expansion of the Thainstone Business Park to create an agricultural hub for the whole City Region, and the subsequent opportunities to move existing industrial and agricultural uses out of Inverurie.
- 3.35 The Strategic Growth Area is served by a dual carriageway to Aberdeen, and the Scottish Government has committed to upgrading the A96 between Aberdeen and Inverness over the lifetime of this Plan. The Aberdeenshire Local Development Plan should explore opportunities for increasing active travel use and connections to settlements through green networks along the A96 corridor.
- 3.36 The A96 dualling project is likely to provide for grade separated junctions, including those at Inverurie, with options considered for bypassing the town. Until this infrastructure is in place, development opportunities in this area will likely be limited.
- 3.37 Significant phased improvements are also planned to the Aberdeen to Inverness railway line, with more services, shorter journey times and further improvements for a more local rail service. This will build on the opening of a new rail station at Kintore.

Strategic Growth Area – Aberdeen to Huntly



Movement:

- ① A96 Dualling
- ② Aberdeen – Inverness Rail Upgrade
- ③ New Kintore Station

Place:

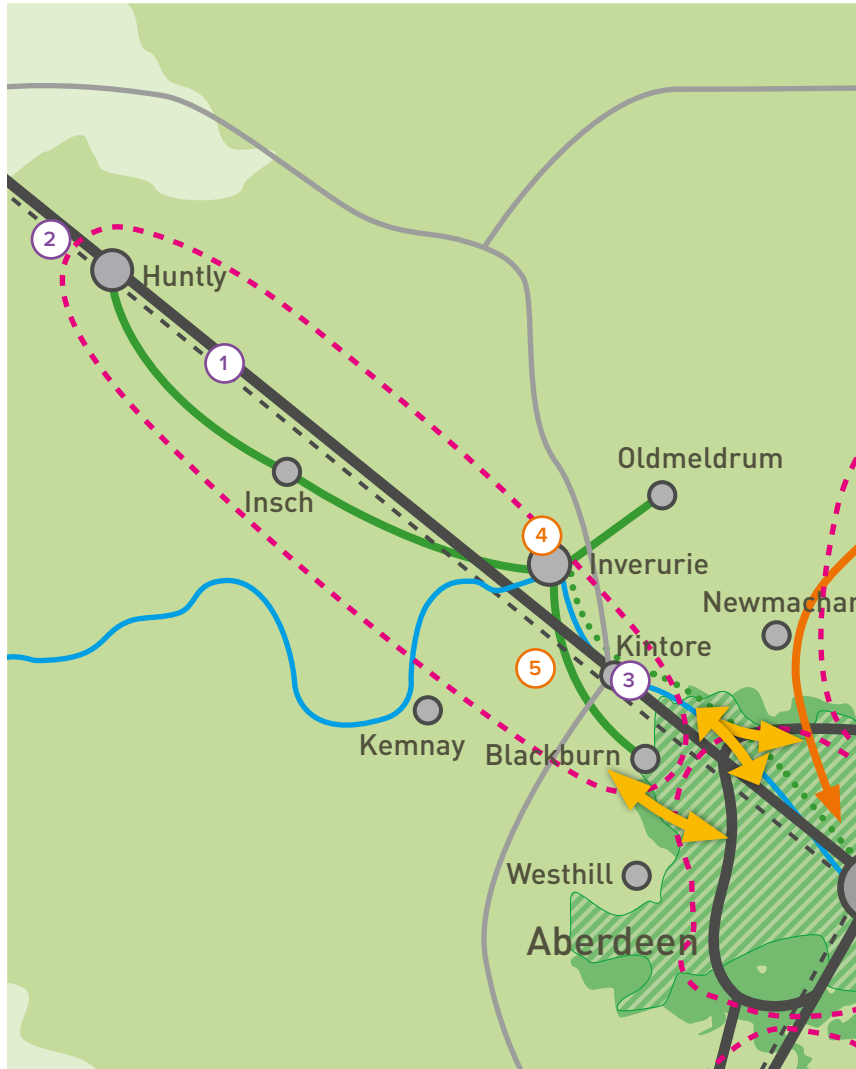
- ④ Inverurie Town Centre Business Improvement District
- ⑤ Thainstone

Infrastructure:

- High Voltage Energy Transmission Network Lines

Connections:

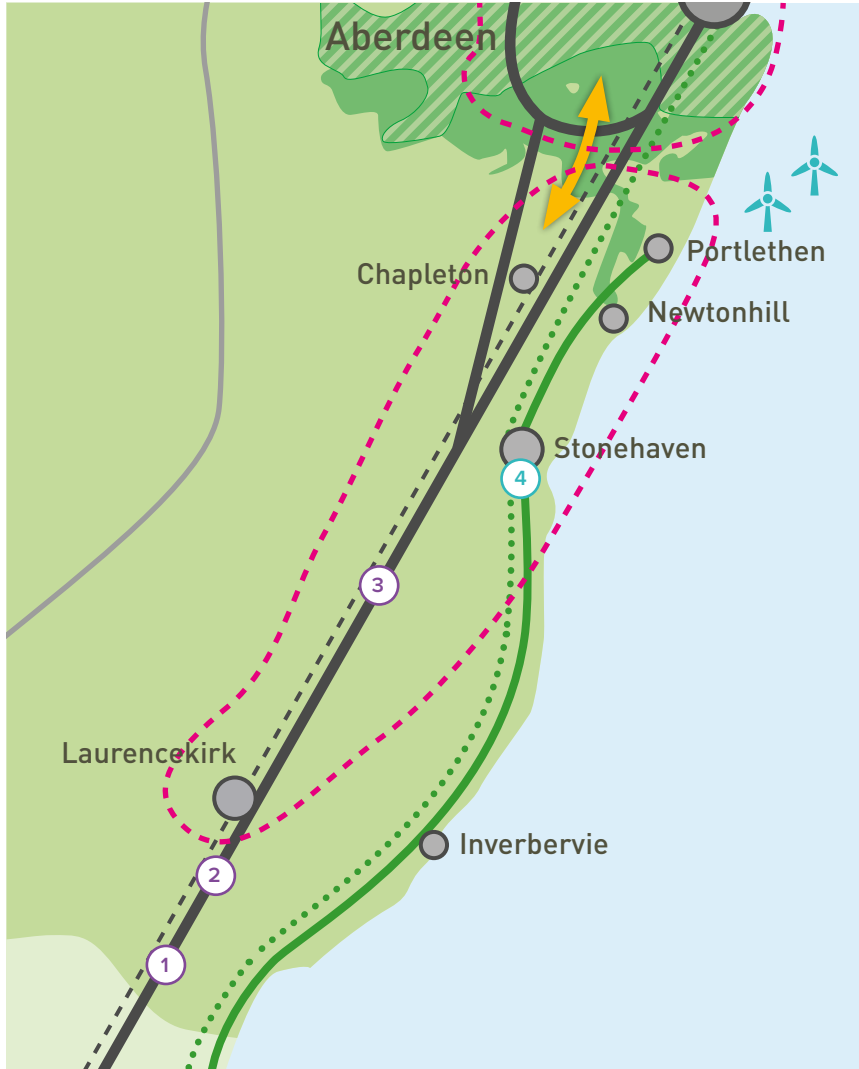
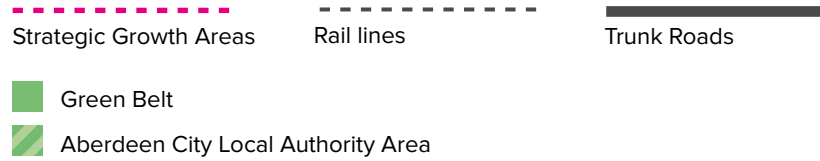
- Green Networks Opportunities
- ↔ Improved Cross Boundary Connections for Active Travel / Green Networks
- ↔ Formartine & Buchan Way
- River – Blue / Green Corridor
- ... Walking / Active Travel Opportunities



Strategic Growth Area: Aberdeen to Laurencekirk

- 3.38 We are proposing significant new development in the northern part of this Strategic Growth Area early in the Plan period. A new settlement is already under construction at Chapelton, and this has the potential to set a new placemaking standard for future development in Aberdeen City and Aberdeenshire and beyond.
- 3.39 The opening of the Aberdeen Western Peripheral Route and the “Fastlink” will enhance the desirability of many towns in this Strategic Growth Area, as these locations become more accessible from destinations across the City Region. Stonehaven, Portlethen, Chapelton and Newtonhill are towns which should see particular benefits.
- 3.40 The City Region Deal’s Strategic Transport Appraisal will consider the need for enhancements along the A90 to improve safety, reduce journey times and increase resilience and competitiveness through greater connectivity. Towards the southern end of this Strategic Growth Area, the Scottish Government has already committed to provide £24 million for the design and construction of a new grade-separated junction at Laurencekirk. This funding is in addition to that already agreed through the City Region Deal. This junction will result in significant benefits to Laurencekirk and the surrounding area (potentially including parts of the area covered by the neighbouring TAYPlan Strategic Development Plan to the south) and will help to “unlock” the development of around 800 new homes around the town in the first period of this Plan.
- 3.41 The Scottish Government has also committed to reduced rail journey times to the Central Belt during the first period of this Plan, and opportunities for enhanced local rail services should also be investigated.
- 3.42 Opportunities for the provision and enhancement of active travel networks in this Strategic Growth Area should be explored by the Aberdeenshire Local Development Plan.

Strategic Growth Area – Aberdeen to Laurencekirk



Movement:

- ① Rail improvements to Central Belt
- ② A90 Junction Improvements
- ③ A90 Corridor Improvements

Infrastructure:

- ④ Stonehaven Flood Protection Scheme
- Kincardine Offshore Wind Farm
- High Voltage Energy Transmission Network Lines

Connections:

- Green Networks Opportunities
- Improved Cross Boundary Connections for Active Travel / Green Networks
- Walking / Active Travel Opportunities / Coastal Trail

Local Growth and Diversification Areas

- 3.43 Most of Aberdeenshire is identified in this Plan for Local Growth and Diversification in order to recognise the vital role that these Areas play to the Region's economy. Within these Areas are many important assets to the City Region and Scotland as a whole, providing areas of high environmental quality, specialist employment areas, as well as significant opportunities for tourism and outdoor recreation. These Areas also include an important supply of rich agricultural land which is essential for food production.
- 3.44 Fishing, farming and forestry are important sectors of the economy across the Local Growth and Diversification Areas, however economic diversification and growth is needed in order to meet local needs, with tourist-related developments having an important role to play. Opportunities to service the renewable energy industry will also be key to promote, develop and encourage.
- 3.45 Encouraging sustainable mixed communities and sustainable economic growth will be an essential part of making sure the Local Growth and Diversification Areas continue to contribute positively to the wider City Region. The scale and level of opportunities for new growth will vary from place to place, with larger towns such as Fraserburgh, Alford, Turriff, Banchory and Westhill being the main focus for new investment. Levels of growth in individual settlements should relate to local needs, with different places having different potential.
- 3.46 Across these Areas there will continue to be pressure for housing in the countryside that is not connected to existing settlements. This pressure will be dealt with through the Rural Policies of the Aberdeenshire Local Development Plan, which should approach this by focusing new housing in, or as an extension to, existing settlements, particularly those which are well served by public transport. This will help to create and maintain successful and sustainable places and protect agricultural land for food production.
- 3.47 All development that meets more than local needs will generally be located within the Strategic Growth Areas. However in some cases, development which aims to meet more than local needs may be appropriate in the Local Growth and Diversification Areas. In these cases, developers will need to justify this against the aims, strategy, and targets of this Plan. Meeting sustainable economic or regeneration needs could be part of this justification.
- 3.48 Increasing tree cover (both community and commercial) can bring significant environmental, economic, social and community benefits, particularly if new planting respects the different functions of the land concerned and its role in a wider green network. There is clear potential to increase tree cover across Aberdeenshire while respecting the competing interests for land. This will contribute to a wider Scottish Government target of increasing tree cover and timber production, and recognising the role of woodland in mitigating climate change.

Regeneration

- 3.49 Regeneration is another vital part of the Spatial Strategy of this Plan. Positive actions are needed to support ongoing efforts, such as through the Local Outcome Improvement Plans, and will involve partnership working across the public, private and voluntary sectors which should focus on achieving clear results.
- 3.50 Although there are a number of individual, particularly rural, communities across the City Region that could benefit from some type of regeneration, the vibrant and inclusive northern coastal towns of Banff, Macduff, Fraserburgh and Peterhead are specifically identified by this Strategic Development Plan as priority areas. This will support Aberdeenshire Council's wider strategy for these North Coast Communities.
- 3.51 In this context, we need to improve road infrastructure and links to and from the Northern Coastal Communities, in particular the A952 to Fraserburgh, the A90 to Peterhead and the A947 to Banff and Macduff.
- 3.52 Local partnerships have already been established in each of the four priority towns, and an individual Vision and Action Plan prepared for each. The Aberdeenshire Local Development Plan should consider the Vision and Action Plans for each of these towns when considering opportunities to focus growth and new investment.
- 3.53 Although each town has its own individual priorities, common themes across all are to diversify and grow the economy, build on local community spirit and enhance feelings of a distinctive place, and to work together to become better connected destinations.
- 3.54 These towns have the benefit of an impressive coastal setting and rich maritime history, and opportunities should be taken to make the most of this coastal setting. Protecting and enhancing the significant natural assets in these towns will help to boost opportunities for tourism.
- 3.55 The opportunities for harbours along the North Coast to play a vital role in supplying services to offshore renewable energy facilities in the Moray Firth should also be recognised, and proposals encouraged where appropriate. Fraserburgh in particular has significant opportunities to support the delivery of offshore windfarms in the Moray Firth.
- 3.56 The challenges and opportunities in these towns are wide-ranging and will demand a response appropriate to their individual circumstances. Aberdeenshire Council must do everything in its power to explore external funding opportunities to bring about positive change. This change must bring lasting benefits and have positive effects on vitality and viability of these towns. Improving the economy, environmental quality, accessibility, employment opportunities and the competitiveness of business should play an important role.

4. Our Communities

Objective

To make sure that new development meets the needs of the whole community, both now and in the future, and makes the City Region a more attractive and sustainable place for residents and businesses to remain, grow and relocate to.

Placemaking

- 4.1 If we are to achieve our overall Vision we must set the highest standards for placemaking, urban and rural design, promote a mix of land uses, use land more efficiently, and prioritise the re-use of previously developed land and protect existing habitats.
- 4.2 Good, distinctive, resilient places can play a fundamental role in attracting investment and supporting sustainable economic growth across the City Region. Quality of environment and place provides a cornerstone for quality of life and can promote a sense of identity.
- 4.3 Working with local people and community planning partners, we must focus on creating sustainable and mixed communities. Retail, employment, education, health, leisure, open space, transport and housing are all needed to create successful places and must be considered holistically. The contribution of the historic and natural environment must be properly recognised.

- 4.4 For this to be achieved, everyone involved in the process will need to show a commitment to quality and set the highest standards, aiming always for excellence. The Place Standard Tool is an effective tool to engage people in conversations about what places should look like and should be utilised wherever appropriate.
- 4.5 It is important that new development meets the needs of the whole community, including the specific needs of the Gypsy Traveller Community. With an ageing population and smaller households, new development should also meet the changing needs of society over its whole life and give regard to greater mix, size and types of new homes. These are important considerations in terms of access to facilities, but also the provision of appropriate supporting infrastructure such as high-quality public and private amenity spaces. The provision of social care and support homes in particular can play a vital role in the health and wellbeing of communities by working to prevent fuel poverty and promote social inclusion.
- 4.6 Providing affordable housing is critical to delivering sustainable mixed communities. Scottish Government affordable housing funding has increased significantly over the period 2016 to 2020 to assist with meeting national targets for the delivery of 50,000 affordable homes by 2021. This Plan assumes that these funding levels will be maintained. There is, however, currently a need for significantly more affordable housing in the City Region than there is funding available. Meeting the targets in this Plan will need considerable effort, coordination and creativity, and for the public and private sectors to work together. Local Housing Strategies will consider in more detail how to provide affordable housing, and the two Councils will progress their own programmes to deliver more affordable and social housing in their areas.

- 4.7 Communities must be mixed in terms of the type and size of homes, as well as tenure and cost. We need to make sure that new homes are well designed and that they respect local distinctiveness and promote and improve the existing qualities of the area. Larger developments must provide a mix of house sizes, from starter homes to large detached houses, and all developments must consider opportunities to reduce fuel poverty and address the impact of climate change. Developments should also make it easy for people to access green and open space, including places where people can enjoy nature and take advantage of opportunities for food growing, such as allotments and community orchards.
- 4.8 Land brought forward for housing must be used efficiently, and brownfield sites and regeneration areas should be given priority. Through this process, we should create opportunities for new development that will close the gap between the wealthiest and most disadvantaged areas of the City Region. Opportunities for redeveloping brownfield sites will vary from place to place and over time but need to be a clear priority.

Targets

- To increase the range, quality and design of new development across the City Region, in order to create better places.
- For at least 40% of all new housing in Aberdeen City to be on brownfield sites.
- In the Strategic Growth Areas, housing development on sites larger than one hectare should generally have no less than 30 dwellings per hectare. In the Aberdeen City Strategic Growth Area this target should increase to generally no less than 50 dwellings per hectare.
- For new housing to meet the needs of the whole community by providing appropriate levels of affordable housing (generally no more than 25%) and an appropriate mix of types and sizes of homes.

How to Meet the Targets

- Local Development Plans will take account of these targets when deciding how and where to identify land for development.
- Local design policies and guidance will emphasise the importance of ensuring high quality architecture and urban and rural design in the delivery of great places.
- The two Councils will consider innovative ways to ensure the delivery of affordable housing in order to address the identified need. This could include the use of self-build plots.

Delivery of New Homes

- 4.9 The population of the City Region has been growing for a number of years and, over the next 20 years, Aberdeen City and Aberdeenshire are both projected to have population increases above the overall Scottish growth rate. However, as well as its total size, the age range of the population also presents challenges for the years ahead, as not all age groups are projected to grow at the same rate. For example, growth in the under 15 population is much stronger in Aberdeen City whilst growth in the over 65 population is stronger in Aberdeenshire. This will have a significant effect on the economy of the area in terms of the available workforce, as well as the way in which services are provided.
- 4.10 Table 1 illustrates the Housing Supply Target for the City Region, as informed by the Principal Scenario from the Housing Needs and Demand Assessment 2017. The Housing Supply Target is divided into Market and Affordable Sectors, and is divided for each Council and Housing Market Area. The total Housing Supply Target identifies a need for approximately 55,000 new homes over the period to 2040.
- 4.11 The Housing Land Requirement, Table 2, sets out a generous level of housing land to try and ensure that the Housing Supply Target can be met. An increase to the Housing Supply Target of 20% “generosity” is focused on the first Plan period (to 2032) to cover the next Local Development Plans. This will provide a generous land supply without compromising the viability of allocated sites or undermining existing allocations. In the period 2033 to 2040 a 10% “generosity” level has been added.
- 4.12 A total Housing Land Requirement of just over 64,000 new homes over the period to 2040 will make sure that sufficient land is available at a local level to cope with higher levels of demand than we currently expect, without resulting in an excess oversupply.
- 4.13 Both the Housing Supply Target and the Housing Land Requirement are informed by previous Aberdeen City and Shire Housing Land Audits, and the figures set are considered to be realistic and deliverable in terms of historic rates of delivery and future anticipated growth, while remaining ambitious.
- 4.14 Housing Land Audit data indicates that there is sufficient housing land already available to meet this Housing Land Requirement for both the Aberdeen and Rural Housing Market Areas for the period 2020 to 2032 at current rates of completion. This is a result of the considerable allocations made under the Housing Land Requirements of the Aberdeen City and Shire Structure Plan 2009 and the Strategic Development Plan 2014.
- 4.15 As such, it is possible that no further housing land allocations could be made for the next Local Development Plans. However; a considerable proportion of current allocations are strategic allocations, and if any of these sites failed to come forward, there is a risk that the housing land supply may not be maintained. As such, additional allocations are proposed over the period 2020 to 2032, with a Strategic Reserve of housing land that may be identified for the period 2033 to 2040.

- 4.16 In order to support sustainable communities, the best use of infrastructure, and increased levels of housing delivery, these allocations are divided on an 80% / 20% basis between the Aberdeen Housing Market Area and the Rural Housing Market Area respectively.
- 4.17 It is important that the scale of these allocations does not undermine the deliverability and viability of the effective housing land supply. As such, the 2020 to 2032 period makes provision for moderate allocations, with levels increasing in the second half of the Plan period as the effective supply is delivered and additional housing land supply is required.
- 4.18 Local Development Plans must identify allocations for the period 2020 to 2032 which are deliverable within the timeframe of this period. These allocations should be focused within the Strategic Growth Areas, but ensure appropriate levels of local growth can be provided across the rest of City Region, with a specific focus on those towns named by this Plan as Regeneration Priority Areas (Banff, Macduff, Fraserburgh and Peterhead). New allocations should consider opportunities to reuse brownfield land and attempt to utilise the current “constrained” supply in the first instance. However; it is likely that some new development will need to take place on greenfield sites in order to help deliver our Vision and future strategy for growth. Reducing travel distances and making walking, cycling and public transport more attractive to people will be important considerations, particularly for any new greenfield development sites that are proposed.
- 4.19 Allocations should be small scale in nature, and should not be extensions to any existing, strategic, development sites that have been subject to a masterplanning exercise. It will be up to the Local Development Plans to determine whether a proposal is “small scale” or not, giving due regard to its

context and deliverability. Additionally, the affordable requirements of these allocations should be delivered in the early stages of development.

- 4.20 Local Development Plans may choose to make provision for additional Strategic Reserves for Housing for the period 2033 to 2040 in line with Table 3, but this is not a requirement.
- 4.21 In exceptional circumstances, for example if it is essential to put this Plan’s Vision or Spatial Strategy into practice, planning applications for planning permission may be considered before 2033 on land identified as Strategic Reserve for Housing. Both the Strategic Development Planning Authority and the relevant Council should seek to agree to any such proposal before permission is granted. Any permission may have conditions which control the rate of development.

Targets

- For Local Developments Plans to maintain a 5-year supply of effective land for housing at all times.

How to Meet the Targets

- Both Councils will make land available for housing through Local Development Plans in line with the Spatial Strategy and Table 3 of this Plan.
- Where necessary, Action Programmes, developer contributions and compulsory purchase powers should be used to focus attention on delivering new housing development and the associated necessary infrastructure.

Table 1: Housing Supply Target by Housing Market Area, Local Authority and Tenure Mix											
		2016-2019			2020-2032			2033-2040			2016-2040
		Affordable	Market	Total	Affordable	Market	Total	Affordable	Market	Total	Global Total
Aberdeen Housing Market Area		2,050	3,800	5,850	8,008	14,872	22,880	5,242	9,734	14,976	43,706
Rural Housing Market Area		680	1,270	1,950	2,002	3,718	5,720	1,310	2,434	3,744	11,414
Aberdeen City Council		1,365	2,535	3,900	5,005	9,295	14,300	3,276	6,084	9,360	27,560
Aberdeenshire Council		1,365	2,535	3,900	5,005	9,295	14,300	3,276	6,084	9,360	27,560
Aberdeen City and Shire	Total	2,730	5,070	7,800	10,010	18,590	28,600	6,552	12,168	18,720	55,120

Note - components may not sum to totals due to rounding.

Table 2: Housing Land Requirement By Housing Market Area, Local Authority and Tenure Mix											
	2016-2019			2020-2032			2033-2040			2016-2040	
	Affordable	Market	Total	Affordable	Market	Total	Affordable	Market	Total	Global Total	
Aberdeen Housing Market Area	2,460	4,560	7,020	9,610	17,846	27,456	5,766	10,708	16,474	50,950	
Rural Housing Market Area	816	1,524	2,340	2,402	4,462	6,864	1,442	2,676	4,118	13,322	
Aberdeen City Council	1,638	3,042	4,680	6,006	11,154	17,160	3,604	6,692	10,296	32,136	
Aberdeenshire Council	1,638	3,042	4,680	6,006	11,154	17,160	3,604	6,692	10,296	32,136	
Aberdeen City and Shire	Total	3,276	6,084	9,360	12,012	22,308	34,320	7,208	13,384	20,592	64,272

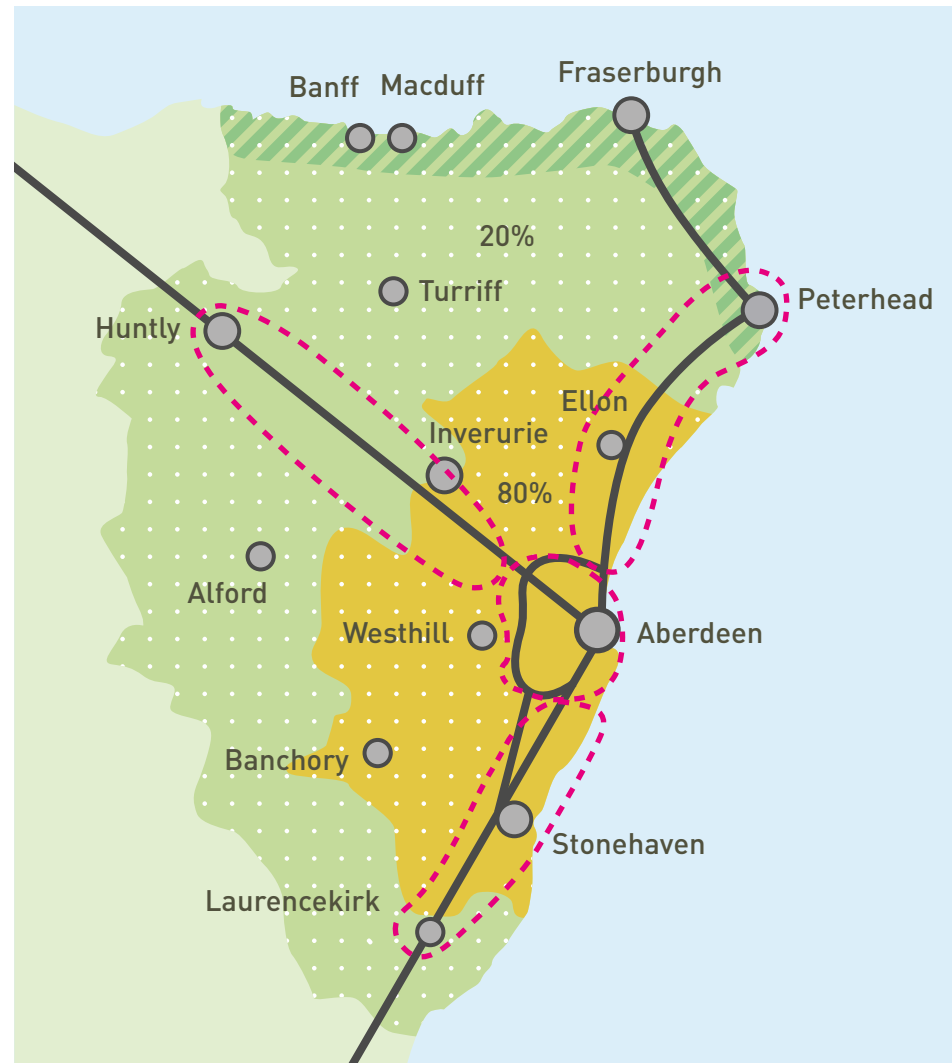
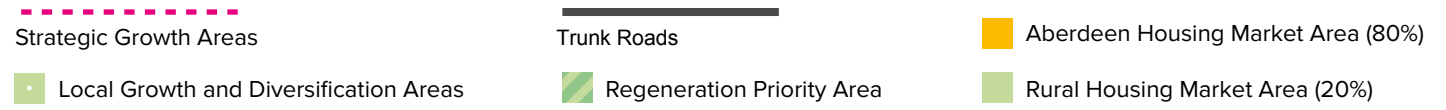
Note - components may not sum to totals due to rounding.

Table 3: Local Development Plan Housing Allowances								
	5 Year Effective * 2016	Post 5 Year Effective * 2016	Total Effective Land Supply * 2016	Allowances 2020-2032	Allowances 2033-2035	Allowances 2036-2040	Total Allowances	
Aberdeen City Council	6,648	11,603	18,251	4,168	4,500	4,930	13,598	
Aberdeenshire Council	8,112	10,714	18,826	4,168	4,500	4,930	13,598	
Aberdeen Housing Market Area	11,250	18,642	29,892	6,668	7,200	7,890	21,756	
Rural Housing Market Area	3,510	3,675	7,185	1,667	1,800	1,970	5,439	
Aberdeen City and Shire	Total	14,760	22,317	37,077	8,335	9,000	9,860	27,195

Note - components may not sum to totals due to rounding. Allowances will not include sites of less than 5 homes.

* Taken from Aberdeen City and Shire Housing Land Audit 2016

Housing Market Areas



5. Our Economy

Objective

To provide opportunities which encourage sustainable economic growth and create new employment in a range of areas that are both appropriate for, and attractive to, the needs of different industries, while at the same time improving the essential strategic infrastructure necessary to allow the City Region economy to grow over the long term.

- 5.1 To promote a diverse regional economy we will have to build on our existing assets, particularly in the field of innovative energy, and put into practice new ideas, including those from our universities, research organisations and our skilled workforce. We also need to improve our connections through upgrades to our transport and high speed digital communications networks.
- 5.2 A Regional Economic Strategy sets out a vision for the economic future of the City Region for the next 20 years. The ambition of the Strategy is to build upon the reputation of the area as an international operations base for oil and gas and to become a world-leading offshore technology base. The Strategy supports a broadening and diversification of our economy across other sectors – including renewables, tourism, food and drink, fisheries, agriculture, life sciences and the creative industries.

Tourism

- 5.3 Tourism is a key sector of the economy, and 1 in 10 of Scottish tourism jobs are based in the City Region. In order to support the sustainable growth of the visitor economy, specific support is given by this Plan to protecting and enhancing existing nationally and regionally important locations for tourism and recreational development.
- 5.4 The Tourism Destination Strategy for Aberdeen City and Aberdeenshire (2018-2023) set an ambition to grow visitor spend in the City Region to £1 billion per year by 2023. Significant opportunities exist to further grow this sector, including more short breaks, active holidays, converting business visitors to leisure visitors, extending overnight stays and capitalising on direct flights from Aberdeen International Airport to the rest of the United Kingdom and Europe.
- 5.5 Local Development Plans should consider opportunities to ensure the importance of sustainable tourism to the regional economy is properly recognised and safeguarded. The importance that the historic and natural environment makes to sustainable tourism must also, however, be properly recognised.

Town Centre First

- 5.6 The Town Centre First Principle should be applied when considering significant proposals for retail, commercial leisure, offices and for community and cultural facilities. It is important that retail services throughout the City Region are directed to guarantee the vitality and viability of our town centres, while creating opportunities for growth in the economy. It is particularly important that we continue to support the transformation of Aberdeen City Centre, and make sure that this key regional asset fulfils its potential.

Decommissioning

- 5.7 Building on the opening of the National Decommissioning Centre of Excellence in Newburgh, there will be opportunities for different levels and types of decommissioning across the City Region in order to enhance the onshore decommissioning market. This will include opportunities for decommissioning of renewable energy infrastructure, for example wind turbines, as well as North Sea Infrastructure related to oil and gas.
- 5.8 The treatment, storage, management and export of decommissioned waste materials, and proposals which allow the reuse of these materials should be encouraged in appropriate locations where residential amenity can be protected. It will also be important to ensure that appropriate proposals for business and office space can be accommodated to allow decommissioning projects to be effectively managed.

Land for Business

- 5.9 Making sure that there is enough of the right type of land for business use, in the right places, will give the City Region a competitive advantage.
- 5.10 Table 4 sets out the existing Employment Land Allocations for the area. These allocations will allow for an appropriate range of locations for business clusters to be provided throughout the Strategic Growth Areas, whilst also encouraging economic development in the Local Growth and Diversification Areas at appropriate levels to meet local need.
- 5.11 In order to ensure we can plan for growth, Local Development Plans should ensure that Strategic Reserve Land for Employment is provided in line with the allocations set in Tables 4 and 5. In exceptional circumstances, for example if it is essential to put this Plan's Vision or Spatial Strategy into practice, applications for planning permission may be considered before 2033 on land identified as Strategic Reserve for Employment. This will ensure that the supply of employment land can be flexible to future changing economic circumstances. Both the Strategic Development Planning Authority and the relevant Council should seek to agree to any such proposal before permission is granted. Any permission may have conditions which control the rate of development.
- 5.12 Where new development is proposed adjacent to Employment Land Allocations, the potential impact of that development on existing or future nearby uses must be considered, as well as the potential impact of those existing uses on the new development.

Targets

- To make sure there is at least 60 hectares of marketable land available to businesses at all times in a range of locations within Aberdeen City.
- To make sure there is at least 60 hectares of marketable land available to businesses at all times in a range of places within Strategic Growth Areas in Aberdeenshire.
- For at least 20 hectares of marketable land in the Strategic Growth Areas to be of a standard which will attract high-quality businesses or be suitable for company headquarters.

How to Meet the Targets

- Local Development Plans must protect all Employment Land Allocations from other uses.
- Local Development Plans should identify and maintain an appropriate amount of business land for Local Growth and Diversification Areas in Aberdeenshire.
- Both Councils should work in partnership with universities, colleges and other research organisations to help them make as positive a contribution as possible to the area.
- Where appropriate, Action Programmes should be used to identify and co-ordinate the actions needed to make land allocations available to business in line with the Spatial Strategy.

Table 4: Employment Land Allocations (all hectares)						
	Established Land 2016 *	Marketable Land 2016 *	Minimum Land Available At All Times	LDP Allocations to 2032	Strategic Reserve Land 2033 – 2040	
Aberdeen City Council	269	205	60	105	70	
Aberdeenshire Council	558	341	60	150	113	
Aberdeen City and Shire	Total	827	546	120	255	183

* Taken from Aberdeen City and Shire Employment Land Audit 2015-2016

Table 5: Employment Land Allocations by Strategic Growth Area (SGA) (all hectares)				
		Local Development Plan Allocations to 2032	Strategic Reserve Land 2033 - 2040	Total
Aberdeen City SGA		105	70	175
Aberdeen to Peterhead SGA (Blackdog – Peterhead)		45	43	88
Aberdeen to Huntly SGA (Blackburn - Huntly)		42	28	70
Aberdeen to Laurencekirk SGA (Portlethen – Laurencekirk)		62	42	104
Aberdeen City and Shire				
Total		254	183	437

6. Our Resources

Objectives

- To make sure new development safeguards and, where appropriate, enhances the City Region's historic, natural and cultural assets and is within the capacity of the environment.
- To be a City Region which:
 - takes the lead in reducing the amount of emissions and pollutants released into the environment;
 - mitigates and adapts to the effects of climate change and changing weather patterns;
 - limits the amount of non-renewable resources it uses; and,
 - Supports and protects our biodiversity.

Quality of the Environment

- 6.1 The historic and natural environment is a valuable resource which needs to be protected. Ensuring only appropriate sites are promoted and supported for development, and that only high-quality design is accepted, will make sure that development safeguards and, where appropriate, enhances the historic, natural and cultural assets that the City Region has to offer.
- 6.2 The important contribution that trees make, whether as natural landscape features, designed landscapes or recreational facilities, cannot be underestimated. Trees provide a valuable ecological resource, as well as a significant contribution to the City Region economy. Trees, forest and woodland cover should be protected and increased where possible. It is particularly important to protect native and semi-natural woodlands and support their restoration.

Flooding, Water Supply and the Coast

- 6.3 Areas of Aberdeen and Aberdeenshire are already at risk from flooding and storm surges, but increased risk is expected due to changing and more unpredictable weather patterns, extreme weather events and rising sea levels. Development which avoids areas of flood risk and which improves surface water management will be important in adapting to climate change. Local Development Plans should consider ways to ensure new development can be appropriately "future-proofed" to take into account climate change effects relating to extreme weather. Both Councils will need to work together to deliver a coordinated approach to flood prevention.

- 6.4 We will need to monitor and take account of the scale of these changes. We will also need to continue to develop adaptation strategies as we consider how and where new developments should be built. River Basin Management Planning at the catchment level should consider strategic options for improved surface water management that contributes to wildlife and ecology, while delivering opportunities to balance surface water flows and provide recharge for rivers and wetlands that may be under environmental pressure.
- 6.5 Not all water bodies in the City Region currently meet the quality standards required under the European Union Water Framework Directive. River Basin Management Plans promote improvements to water bodies not currently meeting the standards of the Directive, as well as to help maintain the quality of those that currently do. New development should not adversely impact on water quality either during construction or at operational phase. Wherever possible new development should contribute to developing and enhancing blue / green networks and habitat improvement.
- 6.6 The River Dee is an important environmental as well as economic asset, as well as being the region's main source of drinking water. It is designated a Special Area of Conservation reflecting its environmental importance. This resource is under pressure and, as a result, managing the use of water and increasing water efficiency is vital. During and beyond the period of this Plan, the effects of climate change and increasing water demand from development may affect the river. Both Councils will need to work together to reduce impacts on the River Dee. Appropriate mitigation and adaptation measures may have to be taken, and this could include measures to reduce the amount of water that Scottish Water is licensed to take from the River Dee.

- 6.7 The City Region is home to an extensive coastline which contributes to the regional economy and provides a significant environmental resource. The marine environment is, and will continue to be, important to the economy and much of our coast and inshore waters are important nationally and internationally for their nature conservation value. Increased coastal erosion, the undermining of the land edge, and sea level rises all make the coast more vulnerable to potential dramatic change. For developments that may require a coastal location, the impact on coastal defences and the natural environment will be critical issues to be considered.

Green Belt and Green Networks

- 6.8 Biodiversity, wildlife habitats and landscape can be vulnerable to the effects of new development. When considering the location and design of new development, we need to focus on protecting and enhancing key features as well as ensuring habitat connectivity. Most importantly, we need to make sure there are no possible effects from proposed development on internationally, nationally or locally designated areas. Biodiversity and the natural environment also underpin much of the City Region's rural economy, as well as the quality of life of its communities.
- 6.9 The green belt around Aberdeen will continue to protect the character and landscape setting of the City and make sure that development is directed to appropriate locations. It will do so whilst protecting the most important undeveloped areas that contribute to the environment and provide the City with its setting. The green belt is an area that should be positively planned for, and involve integration of approach across Council boundaries. Local Development Plans should promote recreational access, landscape improvement and habitat enhancement within green belt areas and beyond.

- 6.10 Green infrastructure provides many key environmental services (such as water management, climate change adaptation, habitats, and quality of life and place) as well as recreational opportunities for local communities and associated benefits to health and well-being.
- 6.11 Green networks connect elements of green infrastructure within and between our towns, villages and cities. Well designed and well located green networks are fundamental to creating sustainable healthy and accessible places, and often serve as active travel routes. Local Development Plans will play a key role in identifying existing and proposing new green networks and, where appropriate, considering enhancement and implementation opportunities, including through new development.
- 6.12 Structures, sites and areas valued for their contribution to the historic environment also contribute positively to a sense of place, the economy and the natural environment and should be protected from any negative effects of development.

Sustainable Development and Climate Change

- 6.13 Delivering sustainable development and responding to climate change are some of the most serious challenges we will face over the period covered by this Plan. Reducing the causes of climate change (known as mitigation) will be important. However, due to current and past actions, it is also important to put in place a number of measures to address the consequences of climate change as well (known as adaptation).
- 6.14 To help mitigate climate change, the energy efficiency of buildings needs to be improved in existing as well as new development. All new developments must be designed and built to use resources more efficiently and be located in places with as little negative effect on the environment as possible. Along with increasing the use of renewables, focusing on a fabric first approach and energy-efficiency measures to reduce the demand for energy and improve water efficiency, will be an early step towards achieving carbon-neutral development in the near future. Developments should examine the potential for including, or linking to, combined heat and power schemes or district or community heating schemes, and also ensure the incorporation of low and zero carbon generating technologies wherever appropriate.
- 6.15 We will also need to tackle the supply of energy during the Plan period. This will involve increasing the supply of heat and power from renewable sources, as well as supporting reduced emissions from existing power stations. There remains some additional capacity for onshore wind, and there is still considerable potential in offshore renewables yet to be realised. This is in addition to opportunities for energy from waste, solar and biomass, as well as ground, water and air source heat pumps.

- 6.16 A more diverse mix of renewable energy sources, along with storage, will be needed if we are to meet Scottish Government renewables targets, make best use of the resources available, and ensure continuity of supply to serve communities and businesses across the City Region. This will mean upgrading key North-East and East Coast electricity transmission lines from 275 kilovolts to 400 kilovolts.
- 6.17 The City Region also remains committed to Carbon Capture and Storage and the development of hydrogen opportunities, both to maximise the benefits from existing energy resources and energy infrastructure available.
- 6.18 In terms of waste, our objective is to meet our waste-management needs locally as far as possible and promote the development of a circular economy. This will make sure that the economic, social and environmental value from managing this important resource is kept in the local area, and the environmental costs of transport are kept to a minimum. An Energy from Waste facility is committed for East Aulds in Aberdeen, and this will serve the whole City Region.
- 6.19 While there is no overall need for new landfill space in the Plan area, we may need time extensions at some existing sites to make sure we maintain capacity, make the best use of sites, and restore redundant sites to the highest standards. We should do this while taking into account the effect on communities and the legitimate concerns of residents close to such facilities.
- 6.20 Construction materials, such as sand and gravel and hard rock, are important to the construction industry and ensuring there is a sufficient supply is important. Where this supply is in proximity to development this reduces transport haulage distances and costs, both carbon and environmental. It is also important to achieve recycling of secondary aggregate

(materials from redundant built structures) wherever possible, for example when the conversion of traditional buildings is not possible. Where materials are available or capable of being made available for re-use, then re-use should be a priority. Recycling of buildings and materials can make a significant contribution to sustainable development and reduce waste.

Targets

- To make sure that development safeguards and, where appropriate, enhances, the City Region's historic environment, and that development will not lead to its loss or damage.
- To avoid new development where it would prevent water bodies achieving good overall status under the Water Framework Directive.
- To avoid having to increase the amount of water Scottish Water are licensed to take from the River Dee, as a result of the new developments proposed in the Plan.
- For all new developments to be designed to minimise resource demand and incorporate water and energy efficiency measures.
- To reduce waste going to landfill and support the provision of waste treatment facilities and the recycling of waste.

How to Meet the Targets

- Local Development Plans will make sure the City Region's historic and natural environment continues to be protected and improved and that all internationally, nationally and locally designated areas are afforded the appropriate protection.
- Both Councils will take part in the River Basin Management Planning process, particularly as it relates to new development.
- Local Development Plans should take due regard of the Strategic Flood Risk Assessment which accompanies this Plan and not identify sites for new development which are at an unacceptable risk from flooding. This may exclude brownfield sites which have appropriate flood prevention measures in place. Unacceptable risk will normally be more than a 1 in 200 (0.5%) chance of a flood happening in any year, although this will vary with the type of development being proposed.
- Both Councils will protect and enhance biodiversity, wildlife habitats, landscape, green and water networks and other sensitive areas, and prevent habitat fragmentation, in identifying land for development, preparing masterplans and assessing development proposals.
- Local Development Plans will identify existing and proposed green networks and, where possible, identify opportunities for enhancement and priorities for implementation.
- Both Councils will work with Scottish Natural Heritage, the Scottish Environment Protection Agency, Scottish Water and other stakeholders to better understand the likely medium to long-term effects of climate change in combination with proposed development on the River Dee and the mitigation or adaptation measures that may be required to ensure the river is restored to good status.
- Local Development Plans and masterplans will identify areas where technology can potentially contribute to the supply of renewable energy along with the potential opportunity to use residual or waste heat.
- Both Councils should use masterplans to consider the scope of combined heat and power and district heating schemes to contribute towards using energy more efficiently and in reducing the amount of energy used overall.
- The Councils should work together to identify and put in place appropriate residual waste management solutions.

7. Our Connections

Objective

To make sure that all new developments contribute towards reducing the need to travel long distances and encourage people to walk, cycle or use public transport by making these attractive options.

Transport

- 7.1 Good connections are critical for the future health of the City Region's economy. Aberdeen International Airport and the region's main ports are key gateways and have a vital role to play in accessing international markets as well as providing lifeline services to Orkney and Shetland. It is vital that these important regional assets are supported in meeting their potential for the regional economy, and that they reflect the Vision for the area.
- 7.2 Future development should not be allowed to limit the growth of the economy by making the City Region less attractive to business, particularly in relation to congestion and access to roads, ports, airports and rail facilities. This infrastructure needs to be protected and improved, including, where appropriate, supporting freight being transported by rail and sea.
- 7.3 This Plan will help to promote the link between land use and transport to make sure that all new development is conveniently located and designed in such a way as to encourage walking, cycling and the use of public transport. Improving bus and train services and maximising the opportunities for charging and refuelling network for electric and hydrogen vehicles will make sure that people will be encouraged to use more environmentally friendly forms of transport and secure the City Region as a world leader in transport and energy technologies.
- 7.4 Walking and cycling are the most environmentally friendly forms of transport and should be encouraged as a way to achieve important health, social and environmental benefits. The Plan will help ensure sustainable land use patterns to reduce the need to travel and promote improved connections between both local and strategic active travel networks and public transport.
- 7.5 Improving access to the City Region is also essential to developing a strong economy and providing better links. The Spatial Strategy promotes opportunities at harbours and the airport. Continued improvements at Aberdeen International Airport form part of a wider National Development for Strategic Airport Enhancements across Scotland, and are needed to improve customer experience and increase the number of travellers, while keeping the effect on the environment to a minimum. Access to the Airport also needs to be improved, and this should be developed through a Surface Access Strategy to encourage better use of public transport.

- 7.6 The Spatial Strategy also helps to promote accessibility by making sure that future development allows for improvements in the rail and road networks. This will help to improve bus and train services and encourage people to use them.
- 7.7 A Cumulative Transport Appraisal supports this Plan and identifies where interventions may be required to support our growth aspirations. These are set out in Schedule 1. When planning for future transport networks and upgrades, the opportunity to plan for and incorporate other infrastructure improvements (for example utilities, digital connections, waste water systems, sewers) should be considered holistically.

Digital

- 7.8 As the first city in Scotland to benefit from Gigabit-capable full-fibre broadband, Aberdeen is set to become a beacon of digital transformation throughout the life of this Plan. The roll-out of high-gigabit speed broadband throughout the area is vital for the economy as well as bringing environmental and social benefits. Internet access and significantly improved speeds are essential in both the Strategic Growth Areas and the Local Growth and Diversification Areas. The public and private sectors will need to work together to deliver these improvements.

Energy

- 7.9 With energy continuing to play a significant role to the economy, energy connections to and from the City Region are important. Energy network improvements are proposed for both on and offshore. The upgrading of the North-East and East Coast electricity transmission lines traverses the City Region from Kintore substation (with connection from the new Rothienorman substation) via Fetteresso substation and southwards towards Central Scotland.
- 7.10 The volumes of electricity likely to be generated within the City Region also means that new offshore transmission links will also be required. Peterhead will act as a main transmission hub in order to balance renewable energy generation and overcome the intermittency challenges associated with the widespread use of wind energy.

Targets

- For all developments to meet the accessibility standards set out in the Regional and Local Transport Strategies.
- For major employment and service developments in Strategic Growth Areas to show that they are easy to access by walking, cycling or using public transport.
- To reduce the percentage of journeys made by car.
- For all new development to have the use of modern, up-to-date high-gigabit speed telecommunications networks, such as fibre optics.

How to Meet the Targets

- The Councils will work with Nestrans to make sure that the implementation of this Strategic Development Plan closely links with the Regional Transport Strategy, the Active Travel Action Plan and the implementation of local active travel routes.
- Local Development Plans will safeguard land for transport proposals identified in the Local and Regional Transport Strategies.
- The Spatial Strategy will direct development to areas that can be accessed by a greater choice of more environmentally friendly forms of transport.
- Both Councils will keep under review Core Path Plans, taking due account of where new developments will take place and issues which affect both Council areas and cross-boundary links.
- Local Development Plan policies will ensure the design and layout of new developments are easily accessed and promote movement within, and links outwith, for walking, cycling and public transport.
- Local Development Plans will consider appropriate ways to encourage the use of modern telecommunications networks in major new developments.

8. Our Future – How this Plan Can Make a Difference

- 8.1 This Plan provides a Vision to develop the economy, maintain and improve the quality of our environment, and provide better places and a high quality of life. The scale of the changes needed, and the challenges set by the Vision, especially in relation to sustainable development and climate change, should not be underestimated.
- 8.2 This Plan sets the framework for other plans and strategies and promotes targets to achieve our aims. Regional and partnership working between the public and private sectors will be essential to put this Plan into practice. One of the main ways of doing so will be through the Local Development Plans prepared separately by Aberdeen City Council and Aberdeenshire Council, which must be consistent with this Plan.
- 8.3 However, Local Development Plans do not have the long-term vision of the Strategic Development Plan, and there may be actions that need to be taken now to allow proposals to be included in future Local Development Plans. We have therefore developed an Action Programme to support this Plan.
- 8.4 The Action Programme identifies who is to take action, when this will need to happen, and how it will be funded and delivered. This will give people the confidence to make decisions on investment. The Action Programme will be monitored and reviewed regularly.

- 8.5 We have carried out a Strategic Flood Risk Assessment, Strategic Environmental Assessment and a Habitats Regulations Appraisal for this Plan. However, both Councils will have to carry out more detailed assessments for Local Development Plans to demonstrate no adverse effect on the integrity of any internationally, nationally or locally designated areas. The Habitats Regulations Appraisal of this Plan contains safeguards which will need to be applied at that stage.

Monitoring and Reviewing this Plan

- 8.6 We recognise that things will change over time, both in response to the direction this Plan promotes and events we are not able to predict. Monitoring must take place to assess our progress in meeting the Plan's objectives and ultimately, the Vision. We will produce a Monitoring Report to assess our progress in meeting the targets set by this Plan.
- 8.7 A particularly important part of this review will be to ensure the continued success of the Spatial Strategy. This should include consideration of whether changes to the extents of the existing Strategic Growth Areas are required, or if any new locations for growth should be designated in the future, for example in the corridor west of Aberdeen. Over the next five years a range of studies will be undertaken in order to explore whether any amendments to the existing Spatial Strategy will be necessary, and this will include studies on the impact of the Aberdeen Western Peripheral Route on travel patterns across the City Region.

Schedule 1

Summary of Potential Transport Intervention Options (Road, Public Transport and Active Travel)

The table below summarises the transport interventions identified by a Cumulative Transport Appraisal that may be required to mitigate predicted transport impacts and help accommodate the delivery of the Strategic Development Plan. These options relate to a sifted 'long list' of interventions that were considered at a high level in relation to their ability to potentially meet the relevant transport planning objectives (as identified within the Cumulative Transport Appraisal) and in terms of deliverability. Transport options include a range of public transport, active travel, road and multimodal interventions.

Summary of Potential Transport Intervention Options for Appraisal	
Aberdeen City Centre Masterplan public transport access and priority infrastructure	
Bus, High Occupancy Vehicle and goods vehicle priority measures along key corridors	
Enhanced bus service provision, bus stop review and optimisation of services with new infrastructure	
Package of cross city bus connections and feeder services to connect with key locations, new development and park and ride interchange	
Additional rail station car parking capacity at Dyce, Stonehaven, Portlethen, Laurencekirk and Huntly Rail Stations. Improved interchange at Inverurie Station	
New rail stations to the north and south of Aberdeen Rail Station and to the north and south of Aberdeen	
Range of active travel infrastructure initiatives improving accessibility	
Package of behavioural change initiatives encouraging car-sharing and active travel	
Monitoring and evaluation of travel conditions to optimise performance of network and new transport investments	
Road Junction Improvements and Corridor Capacity Enhancements	Aberdeen City Centre
	Radial Routes: Wellington Road / A956, Persley Bridge & Parkway, Parkhill, A96 Dyce Drive, A944 / B9119, Bridge of Dee
	Anderson Drive Corridor
	A90 North / Ellon, A90 South, and A947 corridors
	Dualling the A96 between the east of Huntly and Aberdeen
Road Traffic Signalisation Measures	Bridge of Dee, Stoneywood Road, A96, Airport, Portlethen corridors
	Aberdeen Western Peripheral Route Cleanhill, A944 and Kingswells North Intersections, following monitoring and evaluation period

Glossary

Action Programme

Documents that set out what needs to be done to put the Development Plan into practice. They show important dates and who is responsible for each action.

Active Travel

An approach to travel that focuses on physical activity such as walking and cycling.

Adaptation

Action to limit how exposed the environment and people are to the effects of climate change.

Adjacent to the Aberdeen Western Peripheral Route

Land next to or adjoining the Aberdeen Western Peripheral Route or that may be required for future improvements to the main line of the road, or any of the junctions, within the life of this Plan. Where developments are brought forward that are either adjacent to or have the potential to negatively impact upon the capacity of the Aberdeen Western Peripheral Route and / or its junctions, then said development will be required to be assessed in line with the requirements set out by Transport Scotland

Affordable Housing

Housing which is made available at a cost below full market value to meet an identified need.

Allocations

Areas of land identified in a Local Development Plan for development.

Biodiversity

The range and diversity of ecosystems; plants, animals, species and genes, and the ecological processes that support them.

Blue Growth

A strategy to support sustainable growth in the marine and maritime sectors.

Brownfield Land

Land which has been built on or used in the past for some purpose. Brownfield land does not include private or public gardens, sports pitches, woodlands or open spaces used for leisure and recreation purposes. The grounds of redundant institutions (such as schools or hospitals) shall also not be considered as brownfield land.

City Region Deal

City Region Deals are agreements between the Scottish Government, the United Kingdom Government and Local Government designed to bring about long-term strategic approaches to improving regional economies. Each deal is tailored to its City Region, reflecting its individual economic strengths and weaknesses, and comprises a programme of interventions to support positive, transformative change.

Circular Economy

An all-encompassing approach to life and business where everything has value, and nothing is wasted. In simple terms, it can be explained as “make, use, remake” as opposed to “make, use, dispose.”

Climate Change

A large-scale, long-term shift in the planet's weather patterns and average temperatures.

Compulsory Purchase Powers / Order

Notice issued by the Government or Council to acquire land or buildings for public interest purposes. This may include property to enable private development to achieve a priority aim of the Development Plan.

Constrained Housing Land Supply

Sites or parts of sites which have problems preventing their development.

Development Plan

A generic term for the Strategic Development Plan and/or Local Development Plan, which apply to a planning authority area. Any planning application should be determined in accordance with the Development Plan unless material considerations indicate otherwise.

Diversify

Increase the range of sectors of the economy to reduce the risk of relying too much on any one sector.

Dwellings per Hectare

The number of homes that are built on a single hectare of land.

Effective Housing Land Supply

The part of the total Housing Land Supply (sites that are allocated or with planning permission) which is free, or expected to be free, of development constraints and is available for the building of new homes.

Established Housing Land Supply

Sites allocated for housing in the Local Development Plan, unallocated sites with a current planning consent, the remaining capacity of sites under construction, and other sites with agreed potential for development. Within the Established Supply, sites may be classed as effective or constrained.

Energetica

A development initiative between Aberdeen and Peterhead to create a world-class business and residential location within a high-quality environmental setting.

Energy from Waste

The process of creating energy, in the form of electricity or heat (or both), from waste.

Environmental Capacity

A property of the environment and its ability to accommodate a particular activity or rate of an activity without unacceptable impact

Flood Prevention Measures

Examples include walls, embankments, new channels and flood storage areas to try and prevent a site from flooding.

Flood Risk

The combination of the probability of a flood and the potential adverse consequences associated with a flood, for human health, the environment, cultural heritage and economic activity.

Fuel Poverty

A household is in fuel poverty if, in order to maintain a satisfactory heating regime, it would be required to spend more than 10% of its income (including Housing Benefit or Income Support for Mortgage Interest) on all household fuel use.

Generosity

An additional percentage (usually 10% to 20%) added to the Housing Supply Target in order to create the Housing Land Requirement.

Green Belt

An area of countryside where strict planning controls are in place to protect landscape setting, maintain the identity of a place and provide land for recreation.

Green Infrastructure

Includes the 'green' and 'blue' (water environment) features of the natural and built environments that can provide benefits without being connected. Green features include parks, woodlands, trees, play spaces, allotments, community growing spaces, outdoor sports facilities, churchyards and cemeteries, swales, hedges, verges and

gardens. Blue features include rivers, lochs, wetlands, canals, other water courses, ponds, coastal and marine areas including beaches, porous paving and sustainable urban drainage systems

Green Networks

Connected areas of green infrastructure and open space that together form an integrated and multi-functional network.

Greenfield Land

Land which has not been developed, in either urban or rural areas.

Housing Market Area

A geographical area where the demand for housing is relatively self-contained. There are two Housing Market Areas in the City Region – the Aberdeen Housing Market Area and the Rural Housing Market Area.

Housing Need and Demand Assessment

The Housing Need and Demand Assessment estimates the future number of additional homes to meet existing and future housing need and demand.

Housing Land Requirement

In order to ensure a generous supply of land for housing, the Housing Land Supply is increased by a margin of "generosity" to establish the Housing Land Requirement.

Housing Supply Target

The total number of new housing needed over the Plan period, as informed by the Housing Need and Demand Assessment.

Infrastructure

The facilities and other items needed to support development. This includes roads, sewage and water facilities, and community infrastructure including education and lifelong learning, health and sports facilities.

Knowledge Economy

Sections of the economy that use knowledge rather than physical resources to create wealth. Examples include education, research, and product development.

Local Development Plan

These are prepared by every local authority in Scotland. They contain detailed policies and sites that have been chosen for development in line with the Strategic Development Plan and after consultation with local communities and other stakeholders. The Local Development Plan will be the main way for planning applications to be assessed.

Low Emission Zone

Low Emission Zones set an environmental limit on certain road spaces, to improve air quality by allowing access to only the cleanest vehicles, particularly at locations where there is public exposure.

Mitigation

Action to reduce carbon dioxide and other harmful substances released into the air as a way of reducing the level of climate change.

National Development

Designated in the National Planning Framework, these are the Scottish Government's priority projects for the development of Scotland.

National Planning Framework

The Scottish Government's strategy for the long-term development of Scotland's towns, cities and countryside. It sets out a vision for Scotland's development for the next 20 to 25 years and designates developments of national importance (National Developments).

Non-Renewable Resources

Resources that will run out and cannot be replaced. Non-renewable energy sources include coal, gas and oil.

Placemaking

A creative, collaborative process that includes design, development, renewal or regeneration of our urban or rural built environments. The outcome should be sustainable, well-designed places and homes which meet people's needs.

Place Standard Tool

A framework to structure conversations about place. It allows people to think about the physical elements of a place (for example its buildings, spaces, and transport links) as well as the social aspects (for example whether people feel they have a say in decision making).

Regeneration

Regeneration is the process of reversing the economic, physical and social decline of places.

Renewable Resources

Resources that do not run out. Renewable energy sources include energy from the sun, the ground, wind, waves, tides and wood.

Residual Waste

The waste left over after items have been removed to be re-used or recycled.

Scottish Planning Policy

A document stating Scottish Government policy on nationally important land use and other planning matters.

Sequential Approach

A process for choosing sites for retail development. The approach first looks for sites in city and town centres, then sites on the edge of these centres, then other commercial centres identified in the development plan, and finally out-of-town sites which can be, or are, accessed by different forms of transport.

Simplified Planning Zone

A Simplified Planning Zone is an area where the need to apply for planning permission for certain types of development is removed so long as the development complies with the details and guidance set out in the Scheme.

Strategic

Important issues of greater than local significance, which may need both Councils to work together.

Strategic Allocation

Major land allocations which are identified in a Local Development Plan for development over a number of phases.

Strategic Development Plan

Part of the Development Plan – a statutory document prepared after full public consultation. Strategic Development Plans apply to the 4 City-Regions (Aberdeen, Dundee, Edinburgh, Glasgow and their surrounding areas) and cover several Council areas.

Strategic Infrastructure

This is major investment in large-scale infrastructure (see above). This can include railways or main roads, major junctions, water reservoirs, waste-water treatment works, pumping stations, secondary schools and hospitals.

Strategic Reserve

Areas of land identified in a Local Development Plan for possible future development.

Strategic Transport Network

Includes the trunk road and rail networks. Its primary purpose is to provide the safe and efficient movement of strategic long-distance traffic between major centres, although in rural areas it also performs important local functions

Sustainable Development

A widely used definition of this is 'development that meets the needs of the present without compromising the ability of future generations to meet their own needs'. It means that development should take full account of its implications on the local community and economy and on the environment both locally and worldwide. It has increased in importance in both National and European policy guidance and is a pivotal consideration in the planning process.

Sustainable Economic Growth

Building a dynamic and growing economy that will provide prosperity and opportunities for all, while ensuring that future generations can enjoy a better quality of life too.

Sustainable Mixed Communities

Settlements which have a wider range of uses within them that allow for living, working and undertaking recreation within them.

Tenure

The legal right under which property is held. Housing tenures include owner-occupied homes, homes rented from private landlords, and homes rented from a council or housing association. Shared ownership is a tenure where a percentage of a property is owned and the rest is rented.

Town Centre First

A Town Centre First principle is intended to support city/town centres, where these exist, or new centres which are supported by the Development Plan.

Vitality and Viability

A measure of how lively and busy city and town centres are and their ability to attract ongoing investment for maintenance, improvement and to meet changing needs.

Water Bodies

Places where water is found such as rivers, burns, lochs, ponds, boggy wet land, water held under the ground and coastal waters.

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ABERDEEN CITY COUNCIL

COMMITTEE	Aberdeen City Council
DATE	10 th September 2018
REPORT TITLE	Aberdeen City Health & Social Care Partnership Annual Report 2017-18
REPORT NUMBER	HSCP/18/063
CHIEF OFFICER	Sally Shaw
REPORT AUTHOR	Kevin Toshney
TERMS OF REFERENCE	9

1. PURPOSE OF REPORT

1.1 The purpose of this report is to present the Aberdeen City Health & Social Care Partnership's Annual Report 2017-18 to Council. The Integration Joint Board approved the Annual Report on 28th August and agreed that the approved report should be published and also presented to Aberdeen City Council and NHS Grampian for their information.

2. RECOMMENDATION(S)

That Council:-

- 2.1 Endorses the Aberdeen City Health & Social Care Partnership's Annual Report 2017-18.

3. BACKGROUND

- 3.1 The Public Bodies (Joint Working) (Scotland) Act 2014 obliges the integration authority (Aberdeen City Health & Social Care Partnership) to prepare a performance report for the previous reporting year.
- 3.2 The partnership's three-year Strategic Plan was published on 1st April 2016 and the performance report must outline a description of the extent to which the arrangements set out in the strategic plan have achieved, or contributed to achieving, the nine national health and wellbeing outcomes.
- 3.3 It is recognised that the implementation of the partnership's locality model will be critical to the success of the transformation programme and to the overall attainment of its strategic ambitions and priorities. A brief overview of the establishment of the locality leadership groups and the locality planning

timeline is provided. Future reports will provide an assessment of performance in planning and carrying out functions in localities, including appropriate financial information in respect of this.

- 3.4 Improved personal experiences and outcomes are pivotal to the ambition to be recognised as a high performing partnership which is delivering good quality, person centred services. A key element of the report outlines the partnership’s progress in relation to local operational indicators aligned against five themes and the core indicators associated with the national health and wellbeing outcomes.
- 3.5 This report includes an overview of the total amount of money spent in the reporting year and the proportion of spend broken down by the various services to which the money was allocated. This information is taken from the partnership’s audited accounts for 2017-18 prepared by the Chief Finance Officer.
- 3.6 Further analysis of those indicators and outcomes where the partnership’s performance has not been as good as expected will be undertaken and a follow-up report will be submitted to the Integration Joint Board.
- 3.6 Neither the legislation or accompanying guidance prescribes a specific template to be used for the annual performance report. Each partnership has the opportunity to design its own format to best explain and illustrate its performance against the national outcomes and its narrative for the year.
- 3.6 The integration authority is required by the legislation to publish this performance report and to present this to its constituent authorities, Aberdeen City Council and NHS Grampian.

4. FINANCIAL IMPLICATIONS

- 4.1 There are no direct financial implications arising from the recommendations of this report.

5. LEGAL IMPLICATIONS

- 5.1 There are no direct legal implications arising from the recommendations of this report.

6. MANAGEMENT OF RISK

	Risk	Low (L), Medium (M), High (H)	Mitigation
Financial	N/A		

Legal	N/A		
Employee	N/A		
Customer	N/A		
Environment	N/A		
Technology	N/A		
Reputational	Possibility that focus of discussion by external stakeholders will be on poorer areas of performance and outcomes.	Low	IJB to publicly articulate partnership's performance over whole year and across all outcomes. Review of poorer areas of performance to be undertaken by appropriate managers to clarify explanations for this. Appropriate improvement activity to be implemented.

7. OUTCOMES

Local Outcome Improvement Plan Themes	
	Impact of Report
Prosperous People	This report outlines the integration authority's contribution to the Local Outcome Improvement Plan. It shows a particular alignment with improving the health and wellbeing of the local population, promoting their independence and keeping them safe from harm.

Design Principles of Target Operating Model	
	Impact of Report
Partnerships and Alliances	This report reflects the value of closer working between and across the health, social care, third, independent and housing sectors to improve personal experiences and outcomes for the individuals and their carers who use our services.

8. IMPACT ASSESSMENTS

Assessment	Outcome
Equality & Human Rights Impact Assessment	Not required
Privacy Impact Assessment	Not required
Duty of Due Regard / Fairer Scotland Duty	Not applicable

9. BACKGROUND PAPERS

None.

10. APPENDICES

Aberdeen City Health & Social Care Partnership Annual Report 2017-18.

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Aberdeen City
Health & Social Care
Partnership

A caring partnership

Aberdeen City Health & Social Care Partnership
ANNUAL REPORT 2017-18



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Foreword

IJB Chair Foreword

I warmly welcome the publication of this Annual Report which sets out how we have performed in our second year of operation as a Health and Social Care Partnership and how we are continuing to work towards fulfilling the ambitions and priorities outlined in our Strategic Plan.

I am delighted that we have not only continued to build on the positive foundations achieved last year but also significantly increased the ongoing transformation of our health and care services. There is, however, still much to do and my aim for the remainder of my time as IJB Chair is to continue supporting the progress achieved and to drive our ambitions of delivering even better experiences and outcomes for the people who use our services and their carers.

Our aim remains for us to be recognised as one of the top performing partnerships in Scotland across all sectors and services and one which attracts the best people to work with us. I am pleased to chair an Integration Joint Board that has so many committed and capable members and which provides the right balance of support and scrutiny to the Executive Team as we strive to make continued progress in the face of challenging demographic and financial projections.

And finally, I acknowledge the work undertaken by our former Chief Officer Judith Proctor and Head of Operations Tom Cowan who have moved on to other roles with the Edinburgh Health and Social Care Partnership, and our Head of Strategy & Transformation and Interim Chief Officer Sally Shaw who is taking up the post of Chief Officer for Orkney Health and Social Care Partnership. On balance I believe we should take it as a positive sign that our leadership is in demand elsewhere.

I wish them well and look forward to working with our new Chief Officer, Sandra Ross, when she commences in post.



Jonathan Passmore
MBE, Chair

Chief Officer Foreword

I wish to begin by saying how privileged I feel to be fulfilling the role of Interim Chief Officer for the Aberdeen City Health & Social Care Partnership. In the short time that I have been with the partnership I have recognised its strong desire to deliver person-centred health and care services that are used and appreciated by the citizens of Aberdeen and their carers. My own previous career experiences have shown me that good quality compassionate care is a fundamental expectation of the work that we do and that we are all capable, no matter what role we fulfil, of making positive, significant contributions towards this.

There is much to read and reflect upon in this report. There are many identified areas where we are doing well and some areas where we could do better. We can, for example, be pleased with our continued progress in tackling the whole-system challenges of emergency admissions and delayed discharges but recognise that there is still much to be done in reducing the number of readmissions within 28 days. Overall though, this is a good and positive summary of our work in, what is remember, only the second year of the partnership's operation.

We would not have attained such progress in the past year were it not for the hard work and dedication of all our staff and volunteers who work across the health, social care, third, independent and housing sectors. Their commitment to the wellbeing of the people who use their services is very much evident and it is only right that they are recognised and applauded for this.

There is, however, still much to do and I am confident that this next year will see our transformation activities deliver more effective and in some cases truly innovative services that offer improved experiences and outcomes for everyone.



Sally Shaw
Interim Chief Officer

1 Introduction

"We are a caring partnership working together with our communities to enable people to achieve fulfilling, healthier lives and wellbeing"

This annual report outlines how effective the Aberdeen City Health & Social Care Partnership (ACHSCP) has been in 2017-18, its second year of operation. It describes our progress against a range of local and national performance indicators and reflects on the impact of the day-to-day delivery of our integrated health and social care services.

It was acknowledged last year that the smooth delegation of local health and social care functions and services on 1st April 2016 ('Go Live' day) had given the partnership a good and solid platform from which to operate. Our first annual report outlined the integrated building blocks we had put in place and the initial change activities that were beginning to emerge. This report highlights the continued progress we are making in embedding health and social care integration and the ongoing transformation of our services.

Our key ambition is to be recognised as a high-performing partnership that has a deserved reputation for its compassion, quality, innovation and effectiveness.

The Integration Joint Board (IJB) has fulfilled an effective leadership role and relationships within it are positive and supportive of good decision-making. We have continued to develop the governance of the delegated functions and services with a focus on enabling the IJB's decision-making authority in relation to its partner organisations, Aberdeen City Council and NHS Grampian.

The IJB has previously agreed the partnership's strategic ambitions and priorities and continues to emphasize its expectations about the scale and pace of our transformation programme and the delivery of its anticipated benefits. The drive for high quality of care, effective performance and improved experiences and outcomes is at the heart of everything we do to achieve and maintain good health and wellbeing.

Our Strategic Plan 2016-19 sets out our strategic ambitions and priorities for the delegated health and social care services in the face of future demographic and financial challenges.

Our current priorities are:

- develop a consistent person-centred approach that promotes and protects the human rights of every individual and which enable our citizens to have opportunities to maintain their wellbeing and take a full and active role in their local community;
- support and improve the health, wellbeing and quality of life of our local population;
- promote and support self-management and independence for individuals for as long as reasonably possible;
- value and support those who are unpaid carers to become equal partners in the planning and delivery of services, to look after their own health and to have a quality of life outside the caring role if so desired;
- contribute to a reduction in health inequalities and the inequalities in the wider social conditions that affect our health and wellbeing;
- strengthen existing community assets and resources that can help local people with their needs as they perceive them and make it easier for people to contribute to helping others in their communities;
- support our staff to deliver high quality services that have a positive impact on personal experiences and outcomes.

Work has commenced on reviewing and refreshing this plan and there will be many opportunities in the weeks and months ahead for our citizens and communities to shape this. A revised Strategic Plan and Housing Contribution Statement will be presented to the IJB in March 2019.

This Annual Report shows how successful we have been in working towards our ambitions and priorities and fulfilling the national health and wellbeing outcomes. We are reasonably satisfied with the progress made to date and look forward to seeing the ongoing transformation of our integrated health and care services deliver even better experiences and outcomes for the individuals who use our services and their carers.

Did You Know?

Adult Support and Protection (ASP) is a significant responsibility for all health, social care, third, independent and housing sectors agencies across the partnership.

The Adult Protection Unit (APU) ensures the support and protection of adults at risk of harm by working in partnership with a range of organisations. Its role is also to empower and enable professionals to discharge their duties under the Adult Support and Protection (Scotland) Act 2007. It is the central point for ASP reporting forms and Police Concern Reports to be logged.

A previous Joint Inspection of Older Adult Services had highlighted that there was a small number of cases that were of concern in relation to our procedures and processes that were then in place. In response to this, the

Chief Officer commissioned an internal review to provide assurance of how ASP is delivered within the partnership.

That review made twelve recommendations which now form the basis of our ASP Improvement Plan. It is developing a culture of learning and improvement across the partnership, ensuring staff receive effective support, good direction and strong leadership and ultimately offer better protection to adults in our city who are at risk of harm.

Our shared vision remains:

Aberdeen City Health & Social Care Partnership is committed to ensuring an effective, responsive and inclusive approach to the support and protection of adults at risk of harm"

For further advice and guidance, the APU can be contacted on 01224 264085 or AdultProtection@aberdeencity.gcsx.gov.uk .



2. Our Approach

The partnership is committed to a three-part, seamless approach which supports and co-ordinates the continuing quality and consistency of our day-to-day service delivery, a measured roll-out of our locality model and associated service structures and a pro-active emphasis on the opportunities to innovate and transform.

2.1 Our Localities

Pivotal to all our ambitions and priorities is having a locality model that connects us to our communities and which underpins the delivery of our integrated health and social care services.

We are taking a measured approach to the implementation of our locality model to minimise the disruption to those who, for whatever reason, depend upon our services. We have also been mindful that some individuals who need services do not fit neatly into the geography we have defined. Our commitment is that the design and development of our integrated health and care services will not be to the detriment of the continuity of care and support for anyone.

We acknowledge that we must ensure that our citizens and communities are at the heart of the design and delivery of those services which support them. Our Locality Leadership Groups (LLGs) have played a key role in informing and influencing the development of their respective Locality Plans.

We have developed profiles of each of the areas outlining the health and wellbeing of the local population. This baseline information has been shaped by contributions from members of the local communities and has been very helpful in determining locality-specific priorities in our Locality Plans for the LLGs to progress.

The IJB approved the publication of the four Locality Plans in December 2017.

We are now exploring those particular initiatives and activities which we believe will have the greatest positive impact on the health and wellbeing of our local population. We are mindful of the great work that is being done across the city on a day-to-day basis across all sectors and services. Significant engagement activity is being undertaken to establish new relationships and develop long-standing ones. We are determined to ensure that where appropriate, our locality activities will be co-produced and are developing focus groups of interested citizens, community representatives and staff to help us with this.



Did You Know?

In April 2017, Scottish Care received funding from ACHSCP to establish an engagement team in Aberdeen City with a remit to work with independent sector care homes, care at home and housing support providers.

A consultation exercise* with its members who operate care homes in the city was undertaken. 50% of care homes canvassed had some knowledge of ACHSCP; 30% regularly receive emails and 20% of managers attended partnership events.

Key challenges identified included: funding, care management, communication with health services, staff training, inspection/regulation, recruitment and community health.

Suggested opportunities include:

Scottish Care concluded that it was committed to building on the relationship between ACHSCP and the independent sector through the following:

- ensure active participation and leadership from the independent sector in developing and delivering change;
- contribute to the reshaping of market provision;
- ensure broad input from the independent sector in Aberdeen City in developing and testing new models of integrated care and support;
- develop effective partnerships across Aberdeen City.

Watch out for more Scottish Care inspired activities and developments.

*'Voices from Independent Sector Care Homes' (Scottish Care, 2017)

2.2 Our Ongoing Transformation

Our IJB expects us to deliver significant transformational change at pace, to improve the personal experiences and outcomes for individuals who use our services now and for those who will use them in the future.

Our Transformation Plan outlines the six 'big ticket' items (Figure 2.2) that the IJB wishes to see progressed. We have increased the capacity of our transformation team to drive an ambitious programme of change activity that will deliver the desired improvements and required efficiencies.

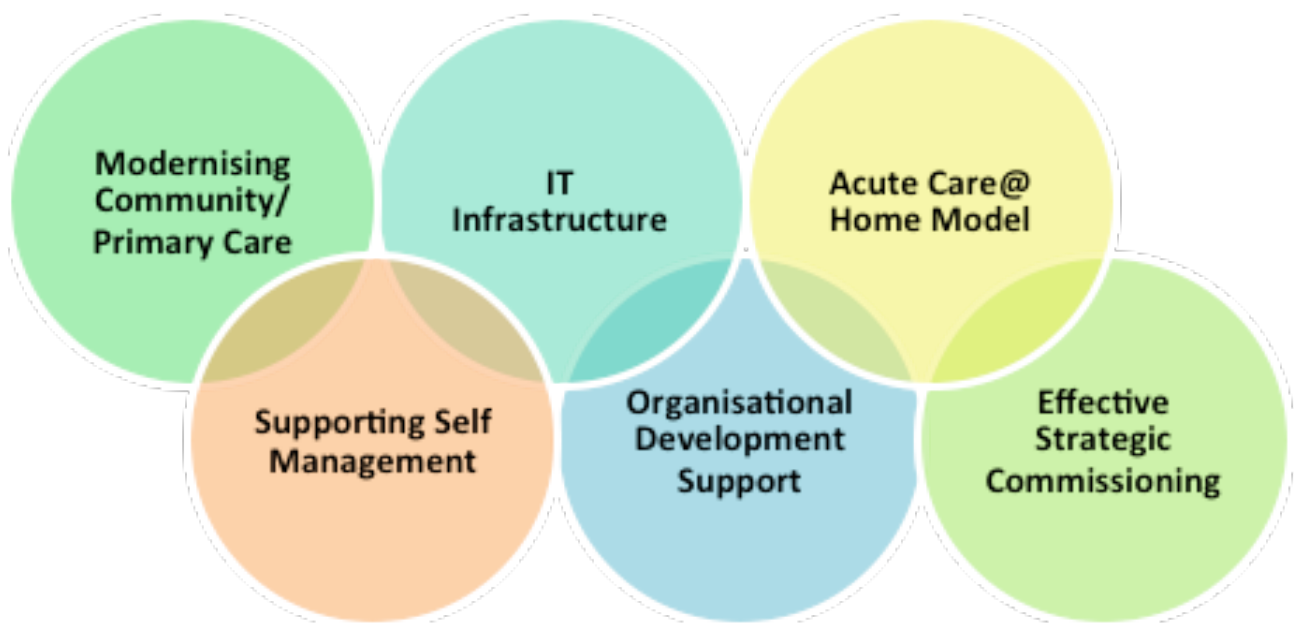


Figure 2.1 ACHSCP 'Big Ticket' Items

2.2.1 Modernising Primary & Community Care

We are confident that collaborative working in locality hubs will help to reduce admissions to hospital and prescribing costs and provide more sustainable health and social care services.

- We have implemented an INCA (Integrated Neighbourhood Care Aberdeen) pilot by bringing together care at home and nursing staff to operate in particular areas of the city. These self-managing teams (based on Buurtzorg principles) provide flexible, responsive support without the narrow time and task focus that defines other models of care.

Initial analysis of patient experience suggests that this model of delivering integrated care is highly acceptable. For example, 88% of respondents to the service evaluation questionnaire “strongly agreed” to being satisfied with the care they received, with the same proportion also strongly agreeing that they would recommend the service to others. One such individual said:

“I could never have made the progress I have without the help and encouragement of the INCA team” (Patient 3, Peterculter)

A full report describing the first six months of implementation will be published in autumn 2018.

- We have established a new home-visiting approach (West Unscheduled Care) for all GP practices in our West Locality. In this new daytime visiting service, after an initial screening by a GP, an Advanced Nurse Practitioner (ANP) visits those individuals who, because of their health and wellbeing, have requested a GP home visit.

In the first six months, there have been 241 referrals to the service, with 239 being accepted. Practice staff have given the initial implementation an average satisfaction score of 90%, with reported benefits to include improving GP capacity, faster access to care for patients and reducing the stress on wider practice staff. The skillsets of the ANPs have been highly praised with one GP saying:

“They’re incredible. So, if I was unwell, I might be looking to see an ANP rather than a GP ... they’re good all-round practitioners and they’re good at assessing things.” (GP, Practice 5)

The full evaluation report of the first six months of implementation is available on request.

- The primary care Psychological Therapies service has now been fully recruited to and is now delivering this across all practices in the city. To date there have been 2075 referrals received and 1106 patients have been seen for assessment and/or treatment.
- An ‘Alcohol Hub’ test-of-change project is running with two GP practices to run weekly drop-in clinics for clients with substance misuse issues. This gives access to GPs, community mental health nurses and social workers. The project aims to work in a holistic way with individuals and work preventatively with them, encouraging the self-management of their conditions and circumstances.

2.2.2 Supporting Self-Management of Long-Term Conditions and Building Community Capacity

We are ambitious to improve the health and wellbeing of our local population and minimise health inequalities, but we recognise that pressures on mainstream primary and social care services cannot be addressed through a 'more of the same' approach. We endorse the value of each of us feeling able to take greater responsibility for our own health and wellbeing and letting innovation flourish in our localities.

- By introducing link practitioners into all practices within the city, we aim to provide a person-centred service that is responsive to the needs and interests of the practice population. Their initial focus is on alleviating demand pressures in GP practices and countering health inequalities by supporting people to live well through strengthening connections between primary care and community resources.

In January 2018 we commissioned SAMH (Scottish Association of Mental Health) to deliver this service and links practitioners will be placed in GP surgeries from August 2018.

- We worked in collaboration with the Active Aberdeen Partnership to continue to support the delivery of the Golden Games Festival to raise the profile of active ageing in the city. The festival of sport and physical activity provided an opportunity for 465 older adults to try 58 different activities at several venues based within our localities.
- We have supported the adoption of collaborative Care and Support Planning (House of Care) within three practices in the city. We have delivered training using an evidence-based approach to meeting the needs of people living with long-term conditions.
- The partnership delivered a 'Living and Ageing Well' conference in December 2017, which provided an opportunity for partners to consider the outcome of recent commissioned research. Discussion has subsequently begun in relation to the development of a Living and Ageing Well framework for the city.
- We have been working to improve mental health and wellbeing for individuals in our communities. In collaboration with others, we launched our "Choose Life" app, aimed at preventing suicides in the North East. This app has been accessed extensively and may be a contributing factor in the reduced number of suicides in Aberdeen and Grampian during 2016, in contrast with increases seen across Scotland.
- We have gone live with our Interim Housing pilot project for people with low-level support needs. These fully furnished properties will enable people to leave hospital and wait in appropriate housing until adaptations are put in place or an alternative longer-term housing solution is agreed.



2.2.3 Acute Care @ Home

The development of such a service fits with our ambition for our initiatives and developments to have a greater preventative impact, especially since we know that prolonged length of stay for the frail elderly and those with long-term conditions can lead to a higher risk of acquired infection and other complications such as loss of confidence, function and social networks.

- This service provides, for a limited period, active clinical treatment by appropriate professionals, in the individual's home, for a condition that would otherwise require acute hospital in-patient care.

There are two complementary elements. The alternative to admission part includes a rapid assessment element which will allow GPs to refer patients for a consultant-led assessment and treatment review in their own home.

The early supported discharge / active recovery part of this initiative will allow patients to be discharged from hospital sooner than they would otherwise have been. The team will review and deliver the final few days of the hospital treatment plan in the patient's own home.

Recruitment of key posts within the multi-disciplinary team has commenced and when the service goes live, its initial focus will be in the Central Locality, which has a significant proportion of unscheduled emergency admissions.

2.2.4 Strategic Commissioning

A coherent commissioning approach across all our sectors and services is essential to ensure the consistency and quality of care that will result in the improved personal experiences and outcomes that we seek to provide.

- Our Strategic Commissioning Implementation Plan outlines those key areas where we will focus our attention to reshape the services that we deliver. A Market Facilitation Statement is included in the plan, showing how we will work collaboratively with the third, independent and housing sectors to increase the capacity and sustainability of our local care provision.

The IJB approved the Strategic Commissioning Implementation Plan in January 2018.

- The Carers (Scotland) Act 2016 extends and enhances the rights of unpaid carers, of which there are reckoned to be as many as 38,000 in Aberdeen. The Act seeks to help improve the health and wellbeing of all carers so that they can continue to care to the best of their abilities and, if they so wish, have a life alongside caring.

The IJB approved our Carers Strategy in March 2018 in advance of the Act taking effect from 1st April 2018.

- We have developed our Learning Disability Strategy outlining a collective vision and priorities for improving the health, wellbeing and quality of lives of those individuals with a learning disability.

This strategy was endorsed by the IJB in March 2018.

2.2.5 Organisational Development & Cultural Change

In its broadest sense, our partnership includes colleagues who work for Aberdeen City Council and NHS Grampian as well as those colleagues who work across the third, housing and independent sectors, our unpaid carers and volunteers.

We recognise that everyone has a role to play in delivering our integration and transformation ambitions. Positive engagement across all sectors and sections of our workforce is central to achieving the partnership's vision and essential to providing improved experiences and outcomes for the people who use our services.

- The HEART Awards – 'Having Exceptional Achievement Recognised Together' – was designed to celebrate the outstanding work of colleagues in ACHSCP and its partner organisations. Our second HEART Awards ceremony was held at the Beach Ballroom in February and the occasion drew some 350 colleagues for an evening of home-grown entertainment and accolades.

More than 60 nominations for teams and individuals were gathered in the seven award categories. The seven winners, listed below, and all the finalists each received a commemorative HEART Awards plaque.

The Communication and Inclusion Award:	Balnagask Supported Living Learning Disability Service
The Empowering People Award:	North East Sensory Services Team
The Community's Award:	Alcohol and Drugs Action
The Rising Star Award:	Kenny O'Brien
The Integrated Working Award:	The Equal Partners in Care (EPIC Group)
The Beating Heart Award:	Marywell Homeless Practice
The Staff Choice Award:	Hazel McAllan and Christina Geddes

- Our Organisational Development facilitators have worked hard to ensure actions have been taken as a result of feedback received from many different sources. These include facilitating 'From the Ground Up' workshops to increase senior leadership visibility and to enable staff to participate in Q&A sessions with them and the creation of an Ideas Hub where all partners can put in improvement ideas and suggestions.



2.2.6 IT, Infrastructure and Data Sharing

We recognise that our ambitions to innovate and transform will be hampered if there is a continued reliance on current, single-service systems.

During the past year the following initiatives have been undertaken:

- recruited additional capacity to support the delivery of our IT workstream;
- developed an IT Road Map to enable the partnership's future IT strategy to be outlined;
- supported a pan-Grampian data-sharing governance structure with an established city sub-group;
- commenced a pilot launch of Microsoft Office 365.

We launched our redesigned ACHSCP website (<https://www.aberdeencityhscp.scot/>) in February 2018 and already our website page views have more than doubled from the previous year. The next implementation phase will co-locate information from our partners' Aberdeen City Council and NHS Grampian public websites.

Did You Know?

The diverse range of services within the partnership also includes some housing functions that are formally delegated by Aberdeen City Council to the IJB.

This may be a surprise to some but, without doubt, the availability of appropriate good quality housing and housing services is an important contribution to improving health and wellbeing outcomes and to the success of integrated health and social care.

More specifically, it is the functions relating to aids and adaptations which is delegated, that is:

"any alteration or addition to the structure, access, layout or fixtures of accommodation, and any equipment or fittings installed or provided for use in accommodation, for the purpose of allowing a person to occupy, or to continue to occupy, the accommodation as their sole or main residence."

In practical terms this means the partnership has responsibility for the planning and delivery of a service from the point of assessment through to the provision of the required aids and adaptations in council and private sector housing. This includes the advice and assistance that is given to Registered Social Landlords (housing associations) in respect of the aids and adaptations that they provide (funded directly by the Scottish Government).

There was significant demand in 2017-18 for these resources. **349 minor and 301 major adaptations were undertaken in 462 local authority properties at a cost of £735,059.41. Bon Accord Care provided aids and minor adaptations to 500 people in private sector housing at a cost of £176,081. There were also 137 private sector grant applications which resulted in additional spend of £728,360.53.**

These delegated functions and resources are of significant importance in helping people maximise their independence and remain living safely at home for as long as is reasonably possible.

3. How Well Have We Done?

3.1 Our Performance Framework

Our overall performance governance framework has five themes (Figure 3.1) that are applicable across every part of the diverse range of services in the partnership. These themes are integral to every conversation we have about how well we are doing and give us a baseline for improving the experiences and outcomes of the people who use our services and their carers.



Figure 3.1 Performance Governance Framework Themes

Within each of the themes is a range of locally agreed operationally focused measures which we use to assess how well we are doing and to identify areas where we need to act to improve matters from both an operational and a strategic perspective.

This block shows a detailed view of Theme 1. On the left is a red box with the text '1 Ensuring our services keep people safe and protected from avoidable harm.' To the right is a light pink background with the word 'safe' in a large, lowercase, pink font. Below 'safe' are four bolded sub-themes: 'Complaints and how quickly we respond', 'Referrals to initial investigation under adult protection', 'Community payback orders', and 'Criminal justice social work reports to court'. At the bottom of this section is the bolded text 'Proportion of adult services posts vacant'.

Staff vacancy levels, sickness absence, complaints and adverse events all help us to understand how well we are delivering and ensuring safe care and treatment and these are monitored regularly through our Audit and Performance Committee.

As a Community Planning Partner, we have a responsibility to keep people and communities safe from harm. We have continued our co-ordinated efforts to raise the awareness of adult support and protection amongst the general public and those agencies and organisations which have a public protection responsibility. **In 2017-18, there were 1125 referrals (2016-17, 1203 referrals) to our Adult Support Unit, 36% of which required further adult protection action (2016-17, 34%), 22% required further non-adult protection action (2016-17, 20.5%) and 42% required no further action (2016-17, 45.5%).** The slight increase in the proportion of referrals that require some form of action is being monitored by both the Adult Protection Unit and the Adult Protection Committee.

The Care Inspectorate and Healthcare Improvement Scotland have recently undertaken a joint inspection of our adult services following on from their previous inspection in 2015-16. The published report of their findings and recommendations will be referenced in next year's annual performance report.

effective

Attendances at A&E

Smoking cessation in our most deprived communities

Alcohol brief interventions

Health outcomes can be improved by reaching and supporting people at risk of poor health. We are seeing some positive signs of health improvement in terms of prevalence of obesity, smoking and dental health, however enduring health inequalities in the city remain.

Changing trends in the use of A&E is an indication of the effectiveness and responsiveness of other services. There has been a concerted effort to provide people with information to enable them to access care or support from the most appropriate person and place. **In Grampian the use of A&E services has been on a small but steady downward trend in contrast with the rest of Scotland. In addition, the number of people in Aberdeen whose A&E attendance results in emergency admission to hospital is markedly lower than the rest of Scotland.**

Smoking is a major contributor to poor health. Working to achieve national targets to reduce smoking further, our efforts have been to provide effective care by reaching people in parts of Aberdeen where smoking is still prevalent and support them to quit. This is not easy as national figures show; we have, however, continued to reach similar numbers of people as in previous years. **The level of people accessing smoking cessation support in our most deprived areas has been fairly well sustained since 2015 and our smoking cessation services are among the most effective in Scotland.**

Alcohol Brief Intervention (ABI) is a preventative approach to support a healthier relationship with alcohol. In previous years, efforts have been focused on providing ABIs in healthcare settings and government targets are set in this way. **We have, however, been increasing ABIs delivered in community settings with more success. Additionally, a specific project on reducing alcohol-related falls is showing promising results and we are evaluating its effectiveness and impact on longer-term outcomes.**

3 Caring for people with kindness, compassion, dignity and respect

caring

People having a say in how help and care is provided

People feeling safe and supported at home

People living as independently as possible

Experience of care in GP practices

There are, as yet, no locally agreed measures of how caring we are as a partnership. Instead, understanding how well we are achieving an ethos of being caring and compassionate is largely measured through the National Health and Care Experience Survey.

Across Scotland there has been a small decline in the level of positive feedback in relation to the 'integration' related indicators contained in the national survey when comparing 2017/18 with 2015/16. **This effect has been much less marked in Aberdeen, where our position relative to the other partnerships in Scotland has improved in all but two of the nine indicators. More so, we have shown improvement in several areas, in contrast with Scotland where of those people receiving care or support, more people said they had a say in how their help or care was provided and reported feeling safe whilst being supported at home. A greater proportion of people receiving care in Aberdeen rated it as good or excellent. Nonetheless, there are areas we wish to improve upon where the feedback shows either no change or a slight decline, including helping people to live as independently as possible, supporting carers, and improving the positive experience of care in GP practices.**



responsive

Bed days spent in hospital by patients delayed

Number of people delayed in hospital

People (65+) with intensive care needs receiving care at home

Unmet need for social care

Uptake of self directed support

Improved operational processes, effective service commissioning and the focused 'Team Aberdeen' ethos have, together, improved the experience of care for many individuals and their families.

Responding to what the local indicators tell us has helped us to act to reduce unmet needs for social care, increase the proportion of people (65+) with intensive care needs who receive care at home, and increase the uptake of self-directed support. All of these efforts help to ensure we are responsive to supporting the individual needs of people in our city.

Avoiding unnecessary emergency hospital admissions is a big focus and here Aberdeen does particularly well - reported to be the 8th best of all thirty-one partnerships in Scotland. Related to this is the number of days spent in hospital following an emergency admission, where Aberdeen at 9th best of all partnerships, continues to see a drop in hospital bed-days. Alongside this positive picture however, our readmissions to hospital after 28 days of discharge is increasing and whilst these affect a small number of people, this is something that our Unscheduled Care Programme Board and Senior Leadership Team are working to understand and improve.

Minimising the number and wider effects of and for individuals delayed in their discharge from hospital is an indication of system responsiveness. We have been working hard throughout the year using available funding to continue reducing the number of older people who are delayed in hospital when they are ready to be discharged. **We have made further improvement this year and our position relative to other partnerships has changed from being 26th in 2016 to 20th in 2017.**

5 Well led organisation enabling quality care, innovation and a positive culture

well led

Sickness absence

Innovation tools and uptake

iMatter feedback and learning

Engagement events and feedback

A workforce that feels valued and supported is a crucial element of improving the experiences and outcomes of the individuals who use our services and their carers.

Promoting trust and autonomy is a key behaviour of a modern, adaptive organisation and one which will lead to improved staff morale and welfare. Our HEART Awards, the annual conference, the 'Our Ideas' tool and iMatter are all great examples of the partnership's commitment to engage, motivate and inspire staff to do their very best each and every day.

Appendix Two Shows all of these ACHSCP Local Indicators by Theme.

Did You Know?

The IJB requires a mechanism with which to action its strategic plan and this takes the form of a formal instruction, known as a Direction, from the IJB to one or both of its partner organisations NHS Grampian and Aberdeen City Council to undertake a particular task or activity.

A Direction must clearly identify which of the delegated health and social care functions they relate to and the budget associated with the required change. The exercise of each function can be described in terms of the service delivery it relates to, the outcomes desired from its implementation or by reference to the Strategic Plan.

Prospective Directions are set out in a report to the IJB who will be asked, in the report's recommendations to approve the Direction. IJB papers are available online in advance of scheduled meetings.

Once a Direction is approved by the IJB, a letter is sent by the partnership's Chief Officer to the relevant Chief Executive advising them of its particular requirements. A Direction will continue to apply unless it is time limited or superseded by a subsequent instruction from the IJB.

During 2017-18, the IJB agreed to send 22 Directions to ACC (19) and NHSG (3). Of these, two Directions have now expired and one Direction has been superseded by a revised Direction.

3.2 National Health and Wellbeing Outcomes

The nine national health and wellbeing outcomes are high-level statements of what we are trying to achieve as a partnership. A core set of indicators are aligned with the different outcomes (some indicators are aligned with more than one outcome) and help show us the progress we are making in delivering person-centred, high-quality integrated services and fulfilling the ambitions and priorities set out in our Strategic Plan.

3.2.1 Performance Comparisons

The available information enables us to compare the partnership's performance in the past year with the previous reporting year, to compare against the national performance and to show its position relative to the other partnerships in Scotland for each indicator.



The national indicators are currently:

NI - 1	Percentage of adults able to look after their health very well or quite well	NI - 13	Emergency bed-day rate (per 100,000 population).
NI - 2	Percentage of adults supported at home who agreed that they are supported to live as independently as possible	NI - 14	Readmission to hospital within 28 days (per 1,000 population)
NI - 3	Percentage of adults supported at home who agreed that they had a say in how their help, care, or support was provided	NI - 15	Proportion of last 6 months of life spent at home or in a community setting
NI - 4	Percentage of adults supported at home who agreed that their health and social care services seemed to be well co-ordinated	NI - 16	Falls rate per 1,000 population aged 65+
NI - 5	Total % of adults receiving any care or support who rated it as excellent or good	NI - 17	Proportion of care services graded 'good' (4) or better in Care Inspectorate inspections
NI - 6	Percentage of people with positive experience of the care provided by their GP practice	NI - 18	Percentage of adults with intensive care needs receiving care at home
NI - 7	Percentage of adults supported at home who agree that their services and support had an impact on improving or maintaining their quality of life	NI - 19	Number of days people aged 75+ spend in hospital when they are ready to be discharged (per 1,000 population)
NI - 8	Total combined % carers who feel supported to continue in their caring role	NI - 20	Percentage of health and care resource spent on hospital stays where the patient was admitted in an emergency
NI - 9	Percentage of adults supported at home who agreed they felt safe	NI - 21	Percentage of people admitted to hospital from home during the year, who are discharged to a care home
NI - 10	Percentage of staff who say they would recommend their workplace as a good place to work	NI - 22	Percentage of people who are discharged from hospital within 72 hours of being ready
NI - 11	Premature mortality rate per 100,000 persons (European age-standardised mortality rate per 100,000 for people aged under 75)	NI - 23	Expenditure on end of life care, cost in last 6 months per death
NI - 12	Emergency admission rate (per 100,000 population)		

In Figure 3.2 the red line indicates the previous reporting period and the bars demonstrate our performance change. **14 of the 19 reported indicators have improved or stayed the same. Most notable improvements are evident in the rate of emergency bed-days for adults reducing by 9% (N13) and the number of days people spend in hospital when they are ready to be discharged reducing by 27% (N19). Of the 5 indicators that had performed worse than the previous period, 4 indicators were within 3% of the previous periods performance except readmission to hospital within 28 days at 10% (N14).**

National Indicators - Aberdeen City HSCP Performance Current compared to previous reporting period

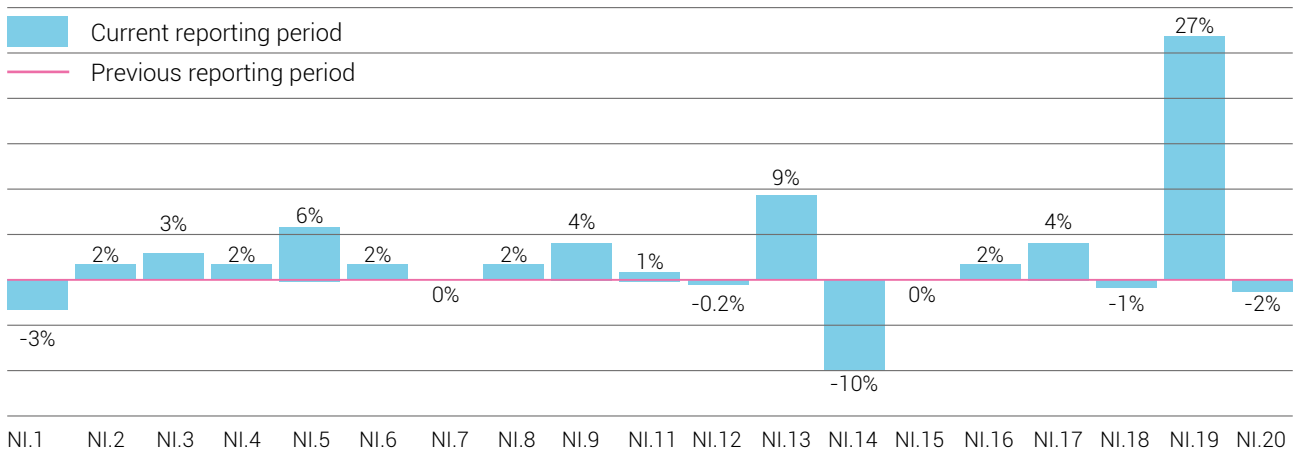


Figure 3.2 ACHSCP Performance (National Indicators) Compared to Previous Period

In Figure 3.3 below, the red horizontal line shows the national position and the bars for each indicator show the percentage by which the partnership differs from Scotland's performance for the current reporting period. Positive bars show where the partnership is performing better than Scotland and negative bars show where our performance is worse than Scotland's.

National Indicators - Aberdeen City HSCP Performance against Scotland

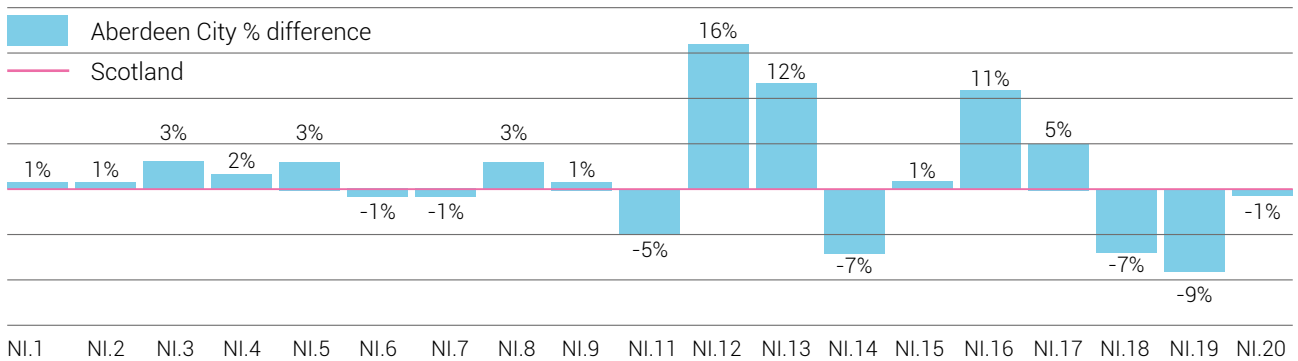


Figure 3.3 ACHSCP Performance (National indicators) Against Scotland

For the current reporting period, the partnership performed better than Scotland for 12 of the 19 indicators with particularly good comparative performance in the rate of emergency admissions at 16% better than the average (N12), the rate of emergency bed-days for adults at 12% (N13) and the falls rate per 1,000 population in over 65s at 11% (N16). We performed worse in 7 of the indicators with readmissions to hospital within 28 days of discharge worse than average by 7% (N14), the percentage of all adults with intensive needs receiving care at home worse by 7% lower (N18) and the number of days people spend in hospital when they are ready to be discharged worse by 9% (N19).

Figure 3.4 shows the partnership's performance for each indicator ranked against all the other partnerships in Scotland. A lower number demonstrates a better position against the rest of Scotland.

National Indicators - Aberdeen City Rank from 32 Scottish HSCPs

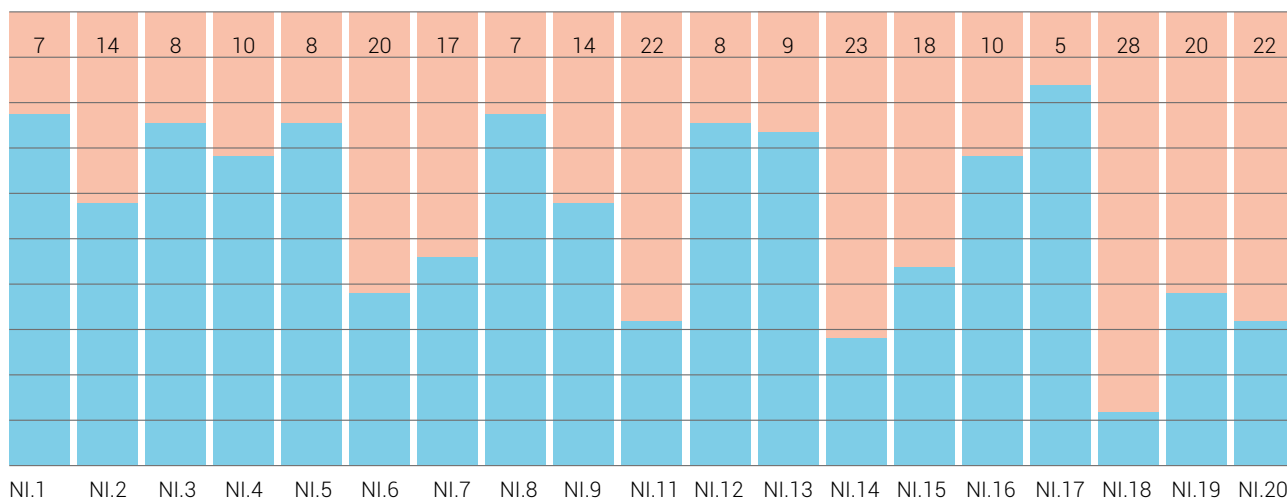


Figure 3.4 ACHSCP Performance (National Indicators) Ranked Against Other Partnerships

The partnership was in the top 50% for 11 of the 19 reported indicators for this reporting period. The most positive performance (5th) was in respect of N17 (the proportion of care services graded good (4) or better). The poorest ranking (28th) was in relation to N18 (percentage of all adults with intensive care needs receiving care at home)'. .

Appendix One shows the partnership's performance in relation to the national core suite of indicators compared with the previous reporting period and also compared against the other partnerships in Scotland.

3.2.2 Outcome Attainment

How well are people in our city population looking after their own health and wellbeing?

Using a combination of data about health behaviours, use of health services and mortality, we can see that **94% of those surveyed said they could look after their own health well (2016/17: 97%)**. We also know that **obesity amongst adults has decreased slightly in the past 4 years, the prevalence of smoking in adults has continued to decrease in the past 3 years and dental registration in adults has increased steadily in the past 4 years.**

The use of hospital services in emergencies or unplanned situations gives us a good indication of the population's health and wellbeing. **Emergency admission rates (i.e. adjusted for population size and age) had a very minimal increase in the past year but have reduced over the past 4 years and are consistently lower than the rate seen across Scotland.**

With these lifestyle improvements and decreasing emergency admission rates we would hope to see gradual positive change in longevity; however, the picture is a mixed one. **Male life expectancy in Aberdeen has been decreasing slowly since 2012 compared to a static position across Scotland. At 76 years, it is now statistically significantly lower than the Scottish average of 77. There is a difference of 9 years in life expectancy between the least and most deprived parts of the city. Female life expectancy has also reduced from 84 to 80 years, with a difference of 8 years between the least and most deprived parts of the city.**

Premature mortality is reducing at a slower rate than across Scotland. Of concern is that these avoidable deaths are occurring in middle-aged people in the most deprived parts of Aberdeen.

Our public health colleagues are leading the exploration of these trends so that we can better understand what initiatives will have the greatest positive impact on them.

How well are vulnerable people in our city able to live independently at home or in a homely setting?

82% of people who took part in the national health and care survey said that they are supported to live as independently as possible (2016/17: 80%). Some measures give us an indication about how well people with long-term conditions, frailty or disabilities cope with independent living and their reliance on formal supports and interventions. These include:

- **a general increased trend in the proportion of adults with intensive care needs receiving care at home since 2010;**
- **a lower level of hospital admission following a fall, although this has been increasing slightly since 2015;**
- **a reduction in hospital bed-day rates following emergency admission since 2013, compared to a static picture nationally;**
- **stable readmission rates to hospital after 28 days of being discharged since 2011, although with a sharp increase in 2016;**
- **dramatic reduction in the number of days patients are delayed in hospital when they are ready to be discharged since 2014.**

Aberdeen was one of five demonstrator sites that took part in the 'Adapting for Change' programme, which concluded in 2018. Our local focus was:

- person-centred service re-design;
- reducing housing-related delayed discharge;
- housing options and housing allocations;
- promoting technology enabled care;
- better design outcomes.

We have applied our learning to provide person-centred housing solutions to those people in hospital awaiting their discharge. The volumes are not especially high but the length of delay can result in poor individual experiences and a high number of bed-days lost. A co-ordinated approach that emphasizes the contribution that interim housing options can make **has significantly reduced the number of individuals from a high point of 20-plus 5 years ago to a new improved low that sees fewer than 5 people per month experiencing delayed discharge because of their housing needs.**

How positive are the experiences of people who use health and social care services?

Improving the personal experiences of those of us who are using our integrated health and social care services is a key partnership ambition. According to the national survey, **there has been an increase in:**

- **the % of adults (79%) who say they have had a say in how their care is provided (2016/17: 76%);**
- **the % of adults (76%) who agree that their care is well co-ordinated (2016/17: 74%);**
- **the % of adults (83%) receiving any care or support who rated it as excellent or good (2016/17: 77%);**
- **the proportion of the city's care and support services (90%) that were rated good (grade 4) or better following Care Inspectorate inspections (2016/17: 86%).**

There has also been, however, a local decrease (82%) in positive GP experiences (2016/17: 84%).

Overall though, these local experiences reflect well against the national trend of reducing levels of satisfaction.

How are services centred on improving quality of life for people?

A significant proportion of the partnership's services are delivered by the third and independent sectors. Aberdeen Council for Voluntary Organisations (ACVO) and Scottish Care (the umbrella group for many of our care home and care at home provider organisations) have both played a prominent role in the constructive discussions that have taken place about how we ensure that improved personal experiences and outcomes for the many different people who use, and rely on, our services are delivered.

Services		Number of Services with Upheld/Partially Upheld Complaints (2016-17)	Number of Services with Enforcements (2016-17)	Number of Services with Requirements (2016-17)
Adult Placement Service	1	0 (0)	0 (0)	0 (0)
Care Home Service	58	9 (7)	1 (0)	6 (7)
Housing Support Service	58	3 (3)	0 (0)	6 (6)
Nurse Agency	6	0 (0)	0 (0)	0 (0)
Support Service	57	4 (1)	0 (0)	0 (0)
Total	180	16 (11)	1 (0)	12 (13)

Table 3.1: Complaints, Enforcements & Requirements (Source: Care Inspectorate)

Of all our commissioned services, it is our care homes and support services that are responsible for an increase in the number of complaints that were either upheld or partially upheld. The slight increase in enforcement action was attributable to a care home.

Quality Themes	Inspection Grades					
	1	2	3	4	5	6
Care and Support	0	3 (1.66%)	7 (3.88%)	43 (23.88%)	105 (58.33%)	22 (12.22%)
Environment	0	1 (1.38%)	5 (6.94%)	19 (26.38%)	41 (56.90%)	6 (8.33%)
Staffing	0	4 (2.22%)	8 (4.44%)	36 (20.00%)	110 (61.11%)	22 (12.22%)
Management & Leadership	0	4 (2.22%)	9 (5.00%)	54 (30.00%)	95 (52.77%)	18 (10.00%)

Table 3.2: Inspection Grades 2017-18 (Source: Care Inspectorate)

90% of care services in Aberdeen are graded good or better, an increase of 4% from last year and we are now in this respect 5th highest of all partnerships in Scotland. This comment from the husband of 'N' typifies the commitment and compassionate care that is delivered daily throughout the partnership...

"You know that I have always had the highest regard for Craig Court...and your truly wonderful team. I know that I could not have come through the past four and a half years without the dedication, professionalism and simple humanity of you all. Your support...and the tremendous care you gave 'N' particularly during the last few weeks of her life is something I shall remember and treasure for the rest of my life. We are forever in your debt."



As heartening as that is to read, we are also sadly mindful of the successful interventions that were necessary last year when we were informed of a (different) failing care home by the Care Inspectorate. We will never be complacent about the quality of care that is delivered in our name as a commissioning partnership and will always intervene in the best interests of those individuals who are receiving poor or unsatisfactory care.

How well are we helping to reduce health inequalities?

There are enduring health inequalities in the city. The previous sections highlighted the stark differences in life expectancy and the increased likelihood of being admitted to hospital in an emergency.

Particularly worrying is:

- **higher than average premature mortality in the city;**
- **all-cause mortality for 15-44 year olds in the most deprived parts of Aberdeen which is four times greater than our affluent areas;**
- **patients living in the most deprived parts of our city are twice as likely to be admitted as an emergency than those living in affluent areas.**

To combat this, we are striving to increase access to some of the services most used by people from our most deprived areas:

- **99% of people start alcohol treatment within 3 weeks of referral;**
- **98% of people start drug treatment within 3 weeks of referral.**

Improving the accessibility of our services and understanding the impact of our interventions with these population groups will help us tackle health inequalities in our communities.

How well are carers supported?

Improving our support for unpaid carers has been a pivotal ambition of the partnership from its early days. In comparison with the extent of positive feedback from the people who use our services, carers feedback is much lower both in Aberdeen and also across Scotland as a whole.

In particular:

- **only 40% of carers feel supported to continue in their caring role;**
- **only 49% of carers feel they have a say in the services provided for the person they look after.**

We are confident that the implementation of our new Carers Strategy will result in better experiences and outcomes and an improved opinion of how their role is perceived and supported. Our Carers Strategy Implementation Group will be tasked with understanding these responses and leading on their expected improvement.

How well do we keep people safe from harm?

Many of the measures described in the earlier sections give an indication of how well we protect people from harm, including emergency admissions, readmissions, falls rate and good quality commissioned services. In addition to these, **the national survey reports an increase in the proportion of adults supported at home who agreed they felt safe from 80% (2016/17) to 84% (no change in corresponding Scotland wide figure, 83%).**

How well do staff feel engaged and supported to improve the care they provide?

During the past year we introduced "iMatter", a feedback tool for staff which provides a measure of engagement, communication and motivation. Our plan for 2017/18 is to use the tool pro-actively to engage with staff and teams on ways to address and improve our sickness absence levels. This is a key area of improvement work affecting the partnership's emerging organisational culture and productivity.

- **75% of employees completed the imatter questionnaire.**
- **80% of teams achieved the target response rate to receive a team report.**
- **78% represents how engaged all employees who completed the questionnaire felt (calculated from Qs1-28).**
- **6.94 (out of 10) employees rated working within the ACHSCP (calculated from Q29).**

Table 3.3 shows that the partnership was ranked first (75%) in Grampian by a considerable margin (Scottish average 65%) in its questionnaire response rate, a close second in the employee engagement index (78%) and a respectable third in the 'working within my organisation' score (6.94%). All of the partnership's results were higher than the corresponding figure for Scotland as a whole.

	Response Rate	Employee Engagement Index	Working within my Org
ACHSCP	75%	78%	6.94
Aberdeenshire	65%	79%	7.25
NHS Grampian	65%	77%	6.96
Scotland	63%	76%	6.77%

Table 3.3: iMatter questionnaire results 2017-18

How well do we use our resources?

The IJB has a responsibility under the Public Bodies (Joint Working) (Scotland) Act 2014 to set a balanced budget. The funds for the IJB are delegated from Aberdeen City Council (ACC) and NHS Grampian (NHSG) with the purpose of delivering the IJB's Strategic Plan.

The level of funding delegated to the IJB at the start of the 2017/18 financial year was £302,855,462, a decrease of £7,884,785 (2.53%) from the funding given to it in 2016-17, its first year of existence.

Table 3.4 shows the respective contributions made by our partner organisations, NHS Grampian and Aberdeen City Council.

NHS Grampian £ (2016-17)	Aberdeen City Council £ (2016-17)
217,686,633 (222,584,000)	85,168,829 (88,156,247)

Table 3.4 Delegated funding to IJB



The IJB has previously agreed a reserves strategy and during the 2017/18 budget process agreed to hold back **£2.5 million** as earmarked reserves. The accounts show a usable reserves position of **£8,306,965 (2016-17, £10,417,474)**. This is largely due to unspent transformation funds provided by the Scottish Government to the IJB via NHS Grampian.

We have an ambitious strategic plan which seeks to transform our integrated health and social care services to improve the wellbeing of the local population and improve their experiences and outcomes. There was a significant level of spend allocated towards transformation projects during 2017-18 but the realisation of expected benefits was slower than might have been anticipated due to the complexity of having to work through the governance systems of the three organisations (NHS Grampian, Aberdeen City Council and the IJB). Following the recruitment to key project management positions in the strategy and transformation team it is expected that the pace and impact of our change activity will be demonstrably improved.

The breakdown of spend across all of our activities in 2017-18 is shown in Table 3.5.

Sector	Gross Expenditure £ (2016-17)	Variance (%) against Budget
Older People, Physical and Sensory Impairments	72,882,926 (69,719,818)	(0.55)
Primary Care Prescribing	41,364,343 (40,005,916)	4.07
Set Aside Services	41,344,000 (46,732,000)	-
Primary Care	37,234,075 (36,846,589)	0.6
Community Health Services	31,406,760 (31,649,313)	(0.54)
Learning Disabilities	31,269,790 (29,264,461)	1.72
ACHSCP share of Hosted Services	21,724,509 (21,207,851)	5.62
Mental Health and Substance Misuse	20,065,177 (18,304,741)	0.45
Transformation	5,011,678 (2,856,283)	-
Criminal Justice	4,658,796 (4,413,345)	(293.62)
Housing	1,860,555 (2,197,288)	0.0
Out of Area Placements	1,480,487 (1,219,506)	47.36
Head Office/Admin	(475,319) (1,007,021)	
Cost of Services	309,827,777 (305,424,132)	

Table 3.5 2017-18 Expenditure breakdown by sector

The Integration Scheme defines the services that have been delegated by the health board and local authority to the IJB. For some of the delegated health services it was not practical to split the services across the three IJBs in the Grampian area. These services are still delegated, but classed as 'hosted', which means the costs and budgets are shared based on estimated usage across the three IJB areas. These services are managed and led by one lead IJB on behalf of the other two boards in the area.

Our hosted services continue to experience financial pressure as the governance and financial processes between the three Grampian IJBs were not well enough developed for the 2017/18 budget process. Workshops have been held with the three IJBs during the past year to start developing and refining the governance and financial processes.

The IJB has a notional budget representing the use of acute health services by the city's residents. It is envisaged that effective integrated service provision in our communities and localities will, over time, reduce the use of these acute health services. For the past year, **NHS Grampian has advised that the partnership's use of these services had reduced as indicated below.**

	2016-17	2017-18
Budget	£46,732,000	£41,344,000
Days Used	152,498	142,349

Table 3.6 Set Aside

This reduction can be interpreted as another indicator of our success in reducing delayed discharges and developing increased capacity in our communities and localities.

A proposed budget for 2018/19 which outlined budget pressures, budget reductions and an indicative budget position for the next five financial years was presented to a special meeting of the IJB on 27th March 2018.

The proposed balanced budget was approved.

3.3 Driving Improvement

The Ministerial Strategic Group (MSG) for Health and Community Care extended invitations to all partnerships across the country to participate in a national measurement of improvement under integration that focused on particular indicators (Table 4.7).

Indicators	2015-16	2016-17	2017-18	2018-19 Target
Number of emergency admissions (all ages)	21,745	21,289	21,628	20,677
% of emergency admissions from A&E	49%	48%	46%	
Number of unscheduled bed-days (acute)	158,187	148,558	133,879	127,185
Number of unscheduled bed-days (long-stay)				
Mental Health	65,653	62,622	57,858	
Geriatric	7,525	7,365	n/a	
Number of A&E attendances	46,435	45,459	46,272	44,525
% A&E attendances seen within 4 hours	95%	94%	92%	95%
Number of delayed discharge bed-days (all reasons)	43,944	27,353	19,202	16,891
% of delayed discharge bed-days occupied by Code 9s.	16%	14%	19%	
	2014-15	2015-16	2016-17 (prov)	2018-19 Target
% of last six months of life spent in community setting (inc care homes).	88%	88%	89%	90%
Balance of care; % of 75+ population in community settings.	98%	98%	98%	98.5%

Table 3.7 MSG Indicators

These indicators are proxy measures for how well the partnership is doing in keeping the city's adult residents safe, well and continuing to live in a homely setting. Favourable improvements can be seen in the % of emergency admissions from A&E, unscheduled bed-days, delayed discharge bed-days and the % of the last six months of life spent in a community setting. We have also seen previous improvements in emergency admissions, A&E attendances and % of A&E attendances seen within 4 hours reversed in the past year.

More specifically, there has been an increase in the number of A&E attendances but a decrease in the % of A&E attendances that are seen within 4 hours. Despite that increase in the number of A&E attendances, there is a reducing trend in the % of emergency admissions from A&E.

There has been a slight increase in the number of emergency admissions last year compared with the year before. However, over the past two years, the number of days that patients spent in hospital following an emergency admission fell by 15%. The 24,000 bed-days saved over this time is equivalent to 33 beds per annum. Our impressive record in tackling delayed discharge continued last year and, given that reduction, it is perhaps to be expected that the proportion of delayed discharge bed-days occupied by individuals with complex needs (Code 9s) has increased.

The % of last six months of life spent in community settings increased slightly whilst the balance of care showing the % of 75+ individuals living in the community remained constant.

Our continuing focus on promoting individual health and wellbeing, locality connections and innovative service design will all help people avoid unnecessary admission to hospital, lengthy stays and poor care outcomes post-discharge. We know what our targets for these indicators for 2018-19 are. We will report our progress against them in next year's annual report.

Did You Know?

The Public Bodies (Joint Working)(Scotland) Act 2014 obliges IJBs to have as non-voting members representatives (reps) of people who are using our integrated health and social care services and unpaid carers.

ACHSCP has one service user rep and two carer reps on our IJB who all commenced in their roles before 'Integration Go Live' in April 2016 and as such have been able to chart the partnership's progress since then against the expectations of the IJB.

Reflecting on the past year, the reps have been satisfied with the IJB's team spirit. All members are encouraged to have their say and are listened to resulting in, they believe, a more rounded and better-informed discussion. The involvement of the reps in the recent recruitment process for the new Chief Officer was seen as a heartening acceptance of their role and the contributions that they make not only to the IJB but to many

other steering groups, committees, events and activities also.

As you might expect, the development of the partnership's Carers and Learning Disability Strategies has been seen as a high point. The huge efforts to consult widely and to ensure that the strategies reflect the lives of individuals with a learning disability and our unpaid carers has been welcomed.

Our reps recognise that much more work needs to be done to enable other users of our services and carers to have their comments and opinions channelled through the rep role. There are many diverse groups and organisations making positive contributions in their own way to the wellbeing of the local population such as CLAN for those people (individuals or carers) who are affected by cancer, Triple A's (Autism Awareness Association) a peer support organisation for those on the autistic spectrum and Our Positive Voice (Grampian) for those people who are living with HIV.

"The partnership is still in its infancy and, whilst it has achieved much, it still has far to go. We remain at the start of a journey and one which has many exciting prospects ahead."

4 Looking Forward

4.1 Conclusion

Last year's Annual Report reflected the success we had achieved in our first year of operation in putting the integration building blocks in place and beginning many inter-related transformation projects.

There is much still to do, and the mechanics of integration and its governance are complex. However, we have a solid platform from which to shape health and social care services for the future and to support us in a sustained focus on addressing long-standing and unacceptable health inequalities in our communities.

Our overall performance this past year has been good and noteworthy. The range and complexity of transformational activities that we are progressing this year has, if anything, grown and diversified but we recognise that many of our changes are designed for the long term and so their impact will not be readily apparent to us just yet.

We expect the scale, pace and impact of our ongoing transformation to be even more evident next year.

and finally . . .

Did You Know?

Cairns Counselling is one of the smaller organisations in the partnership. It is a grant-funded, city centre-based independent charity with over 24 years of experience in supporting adults with a range of issues including anxiety, depression, loss, relationship difficulties, low self-esteem and isolation.

In the past year, 932 requests for counselling were received (mostly from the recommendation of GPs). 5012 hours of counselling were arranged with the support of 32 volunteer counsellors and 80% of these appointments were attended.

95% of respondents to a service evaluation survey said they experienced an improvement in their wellbeing because of the counselling they received and 99% of respondents would recommend the service to others.

Some of their comments included the following:

"Slowly but surely, I began to make sense of things. I understood that I wasn't a failure; that I was worthwhile in my own right; that my identity wasn't in what I did but in who I am- the real me."

"I feel the whole outlook of my life, myself and others past, present, future, has changed incredibly for the better."

"I'm much more productive at work and more positive in looking at being able to tackle problems within relationships."

The impact of counselling is not only a benefit restricted to the individual, but one that ripples out to benefit relationships, families, employers and our wider communities.

Appendix One:

ACHSCP Performance (National Indicators) Compared Against Previous Period and Scotland

Indicator	Title	Aberdeen City		Scotland		RAG
		Previous 2015/16	Current 2017/18	Previous 2015/16	Current 2017/18	
NI - 1	Percentage of adults able to look after their health very well or quite well	97%	94%	95%	93%	A
NI - 2	Percentage of adults supported at home who agreed that they are supported to live as independently as possible	80%	82%	83%	81%	G
NI - 3	Percentage of adults supported at home who agreed that they had a say in how their help, care, or support was provided	76%	79%	79%	76%	G
NI - 4	Percentage of adults supported at home who agreed that their health and social care services seemed to be well co-ordinated	74%	76%	75%	74%	G
NI - 5	Total % of adults receiving any care or support who rated it as excellent or good	77%	83%	81%	80%	G
NI - 6	Percentage of people with positive experience of the care provided by their GP practice	84%	82%	85%	83%	A
NI - 7	Percentage of adults supported at home who agree that their services and support had an impact on improving or maintaining their quality of life	79%	79%	83%	80%	G
NI - 8	Total combined % carers who feel supported to continue in their caring role	38%	40%	40%	37%	G
NI - 9	Percentage of adults supported at home who agreed they felt safe	80%	84%	83%	83%	G
NI - 10	Percentage of staff who say they would recommend their workplace as a good place to work	NA	NA	NA	NA	
NI - 11	Premature mortality rate per 100,000 persons (European age-standardised mortality rate per 100,000 for people aged under 75)	464 (2015/16)	460 (2016/17)	441 (2015/16)	440 (2016/17)	G
NI - 12	Emergency admission rate (per 100,000 population)	9978	9999	12297	11959	A
NI - 13	Emergency bed-day rate (per 100,000 population).	111,210	101,626	126,302	115,518	G

Indicator	Title	Aberdeen City		Scotland		RAG
		Previous 2015/16	Current 2017/18	Previous 2015/16	Current 2017/18	
Ni - 14	Readmission to hospital within 28 days (per 1,000 population)	94	103	100	97	R
Ni - 15	Proportion of last 6 months of life spent at home or in a community setting	89%	89%	87%	88%	G
NI - 16	Falls rate per 1,000 population aged 65+	20	19	21	22	G
NI - 17	Proportion of care services graded 'good' (4) or better in Care Inspectorate inspections	86%	90%	84%	85%	G
NI - 18	Percentage of adults with intensive care needs receiving care at home	55% (2015/16)	54% (2016/17)	62% (2015/16)	61% (2016/17)	A
NI - 19	Number of days people aged 75+ spend in hospital when they are ready to be discharged (per 1,000 population)	1,156	844	842	722	G
NI - 20	Percentage of health and care resource spent on hospital stays where the patient was admitted in an emergency	25%	24%	25%	23%	G
NI - 21	Percentage of people admitted to hospital from home during the year, who are discharged to a care home	NA	NA	NA	NA	
NI - 22	Percentage of people who are discharged from hospital within 72 hours of being ready	NA	NA	NA	NA	
NI - 23	Expenditure on end of life care, cost in last 6 months per death	NA	NA	NA	NA	

*All data is for 2016/17 or 2017/18 unless otherwise stated in the table

Appendix Two:

ACHSCP Local Indicators by Theme

Aberdeen City Health and Social Care Partnership: Performance at a Glance Quarter 4 (January - March 2018)

Theme	ID.	Indicator Description	Source	Performance Current Reporting Period	Target	Previous Reporting Period	Performance against Last Period	Trend Line	Trend Period	Current Period
Responsive	L01	Number of Bed Days Occupied by Delayed Discharges per quarter (inc code 9) per 1000 18+ population	NHS - EDISON	24.0	-	24.0	S		5 Quarters	Jan-Mar 18
	L02	Number of delayed discharges inc code 9 (Census snapshot, monthly average for quarter)	NHS - EDISON	44	-	49	I		5 Quarters	Jan-Mar 18
	L10	% people 65y+ with intensive care needs receiving care at home	SW	36.0%	-	37.0%	I		5 Quarters	Jan-Mar 18
	L11	Unmet need (hours) for social care	SW	720	-	753	I		5 Data	End Mar 18
	L12	Uptake of self directed support (No. & % out of eligible)	SW	Opt 1. 33% (346) Opt 2. 2% (24) Opt 3. 65% (688)	-	N/A	N/A		1 Data Points	Apr 17-Mar 18
Effective	L03	A&E Attendance rates per 1000 population (All Ages)	NHS	49.6	-	52.5	I		5 Quarters	Jan-Mar 18
	L04	Smoking cessation in 40% most deprived after 12 weeks	NHS	81	-	102	W		5 Quarters	Oct-Dec 17
	L05	Number of Alcohol Brief Interventions being delivered	NHS	572	-	677	W		5 Quarters	Jan-Mar 18
Safe	L06A	Number of complaints received and % responded to within 20 working days - NHS	NHS	60.0% (20)	-	59.0% (22)	S		4 Quarters	Jan-Mar 18
	L06B	Number of complaints received and % responded to within 20 working days - Council	SW	83% (24)	-	100% (19)	W		5 Quarters	Jan-Mar 18
	L09	Number of new referrals to initial investigation under adult protection	SW	113	-	89	W		5 Quarters	Jan-Mar 18

Key






I Improved on previous reporting period by more than 2%

S +/- 2% on previous reporting period

W Worsened on previous reporting period by more than 2%

Appendix Two:

Aberdeen City Health and Social Care Partnership: Performance at a Glance Quarter 4 (January - March 2018)

Theme	ID.	Indicator Description	Source	Performance Current Reporting Period	Target	Previous Reporting Period	Performance against Last Period	Trend Line	Trend Period	Current Period
Safe	L13	Adult Services % Posts Vacant	SW	4.9%	-	5.0%	I		4 Quarters	Oct -Dec 17
	L14	Number of new community payback orders	SW	285	-	274	W		5 Quarters	Jan-Mar 18
	L15	Number of Criminal Justice Social Work reports to court	SW	391	-	405	I		5 Quarters	Jan-Mar 18
Well Led	L07	NHS Sickness Absence % of Hours Lost	NHS	5.1%	-	5.1%	S		5 Quarters	Jan-Mar 18
	L08	Average number of days to sickness lost per employee in social care (rolling 12 months)	SW	13	-	11	S		5 Quarters	Jan-Mar 18



ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	10 September 2018
REPORT TITLE	The ' Final Straw ' - campaign to ban plastic drinking straws in Scotland
REPORT NUMBER	OPE/18/129
DIRECTOR	Rob Polkinghorne, Chief Operating Officer
CHIEF OFFICER	Mark Reilly, Chief Officer Operations & Protective Services
REPORT AUTHOR	Andy Campbell, Facilities Manager
TERMS OF REFERENCE	Introduction – 6 (previous Council decision)

1. PURPOSE OF REPORT

- 1.1 To update Council on work which has been undertaken since the initial report was considered by Council on 5 March 2018 and to seek Council's approval for backing the Final Straw campaign which ultimately aims to achieve the banning of plastic drinking straws in Scotland.

2. RECOMMENDATION(S)

That Council:-

- 2.1 Notes the progress which has been made by services to reduce plastic straw (and other single use plastics) usage to date.
- 2.2 Instructs the Head of Commercial and Procurement Services to continue working with Scotland Excel and the supply chain to source products which either require no drinking straw or with bio-degradable drinking straws where they are necessary.
- 2.3 Commit to backing the final straw campaign by instructing all Council services and ALEOs to cease using plastic straws wherever this is practicably possible, recognising the needs of some disabled people who require a fully flexible drinking straw to consume liquids
- 2.4 Commits to going further than the final straw campaign by phasing out the use of all single use plastics in Council owned properties where it is practicable to do so.

3. BACKGROUND

3.1 In late 2017, the British Broadcasting Corporation (BBC) screened the 'Blue Planet 2'. The final episode focused on the ecological damage caused to the planet from plastics which were finding their way into watercourses and ultimately polluting beaches, seas and oceans, highlighting the impact that this issue is having on marine life.

3.2 On 12th January 2018, Kate Forbes MSP wrote to our Chief Executive, to bring 'The Final Straw' campaign to her attention, to advise that an online petition had been launched calling on businesses and organisations to ban plastic straws and to ask if Aberdeen City Council would commit to being plastic straw free. This letter is attached as **Appendix 1**.

3.3 On 14th January 2018, The Sunday Mail and Daily Record launched their 'The Last Straw' campaign, which has the aim of making Scotland the first plastic straw-free country in Europe.

(see <https://www.dailyrecord.co.uk/news/scottish-news/campaign-make-scotland-first-plastic-11848266>)

3.4 The Scottish Government has already announced plans to ban plastic-stemmed cotton buds in Scotland and are forming a team of experts to provide advice on the actions which should be taken to reduce reliance on environmentally damaging plastic items.

3.5 At the time the initial report was written, Aberdeen City Council's Facilities Management (FM) Catering Service provided a plastic drinking straw with fruit juice cuplets which are provided as part of a Primary School meal. This product was removed from service with our school pupils now receiving either drinking water or milk with their meals, served in a rigid reusable plastic tumbler.

3.6 Aberdeen City Council's FM Catering Service offer drink products for sale to Secondary School pupils, some of which have a plastic straw attached to packaging, the straw being used to puncture a foil straw hole allowing the content to be consumed. Commercial & Procurement Services colleagues are continuing to work closely with Scotland Excel and the supply chain in order to find school meal compliant alternative products and these will be introduced as and when they become available.

3.7 Aberdeen City Council's FM Catering Service has undertaken an extensive review of all single use plastics and other non-biodegradable products used by the service with our disposables supplier. The findings of this review are included in **Appendix 2**.

3.8 Aberdeen City Council's Integrated Children's and Family Service provides free milk to eligible school pupils which also have a plastic straw attached to packaging, the straw being used to puncture a foil straw hole allowing the content to be consumed. Through the Scotland Excel frameworks, discussions have already begun with our existing suppliers around the steps they are taking to supply these products with bio-degradable straws. Instructions have been

given to schools on how milk packaging and straws can be best recycled in the interim.

- 3.9 The harm that single use plastics is having on marine life is one which resonates particularly with our young people. Aberdeen City Council's School Catering Service has received several communications from school pupils, examples of these are attached as **Appendices 3 and 4**.
- 3.10 The Final Straw campaign has been included as an agenda item at recent ALEO meetings attended by Craig Innes (Head of Commercial & Procurement Services) who advises that all ALEOs are committed to the Final Straw campaign and that work is ongoing to reduce use of plastic straws wherever possible to do so.
- 3.11 Councils the length and breadth of the United Kingdom, from Highland to Brighton and Hove, have made a commitment to the phasing out of the use of single use plastics. As a coastal city, it would be remiss if Aberdeen City Council did not show similar commitment.

4. FINANCIAL IMPLICATIONS

- 4.1 It can be seen from the table at Appendix 2, that by replacing all single use plastic disposable items currently used by the FM Catering Service with environmentally friendly alternatives, it is estimated that this will more than double the services spend on these items, from a current spend of £18,440.93 to an estimated spend of £47,047.47. The service will, however, work to minimise use of all disposables to only those which are absolutely necessary.
- 4.2 The impact of replacing single use plastic disposable items currently used by other services with environmentally friendly alternatives would have similar financial implications for those services as estimated for the FM Catering Service at 4.1 above.

5. LEGAL IMPLICATIONS

- 5.1 If any exclusive supply contracts are in place for a fixed term, co-operation of the supplier would be required for them to make changes to the products they supply and contract variations may be required. Where existing suppliers are not able to offer products without plastic straws and the Council has a non-exclusive contractual relationship with them, the Council could explore what other alternative supplier in the market place could offer. Entering into new contracts of supply would need to be undertaken in a manner compliant with the Council's Procurement Regulations.
- 5.2 The Council had hoped that its ALEOs would co-operate with the Council and participate in the audit that was recommended. This hope appears to have been realised by the commitment that has been suggested by the Head of Commercial & Procurement Services at paragraph 3.10 above. If this commitment was however not followed through, a review of the contractual and

governance relationships between the Council and its ALEOs would have to be undertaken to confirm whether or not the Council has the right to instruct ALEOs to eliminate or reduce their use of plastic straws and other single use plastics.

6. MANAGEMENT OF RISK

	Risk	Low (L), Medium (M), High (H)	Mitigation
Financial	Impact on service operational budgets through increased costs for environmentally friendly alternatives	H	Services should limit their use of disposables to an absolute minimum, seeking more cost-effective methods of service delivery
Legal	No risk identified	N/A	
Employee	No risk identified	N/A	
Customer	Consideration has been given to customers who for capability reasons, need to use fully flexible drinking straws for consuming fluids.	L	Until such time as suitable non-plastic alternatives are available, no customer should be disadvantaged by our actions, so flexible plastic drinking straws should still be supplied in such circumstances.
Environment	Having had the consequences of plastic drinking straws and other single use plastics finding their way into water courses so graphically illustrated by the BBC and other sources following the screening of Blue Planet 2, the environmental damage these items are causing is clear to see, so continuing our use of single use plastics would see ongoing risk to the environment.	H	Implementation of recommendations
Technology	No risk identified	N/A	

Reputational	As this issue has seen the launch of national campaigns and commitment from the Scottish Government and many other local authorities across the United Kingdom, Aberdeen City Council would face potential reputational damage by not showing our commitment to the long-term eradication of single use plastics.	H	Implementation of recommendations
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7. OUTCOMES

Local Outcome Improvement Plan Themes	
	Impact of Report
Prosperous People	Appendices 3 and 4 give examples of the views from our young people. We should listen to and respect our young people's wishes, wherever it is feasible for us to do so.
Prosperous Place	We should do what we can to demonstrate our commitment to being a people friendly city. Our commitment to reducing reliance on single use plastics would have positive impacts on our city's reputation and lead to less plastic waste finding its way into our watercourses, making the city a more attractive place for our citizens and a more attractive destination for visitors.

Design Principles of Target Operating Model	
	Impact of Report
Customer Service Design	Extensive media coverage and the impact that single use plastics is having on the environment result in customers expecting organisations to show commitment to reducing their usage of single use plastics. This can be seen from Appendices 3 and 4 received from some of our youngest customers.
Process Design	Our processes and the products we purchase which allow these processes to be put into practice need to fit in with the needs of our customers.

8. IMPACT ASSESSMENTS

Assessment	Outcome
Equality & Human Rights Impact Assessment	EHRIA discussed and shared with Sandra Howard
Privacy Impact Assessment	Not required
Duty of Due Regard / Fairer Scotland Duty	Not applicable

9. BACKGROUND PAPERS

9.1 There are no background papers

10. APPENDICES

- 10.1 **Appendix 1** – letter from Kate Forbes MSP for Skye, Lochaber and Badenoch
Appendix 2 – FM Catering Services Estimated Disposables Cost Comparison
Appendix 3 – Letter from Matthew Pirie, Airyhall Pupil Council Member
Appendix 4 – Letter from Aniela Grzonka, Hanover Street School Pupil

11. REPORT AUTHOR CONTACT DETAILS

Name Andy Campbell
Title Facilities Manager
Email Address AnCampbell@aberdeencity.gov.uk
Tel (01224 52) 3494



The Scottish Parliament
Pàrlamaid na h-Alba

Angela Scott,
Chief executive officer,
Aberdeen City Council
Town House
Broad Street
Aberdeen
AB10 1FY

12 January 2018



Dear Angela,

Final Straw campaign

Across Scotland, we are consuming an estimated 3 billion plastic straws every year.

Plastic straws are just one example of single-use disposable plastics, which are damaging wildlife, polluting our oceans and ruining beaches. Plastic straws are one of the top ten items of plastic litter found on our beaches. The recent documentary, Blue Planet, highlighted the extent of this waste and provoked a public outcry about the extent of plastic litter.

Of all the single-use disposable plastics, perhaps the easiest to reduce are plastic straws because most of us don't need them and there are obvious alternatives such as paper straws.

Collectively, we need to take responsibility for reducing the use of plastic straws and that is why I am writing to you. Many cafes, restaurants and pubs automatically hand out straws with every drink and only stock plastic straws.

On 8 January 2017, I launched a petition calling on businesses and organisations to ban plastic straws.

I am writing to ask if Aberdeen City Council will commit to being plastic straw free. This means that plastic straws are not automatically included with drinks, perhaps through catering or canteens, and when a straw is requested to provide a paper straw instead. In short, I am asking if Aberdeen City Council will ban plastic straws as one way of joining the Scotland-wide effort to crack down on plastic straws.

This may seem to be one small step, but I can assure you that if you and other organisations all take a stand then we will start to reduce the number of plastic straws that are harming wildlife and spoiling our beaches.

If you would like to discuss this matter further then I would be more than happy to meet with you.

Yours Sincerely,

Kate Forbes MSP
Skye, Lochaber and Badenoch

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FM Catering Services – Estimated Disposables Cost Comparison

Product	Code	Pack Size	Pack Cost	Replacing	Annual Units Purchased	previous cost	new cost
Seasons Standard Wedge	DSB040	500	£38.46	Currently being used - will replace any remaining use of DSB226	20	£311.20	£769.20
Seasons Wrap Box	DSB039	800	£108.82	NEW - NO EQUIVALENT SPEND AT PRESENT	12	n/a	£1,305.84
Seasons Tapered Baguette Tray	XDS3609	500	£38.75	Will replace DSB211A, DSB256	34	£336.94	£1,317.50
7oz Slim PLA Cold Cup	XDS4185	1000	£37.52	Will replace DSB446B, DSC201, DSC202, DSC230	238	£5,196.81	£8,929.76
PLA Dome Lid, no hole	XDS2481	1000	£33.57	Will replace DSB447B	50	£1,286.50	£1,678.50
Compostable Knife	VR-KN6.5	1000	£31.94	Will replace DSD227	81	£461.70	£2,587.14
Compostable Fork	VR-FK6.5	1000	£31.94	Will replace DSD228	117	£666.90	£3,736.98
Compostable Tablespoon	VR-SP6.5	1000	£31.94	Will replace DSD229, and an element of DSD242, DSD242A	217	£750.82	£6,930.98
Wooden Stirrers	DSD268	1000	£4.31	Will replace DSD242, DSD242A	30	£103.80	£129.30
12oz Double Wall Hot Cup	XDS3021	500	£43.00	Will replace DSC209, DSC210	90	£2,113.65	£3,870.00
8oz Double Walled Hot Cup	XDS3020	500	£40.80	Will Replace DSC207	22	£152.57	£897.60
Lid for 12oz Cup	VLID895	1000	£40.34	Will replace DSC210	27	£451.17	£1,089.18
Lid for 8oz Cup	XDS0105	1000	£38.21	Will replace 7oz lids(no code)	11	£139.70	£420.31
7x7" Clamshell Box	VW-BP7	500	£47.14	Currently being used - will replace any remaining use of DSB231, DSB238, DSB246, DSB313, DSB313A	68	£1,398.67	£3,205.52
Chinet Bowl 6.75"	DSD224	175	£53.19	Will replace DSD203	67	£804.00	£3,563.73
Chinet Plate 8.75"	DSD202	4 x 125	£31.75	Will replace DSD201, DSD213, DSD204	120	£2,131.20	£3,810.00
Large Platter Box + Insert	VWPLATL	25	£33.06	Will replace DSB204, DSB205(Platter + Lid)	30	£1,791.30	£991.80
Half Insert for Platter Box	VWHALFIN	50	£15.97	NEW - NO EQUIVALENT SPEND AT PRESENT	15	n/a	£239.55
Quarter Insert for Platter Box	VWQUARTIN	50	£13.46	NEW - NO EQUIVALENT SPEND AT PRESENT	15	n/a	£201.90
Eighth Insert for Platter Box	VWEIGHTIN	50	£12.68	NEW - NO EQUIVALENT SPEND AT PRESENT	15	n/a	£190.20
Hot & Crispy Pouch	XDS3634	500	£39.83	Will replace DSB211A, DSB256	8	£172.00	£318.64
Ovenable Wrap	XDS3635	500	£49.14	Will replace DSB211A, DSB257	8	£172.00	£393.12
3oz Cold Cup Insert	XDS2747	1000	£36.23	NEW - NO EQUIVALENT SPEND AT PRESENT	13	n/a	£470.99

£18,440.93

£47,047.74

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Appendix 3

Airyhall School,
Countesswells Road,
Aberdeen.
AB15 8AD

Dear Schools Meals Service,

I am a member of the ECO group. We always try and find ways to help save the environment. Some pupils have become concerned that we use too many plastic straws. On the news there has been a lot of discussion on the subject of plastic harming our seas and oceans. We believe that you should change the usage of plastic straws in our schools because they are causing big problems. The substitute for this item should be paper straws.

It is no secret that our environment is getting damaged all day every day. If we are throwing away plastic straws we are damaging our environment and generations to come won't be able to see our world as we see it today. The great Pacific garbage patch is 2 times the size of Texas and contains 200 million tons of plastic. Our school may be contributing to this because we have milk cartons, juice cartons and milkshakes that all use plastic straws. If you decide to change the straws to paper it will cut down on the pollution in our school and the community.

Many of the pupils in our school feel very passionately about the plastic straw issue and would like action to be taken immediately. We believe that paper straws will benefit us and the wider world. After seeing distressing footage of our oceans on the BBC documentary Blue Planet 2 it has given us new motivation to spread the word about plastic pollution.

In conclusion, we hope to see the changes in the usage of plastic straws in our school very soon. If you would like to contact Airyhall school at 01224 498050. Or go to airyhall@aberdeencity.gov.uk.

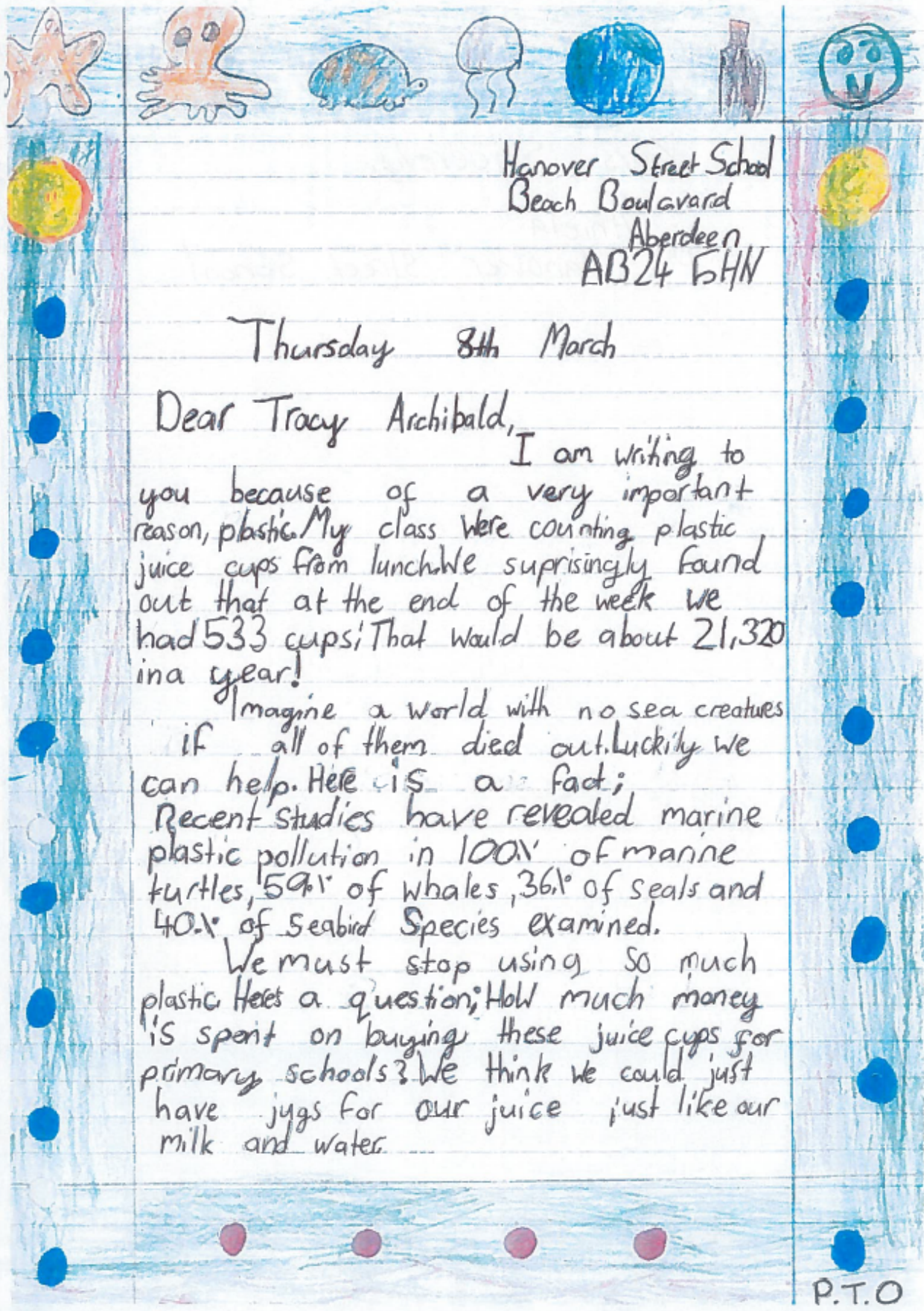
Kind regards,

Matthew Pirie

Eco Group

Airyhall School

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Thank you for reading my letter. I hope
you write something back.

Yours Sincerely,

Aniela
P5 Hanover Street School

ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	10 September 2018
REPORT TITLE	Refreshed Community Covenant and Covenant with Armed Forces
REPORT NUMBER	COM/18/114
DIRECTOR	Andy McDonald
CHIEF OFFICER	Derek McGowan
REPORT AUTHOR	Elisabeth Manners
TERMS OF REFERENCE	Introduction - 6 (previous Council decision)

1. PURPOSE OF REPORT

- 1.1 This report seeks the approval of the refreshed Community Covenant with the Armed Forces.

2. RECOMMENDATION(S)

That Council:-

- 2.1 Approves the refreshed Community Covenant with Armed Forces;
- 2.2 Agrees that the Lord Provost remains as the Armed Forces Champion;
- 2.3 Instructs the Chief Officer – Early Intervention and Community Empowerment to ensure up to 1% of our new 2,000 Council houses are offered to those leaving the armed forces. With up to a further 0.5% being adapted for those injured in service; and
- 2.4 Agrees to establish an Advisory Working Group, with its purpose being to ensure the commitments contained in the Community Covenant are met, appoints from their number three Councillors (2 Administration/1 Opposition) to the Advisory Working Group and invites the Chief Officer – Early Intervention and Community Empowerment to appoint three officers from Education Services, Housing Services and Social Work Services to join the Advisory Working Group.

3. BACKGROUND

- 3.1 A motion was submitted by Councillor Ross Thomson on 20 August 2014 to restate Aberdeen City Council's commitment to the Local Authority Community Covenant and report on what the Council can do to support the armed forces in Aberdeen.
- 3.2 On 11 October 2017, Aberdeen City Council instructed the Chief Executive to work with relevant groups representative of the armed forces community and its interests, the business community and Community Planning Partners to develop a refreshed Armed Forces Covenant for the City, delegating authority to the Chief Executive to sign the Covenant along with the Lord Provost on behalf of the Council.
- 3.3 Discussions have taken place between the Council and Community Planning Partners, including representatives of the Aberdeen Prospers Economic Partnership to explore the opportunity for a joint Community Covenant between Partners. However, it was felt that to agree a generic set of commitments that all Partners could commit to would minimise the value of the Covenant. A number of Community Planning partners, including Aberdeen City Council, NHS Grampian and Police Scotland, already have their own Covenant with the Armed Forces which set out the specific measures that respective partners have committed to in the supporting the Armed Forces.
- 3.4 Officers from the Council have engaged with the Armed Forces to refresh our existing Covenant. The Armed Forces continue to recognise the Community Covenant that was entered into with the Council in 2012. However, they welcome the opportunity to reaffirm this allegiance by signing a refreshed Community Covenant for 2018.
- 3.5 Aberdeen City Council demonstrates its support to the Armed Forces Covenant through a number of provisions in the Covenant which include naming the Lord Provost as the Armed Forces Champion along with the Chief Officer – Early Intervention and Community Empowerment as a named day-to-day contact.
- 3.6 Other areas have been identified to support the Armed Forces, including provisions around engaging with local communities and offering Housing and employability support to anyone currently in the Armed Forces and veterans.

4. FINANCIAL IMPLICATIONS

- 4.1 There are no direct financial implications arising from the recommendations of this report.

5. LEGAL IMPLICATIONS

- 5.1 There are no direct legal implications arising from the recommendations of this report.

6. MANAGEMENT OF RISK

	Risk	Low (L), Medium (M), High (H)	Mitigation
Financial	N/A		
Legal	N/A		
Employee	N/A		
Customer	N/A		
Environment	N/A		
Technology	N/A		
Reputational	Not fulfilling the actions as outlined in the Covenant	L	A bi-annual meeting with representatives from the Council and the Armed Forces will be set up to ensure these are delivered. An internal action plan will be agreed to ensure outcomes are achieved.

7. OUTCOMES

Local Outcome Improvement Plan Themes	
	Impact of Report
Prosperous Economy	Members of the armed forces community have a valuable contribution to make to the economy of the City and the refreshed Armed Forces Covenant will address how best to ensure they have the opportunity to make that contribution.
Prosperous People	The Armed Forces Covenant is based on the premise that those who serve or have served and their families deserve respect, support and fair treatment. They should face no disadvantage compared to other citizens in the provision of public and commercial services. The refreshed Covenant

	will seek to continue the application of this ethos in Aberdeen.
Prosperous Place	Supporting the integration of armed forces personnel and veterans into local communities will enhance the diversity of the City.

Design Principles of Target Operating Model	
	Impact of Report
Workforce	The promotion of employment opportunities with Armed Forces personnel and veterans will ensure that the Council has the benefit of a wide range of skills.
Partnerships and Alliances	The refreshed Covenant will strengthen the work and partnership we have with the Armed Forces.

8. IMPACT ASSESSMENTS

Assessment	Outcome
Equality & Human Rights Impact Assessment	Not required
Privacy Impact Assessment	Not required
Duty of Due Regard / Fairer Scotland Duty	Not applicable

9. BACKGROUND PAPERS

[Local Authority Community Covenant \(motion by Councillor Ross Thompson\), Aberdeen City Council, 24 June 2015](#)

[Local Authority Community Covenant, Aberdeen City Council, 11 October 2017](#)

10. APPENDICES

Appendix 1 Refreshed Armed Forces Community Covenant

11. REPORT AUTHOR CONTACT DETAILS

Elisabeth Manners
 Community Planning Development Officer
 Emanners@aberdeencity.gov.uk
 01224 523969



**ARMED FORCES
COVENANT**

We, the undersigned, commit to honour the Armed Forces Covenant and support the Armed Forces Community. We recognise the value Serving Personnel, both Regular and Reservists, Veterans and military families contribute to our business and our country.

Signed on behalf of:

Ministry of Defence

Aberdeen City Council

Signed: _____

Signed: _____

Name: _____

Name: _____

Position: _____

Position: Lord Provost

Date: _____

Date: _____



**Ministry
of Defence**

The Armed Forces Covenant

An Enduring Covenant Between

The People of the United Kingdom
Her Majesty's Government

– and –

All those who serve or have served in the Armed Forces of the Crown

And their Families



**ABERDEEN
CITY COUNCIL**

The first duty of Government is the defence of the realm. Our Armed Forces fulfil that responsibility on behalf of the Government, sacrificing some civilian freedoms, facing danger and, sometimes, suffering serious injury or death as a result of their duty. Families also play a vital role in supporting the operational effectiveness of our Armed Forces. In return, the whole nation has a moral obligation to the members of the Naval Service, the Army and the Royal Air Force, together with their families. They deserve our respect and support, and fair treatment.

Those who serve in the Armed Forces, whether Regular or Reserve, those who have served in the past, and their families, should face no disadvantage compared to other citizens in the provision of public and commercial services. Special consideration is appropriate in some cases, especially for those who have given most such as the injured and the bereaved.

This obligation involves the whole of society: it includes voluntary and charitable bodies, private organisations, and the actions of individuals in supporting the Armed Forces. Recognising those who have performed military duty unites the country and demonstrates the value of their contribution. This has no greater expression than in upholding this Covenant.

Section 1: Principles Of The Armed Forces Covenant

1.1 We Aberdeen City Council will endeavour in our business dealings to uphold the key principles of the Armed Forces Covenant, which are:

- *no member of the Armed Forces Community should face disadvantage in the provision of public and commercial services compared to any other citizen*
- *in some circumstances special treatment may be appropriate especially for the injured or bereaved.*

Section 2: Demonstrating our Commitment

2.1 Aberdeen City Council recognises the value serving personnel, reservists, veterans and military families bring to our business. We will seek to uphold the principles of the Armed Forces Covenant, by:

- *promoting the fact that we are an armed forces-friendly organisation;*
- *seeking to support the employment of veterans young and old and working with the Career Transition Partnership (CTP), in order to establish a tailored employment pathway for Service Leavers;*
- *striving to support the employment of Service spouses and partners;*
- *endeavouring to offer a degree of flexibility in granting leave for Service spouses and partners before, during and after a partner's deployment;*
- *seeking to support our employees who choose to be members of the Reserve forces, including by accommodating their training and deployment where possible;*
- *offering support to our local cadet units, either in our local community or in local schools; where possible;*
- *aiming to actively participate in Armed Forces Day;*
- *appointing an Armed Forces Champion to implement this covenant;*
- *appointing the Chief Officer – Early Intervention and Community Empowerment as a named day-to-day contact for the Armed Forces to raise any issues;*
- *ensuring up to 1% of our new 2,000 Council houses are offered to those leaving the armed forces. With up to a further 0.5% being adapted for those injured in service;*
- *engaging with local schools to promote the role and benefits of cadet forces;*
- *engaging with local communities to promote the role and benefits of cadet forces and reserve armed forces;*
- *providing advice services to support cadet forces to prepare for future employment;*
- *working in partnership with the armed forces to strengthen community resilience;*
- *working with other organisations across the city to ensure that sporting opportunities for the armed forces are promoted;*
- *making provisions for colleagues from SAAFA, the Armed Forces Charity, to use a council office one day a week to improve access to support for veterans;*
- *ensuring that Armed Forces Personnel are not disadvantaged when it comes to gaining a place at a school for their children;*
- *working together to open up facilities for the benefit of the local community whenever they can;*
- *establishing a working group to ensure these commitments are met; and*
- *continuing to recognise the pledges made in the Community Covenant dated 2012.*

- 2.2 We will publicise these commitments through our literature and/or on our website, setting out how we will seek to honour them and inviting feedback from the Service community and our customers on how we are doing.